

OFFICIAL MINUTES
SPRING LAKE TOWNSHIP MONTHLY MEETING
APRIL 8, 2010

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Glenn Kelley - Supervisor
Kathy Nielsen – Clerk

Mick Borka – Supervisor
Stacy Siegle - Treasurer

Chris Olson - Supervisor

Also Present:

Mark Statz, Bonestroo

- 1) a) The April monthly meeting was called to order by Chairman Kelley at 6:00 p.m. The pledge of allegiance was said.
- b) Changes to the agenda. Additions – discussion of planner’s report regarding proposed Harvest Hills 2nd Addition and consideration of a resolution adopting the Scott County All-Hazard Mitigation Plan. Olson made a motion to approve the agenda as amended. Borka seconded. All in favor.
- c) Approval of March 11, 2010 meeting minutes. Borka motioned to accept the minutes with one grammatical change. Olson seconded. The minutes were approved 3-0.

2) **Public Commentary.** No one came forward for public comment.

3) **Agenda Items**

- a) Scott County Assessor’s office – discussion of agricultural programs and classifications
Cindy Geis, Scott County Assessor presented an overview of recent changes in State statutes regarding the classification of agricultural land and tax relief programs. Geis answered questions from the Board and residents. In a related matter, the Board discussed an e-mail request from Scott County Community Development seeking a decision with respect to rezoning a parcel in the DAP area from RR-1 to A-1 in order for the property owner to enroll in the Agricultural Preserve program. The Board will address this question at its May meeting.
- b) Review of Ordinance #00-02 regarding the Municipal Waterworks System. Siegle reviewed the provisions of Ordinance #00-02, noting several areas of concern. Olson made a motion directing staff to work with the Township Attorney to make the necessary modifications to the ordinance. Kelley seconded. All in favor.
- c) Chris Schumann, 3051 210th Street E – request for second driveway access to this property.
After reviewing the property, the Board made a finding that Schumann has a hardship because he is unable to access the northwest corner of his property from his existing driveway due to topographical constraints. Therefore, Olson made a motion to grant Schumann a variance from the driveway ordinance in order to have a second access to his property with the condition that the access is not used for commercial purposes. Borka seconded. All in favor.
- d) Don Sterna – discussion of a Gene Berens memorial flagpole at Town Hall. There was not much progress to report at this time. Dennis Thom offered to donate a 27’ steel pipe for use as a flagpole. Dick Lucas stated that he would not favor a steel pole due to the maintenance requirements. Sterna will look at Thom’s pipe and make a recommendation.
- d) Chris and Ellen Rieck – discussion of delinquent utility availability charges. The Board approved a payment plan for the outstanding delinquent balance on PID #111200020. The balance would carry interest at four percent (4%) for a period of five (5) years. Any payment not made within sixty (60) days from its due date will result in the full remaining balance being immediately assessed against the property.
- e) Discussion regarding a change from 4 year to 6 year terms for Board supervisors. The Board discussed a change in state law which allows towns with November elections to, by resolution

and a vote of the electors, amend supervisor terms to staggered six year terms. Dick Lucas expressed his objection to 6 year terms because it would be difficult to find individuals willing to serve for a 6 year term. The Board directed staff to draft a resolution establishing six year terms for supervisors and setting forth a plan for an orderly transition to six-year terms.

- f) Consideration of amendments to the Township policy regarding expansion of use for non-conforming taverns. The Board reviewed and affirmed its policy regarding expansion of use for non-conforming taverns. Kelley made a motion to clarify the definition of “outdoor” to mean any patron consuming alcohol outside the footprint of the primary tavern structure. Olson seconded. All in favor.
- g) Review of planner’s report for Harvest Hills 2nd Addition. The Board reviewed the planner’s report for Harvest Hills 2nd Addition. Statz presented a letter from Scott County indicating that the County will require the closure of the Flag Trail intersection with County Rd 8 as a condition of this development. The town undertook a traffic count of Flag Trail near this intersection and found there to be 90 average trips per day. This item was deferred to the May agenda.
- h) Consideration of a resolution adopting the Scott County All-Hazard Mitigation Plan. Kelley made a motion to adopt Resolution #10-003 adopting the Scott County All-Hazard Mitigation Plan. Borka seconded. All in favor.

