

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP MONTHLY MEETING
November 10, 2011**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Chris Olson - Supervisor
Kathy Nielsen – Clerk

Glenn Kelley – Supervisor
Stacy Siegle - Treasurer

Mick Borca - Supervisor

Also Present:

Mark Statz – Stantec

- 1) a) The November monthly meeting was called to order by Chairman Olson at 7:00 p.m.
b) The Pledge of Allegiance was said.
c) There were no changes to the agenda. Kelley made a motion to approve the agenda as presented. Borca seconded. All in favor.
d) Approval of October 13, 2011 meeting minutes. Kelley made a motion to accept the minutes as presented. Borca seconded. The minutes were approved 3-0.
- 2) **Public Commentary.** County Commissioner Tom Wolf updated the Board on County activities. Gary Anderson requested the Board's consideration to designate South Sutton Lake Boulevard as a township collector road. Olson noted that the Board is in agreement with this change.
- 3) **Agenda Items**
 - a) Doherty's Tavern – renewal of liquor license. After reviewing the Scott County Sheriff's incident report, Olson made a motion to adopt Resolution #11-008 supporting renewal of an on-sale, 3.2 off-sale and Sunday liquor license for S.S.K. Group, L.L.C. d/b/a Doherty's Tavern. Kelley seconded. All in favor.
 - b) Minnesota Horse & Hunt Club – renewal of liquor license. After reviewing the Scott County Sheriff's incident report, Kelley made a motion to adopt Resolution #11-009 supporting renewal of an on-sale and Sunday liquor license for Minnesota Horse & Hunt Club. Borca seconded. All in favor.
 - c) Country Prime Time – renewal of liquor license. After reviewing the Scott County Sheriff's incident report, Kelley made a motion to adopt Resolution #11-010 supporting renewal of an on-sale, off-sale and Sunday liquor license for Country Prime Time. Borca seconded. All in favor.
 - d) Consider updates to the Transportation Plan. Olson made a motion to adopt a revised transportation plan map to designate township collector roads. Kelley seconded. All in favor.
 - e) Order feasibility study for Blake Rd, Lila Ln, and Victoria Rd reconstruction. Finding that these roads, built in 1972, are in disrepair and in need of rehabilitation, Kelley made a motion to adopt Resolution #11-011 ordering a feasibility study for road improvements. Borca seconded. All in favor.
 - f) Order feasibility study for Hickory Hills Trail reconstruction. Finding that this road, built in 1987, is in poor condition and in need of rehabilitation, Borca made a motion to

adopt Resolution #11-012 ordering a feasibility study for road improvements. Kelley seconded. All in favor.

- g) Consider amendment of the Assessment Policy for pavement rehabilitation and reconstruction work. The Board discussed the level at which costs for road rehabilitation or reconstruction would be assessed against benefitting properties. Olson made a motion to amend the Assessment Policy for Road Improvement Projects to assess 30 percent of road rehabilitation or reconstruction costs for local roads. Kelley seconded. All in favor. Staff was directed to make the necessary revision to the policy.
- h) Consider a policy for road sign evaluation and maintenance. The Board reviewed a draft policy regarding the evaluation of road sign retro-reflectivity and establishing guidelines for sign maintenance. The Board made recommendations for revision. Staff will present a policy for adoption at the December Board meeting.

4) Engineer's Report.

Statz presented the November Engineer's Report.

- a) Vergus Avenue culvert replacement. Work is complete. Breckner has requested that the Township replace trees and shrubs which were removed as part of the project. The Board authorized the expenditure of no more than \$300 for replacement tree stock.
- b) 165th Street connection. Staff has been in communication with the City of Prior Lake regarding the connection of 165th Street to the Stemmer Ridge development. The City and Town agree on the need for the connection, but have not determined how this will be paid for.
- c) Sunset Avenue. There is a need to identify who will be submitting the application for Clean Water grant funds for this project. A discussion with the City of Prior Lake's Annexation Task Force is needed.

5) Road Report

- a) Grading. No grading is being done until there is some precipitation, then grading will continue until it snows.

6) Parks Report

- a) Ball field fencing. Fencing has been installed around Field 2 utilizing the Twins grant funds. The infield has been ground and re-shaped. Spring work will include base realignment and installation of a plaque noting the Twins grant.

7) Water Resources Report

- a) Prior Lake Spring Lake Watershed District/Scott WMO study. A meeting of interested parties was held this month. SCALE will fund the initiative to study how water quality services are delivered in Scott County and what efficiencies could be gained through greater collaboration or consolidation. The group decided to meet with the State Office of Management Analysis & Development to discuss the scope of this study.
- b) MS-4 Permit Re-Issuance. The MPCA has scheduled two meeting with stakeholders who submitted comments. Meetings are scheduled for December 8th and 14th.

8) Treasurer's Report

- a) Siegle presented the October 31, 2011 Treasurer's Report. Kelley made a motion to approve the Treasurer's Report. Olson seconded. All in favor.

9) New Business/Old Business

- a) Feist C.U.P. A final inspection of the Feist/Brian's Rock Hard Landscape site was made on November 2nd. The Fesit's were found to be in compliance with all terms of their C.U.P.
- b) Integra Telecom franchise negotiations. Integra has requested the town to accept a utility bond of \$5,000 rather than the \$10,000 bond originally requested.
- c) AES rain garden maintenance. Olson made a motion to approve the AES quote for rain garden maintenance in the amount of \$1,250 and replacement plantings for \$797.50. Kelley seconded. All in favor.

10) Approval of disbursements. The Board reviewed the attached November, 2011 disbursement ledgers and approved the checks numbered, 9593 to 9626, to be issued. The checks were signed and given to Nielsen for mailing.

11) The following items were included in the Board's information packets for informational purposes:

- October sheriff's incident report
- September fire/rescue incident report
- Flyer regarding a community symposium for the Beyond the Yellow Ribbon military support organization
- List of upcoming meetings

There being no further business before the Board, Kelley made a motion to adjourn. Borka seconded. All in favor. The meeting was adjourned at 10:10 p.m.

Kathy Nielsen, Clerk
Spring Lake Township

Minutes approved _____

Chris Olson, Chairman

Kathy Nielsen, Clerk