

OFFICIAL MINUTES
SPRING LAKE TOWNSHIP MONTHLY MEETING
January 14, 2010

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Glenn Kelley - Supervisor
Kathy Nielsen – Clerk

Mick Borka – Supervisor
Stacy Siegle - Treasurer

Chris Olson - Supervisor

Also Present:

Mark Statz, Bonestroo

- 1) a) The December monthly meeting was called to order by Chairman Kelley at 6:02 p.m.
b) The Pledge of Allegiance was said.
c) Changes to the agenda. Additions – 1) consideration of a proposal from Ehlers to conduct a Comprehensive Fire Service Study and 2) as part of the Treasurer’s report, consideration of Resolution #01-002 adopting various financial management policies. Borka made a motion to approve the agenda as modified. Olson seconded. All in favor.
d) Approval of December 10, 2009 meeting minutes. Borka made a motion to accept the minutes as presented. Olson seconded. The minutes were approved 3-0.
- 2) **Public Commentary.** Tom Wolf, Scott County Commissioner reported that Zoning Ordinance #3 was recently passed. Phil Nawrocki presented the December sheriff’s report and informed the Board that the sheriff’s department will be increasing patrols on the frozen lakes in coming weeks.
- 3) **Agenda Items**
 - a) Reconsideration of Town Hall rental fees for political caucuses. After reviewing MN §202A.192, Olson made a motion to allow political parties to rent the Town Hall for political caucuses free of charge. Kelley seconded. All in favor.
 - b) Al Friedges, City of Prior Lake, Raymond Ave. park property – request for support of a variance from the setback of 150’ from a natural environment lake to approximately 75’ in order to construct a 20’ x 40’ picnic shelter. Friedges provided the Board with a brief history of the requirements of the Orderly Annexation Agreement and discussions between the City of Prior Lake and Spring Lake Township regarding park development. Friedges also discussed additional improvements planned for Raymond Avenue Park to improve its natural habitat. Bill Kallberg requested that that City work with the Prior Lake Spring Lake Watershed District on this project. Borka made a motion to support the approval of a variance from the setback of 150’ from a natural environment lake to approximately 75’ in order to construct a 20’ x 40’ picnic shelter. Kelley seconded. All in favor.
 - c) Svoboda Properties, L.L.C. – Lot 1, Block 1, Krueger’s Industrial Park Second Addition request for approval of preliminary plat and final plat and support for the issuance of a Conditional Use Permit to construct an 80,000 square foot building to operate a construction business, including a contractor yard. Statz presented his review of the preliminary plat for Krueger’s Industrial Park Second Addition. The site is proposing the use of a unique infiltration method. Rather than an infiltration pond, the proposal is to use 5.5 ac. outdoor storage area using 12” of rock rather than bituminous or pervious pavers. Borka made a motion to approve preliminary and final plat of Krueger’s Industrial Park Second Addition and a C.U.P. with the following conditions: 1) To the satisfaction of the Township Engineer and the Township Attorney, the township shall be protected against, and shall retain some form of actionable leverage for, correcting any issues with the project’s storm water