4) **Engineer’s Report.**

Statz presented the April, 2010 Engineer’s Report.

- a) Maple Glenn 3rd Addition. The City of Prior Lake did not require the developer of the current 4-5 lots to contribute towards the promised improvements to 180th Street.
- b) Engineering Design Standards. Statz discussed establishing standards for turn and by-pass lanes. The Board decided that a right turn lane and bypass lane will be required on township collector roads at the intersection of any new township connector or local road with expected traffic counts of 200 TPD at full build-out, or where the development will utilize an existing road which intersects the collector but does not currently have turn and bypass lanes. Full build out may extend beyond the initial development. The Board will schedule a workshop to discuss additional design standards.
- c) Krueger’s Industrial Park 2nd Addition. The preliminary and final plat and conditional use permit were approved on April 7th by the Orderly Annexation Board. The County will draft the three-way developer’s agreement for the project, including the requirement for a three-year letter of credit to secure performance of the rock storage/storm water management bed.
- d) Lowell Pajari proposed development. Statz presented a letter outlining his recommendations with respect to access to the proposed development. Statz was directed to forward the letter to Mr. Pajari.
- e) Posting spring weight restrictions. Statz recommended the town post 7-ton spring weight restrictions on township bituminous roads. The Board will look at roads needing posting as part of the spring road inspection.

5) **Road Report**

- a) Gravel - Borka reported that too much gravel on cul-de-sacs has been graded into adjacent lawns. This needs to be brushed from lawns back onto the roadway.
- b) Vergus Avenue – 2 culverts still need to be replaced. Final easements must be obtained before work can commence.

6) **Parks Report**

- a) Memorial signage for ball fields. Additional modifications to the proposed signage were recommended.
- b) Community service. The Board approved the use of community service for painting the pavilion at Fish Lake Park
- c) Irrigation. Nielsen was directed to contact L & T Seasonal Services to have the irrigation system inspected and turned on.

d) Fencing at Fish Lake Park. Damaged fencing needs to be repaired. Borka will obtain quotes for the work.

7) Water Resources Report

- a) SWCD meeting. Borka and Nielsen met with Troy Kuphal, Scott SWCD, to review the Township's administration of the Wetland Conservation Act. Kuphal noted that Spring Lake Township has taken a leadership role in administering its program.
- b) Minnesota Cities Stormwater Coalition meeting. Nielsen attended the MSCS meeting at which the U.S. EPA discussed its focus for tightening stormwater regulations.
- c) PLSLWD joint board meeting. The watershed district would like to conduct a joint Board meeting to discuss issues of mutual interest. Date is yet to be determined.

8) Treasurer's Report

Siegle presented the March, 2010 Treasurer's Report. Siegle noted that, as a requirement of the DAP Plan, the Town is required to maintain a Storm Water Reserve Fund. Olson made a motion approving the March, 2010 Treasurer's Report and authorizing the transfer of \$5,000 from the General Fund to establish a Storm Water Reserve Fund. Borka seconded. All in favor.

9) New Business/Old Business

No new or old business was discussed.

10) Approval of disbursements. The Board reviewed the attached April, 2010 disbursement ledgers and approved the checks numbered, 9001 to 9026, to be issued. The checks were signed and given to Nielsen for mailing.

11) The following items were included in the Board's information packets for informational purposes:

- E-mail from On-Site Services regarding a change in ownership for the company
- The February Prior Lake Emergency Response Report
- List of upcoming meetings

There being no further business before the Board, Olson made a motion to adjourn. Kelley seconded. All in favor. The meeting was adjourned at 12:15 a.m.

Kathy Nielsen, Clerk
Spring Lake Township

Minutes approved _____

Glenn Kelley, Chairman

Kathy Nielsen, Clerk