- management system. This could come in the form of covenants, a CUP which requires renewal, or a developer's agreement, 2) To the satisfaction of the Township Engineer, the conditions in his review of the project (letter dated December 17, 2009), shall be met, with the exception of #2 under General, which is addressed in item 1) above, and 3) The City of Prior Lake reviews and provides written approval of the storm water management system. Olson seconded. All in favor. Nielsen received payment of the park dedication fee of \$15,850 and an escrow of \$5,000.
- d) Consideration of nominations to serve as managers on the Prior Lake Spring Lake Watershed District Board. Kallberg spoke of the work he led in eradicating curly leaf pondweed in Spring Lake. Kallberg also spoke of the challenges the watershed district faces in coming years. After considering all candidates who expressed an interest in serving on the Prior Lake Spring Lake Watershed District Board, Kelley made a motion to support the re-appointment of Bill Kallberg and William Schmokel for terms beginning March 3, 2010. Olson seconded. All in favor.
- e) Ehlers Comprehensive Fire Service Study Proposal. Olson updated the Board on his activities in researching the Town's options for providing fire services. Olson also presented a proposal from Ehlers to conduct a comprehensive fire service study. After much discussion this item was deferred to the March monthly meeting in order to get input from residents at the annual town meeting on March 9th. It was noted that the final calculation of fire costs for 2010 from the City of Prior Lake was \$136,369, down from their August, 2009 estimate of \$142,042. (-\$7,673)
- 4) Engineer's Report.**
 Statz presented the January, 2010 Engineer's Report.
- a) Pond Inspection Training. Statz presented a proposal to have Bonestroo train the Board on how to inspect infiltrations ponds. Borka made a motion to approve the Bonestroo proposal for pond inspection training in the amount of \$970. Kelley seconded. All in favor.
- b) Storm Water System Mapping. Statz presented a proposal to have Bonestroo convert the Town's current culvert data into an electronic map. Consideration of this proposal was deferred to February while the Town researches whether the County would provide these services at a lower cost.
- c) Engineering Design Standards. Statz presented his proposal for preparing a set of engineering design standards for the town. After discussion Olson made a motion to approve the proposal to prepare a set of engineering design standards. Borka seconded. All in favor.
- 5) Road Report**
- a) Christmas Eve snow plowing. Borka received several complaints regarding the timing of snow plowing on Christmas Eve. However, Borka expressed overall satisfaction with the services provided.
- b) 2010 Seal Coating. Statz presented a letter detailing a pavement management strategy and making recommendations for a schedule of seal coating.
- 6) Parks Report**
- a) Berens memorial ballfields sign. Kelley has been in contact with SDDI regarding sign designs. Kelley will also contact Don Sterna regarding his neighborhoods interest in contributing to a memorial.
- 7) Water Resources Report**
- a) McMahon Lake. McMahon Lake (Karl's Lake) has been classified as an impaired waterbody and will be the subject of a TMDL study in 2010.
- b) Joint Storm Water Educator. SWCD has received 14 applications for the joint storm water educator position. They will be conducting interviews immediately with the goal of having the position staffed in February.

- c) EPA Stormwater Management Regulations. The EPA has opened up a public comment period regarding possible new rules strengthening stormwater requirements – including expansion of the boundaries for MS4 regulation.....
- d) Minnesota Groundwater Study. The State legislature has authorized \$750,000 to create a framework for the sustainable management of the state’s water resources with a focus on groundwater.
- e) PLSLWD meeting. Statz, Nielsen, Borka met with Mike Kinney, Josh Mankowski and the new consulting engineers to discuss ways to work more collaboratively. Specific area of focus may include the development of Low Impact Development design standards and the formation of watershed Technical Advisory Committee to improve communication between the watershed district and the government agencies within its boundaries.
- f) NPDES Permit Updates. NPDES permits are in the process of being revised and are scheduled for reissuance in June 2011. Each new iteration of the permit will be more restrictive than the previous versions. The Township should expect more stringent stormwater mapping and pond inspection requirements. The focus of the 2011 permit will shift from developing a stormwater pollution prevention program to measuring the impacts of program implementation.

8) Treasurer’s Report

- a) Siegle presented the December, 2009 Treasurer’s Report. Kelley made a motion to approve the December, 2009 Treasurer’s Report. Olson seconded. All in favor.
- b) Consideration of Resolution #10-002 adopting various financial management policies. Siegle presented the following draft policies for consideration:
 - Investment Management Policy
 - Credit Card Policy
 - Purchasing Policy
 - Conflict of Interest Policy
 - Fixed Asset Policy

The Board discussed minor modifications to various policies. Borka made a motion to approve Resolution #10-002 adopting the above referenced policies, as modified. Kelley seconded. All in favor.

9) New Business/Old Business

- a) River of Joy town hall access. River of Joy will be renting the Town Hall on a regular basis and will be given secure access to the meeting room.
- b) Thom litigation. The Township has received summary judgment against all claims in the Thom litigation.
- c) Bonestroo annual review. Board members were asked to complete review forms and return to Nielsen by January 22nd.

10) Approval of disbursements. The Board reviewed the attached January, 2010 disbursement ledgers and approved the checks numbered, 8870 to 8903, to be issued. The checks were signed and given to Nielsen for mailing.

11) The following items were included in the Board’s information packets for informational purposes:

- December, 2009 sheriff’s incident report
- Letter from the City of Prior Lake regarding fire contract fees for 2010
- List of 2010 County Board assignments
- List of upcoming meetings

There being no further business before the Board, Borka made a motion to adjourn. Kelley seconded. All in favor. The meeting was adjourned at 11:58 p.m.

Kathy Nielsen, Clerk

Spring Lake Township

Minutes approved _____

Glenn Kelley, Chairman

Kathy Nielsen, Clerk