

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
APRIL 21, 2016**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor Glenn Kelley – Supervisor Ted Kowalski - Supervisor
Kathy Nielsen – Clerk

Also Present:

Mark Statz – Stantec

- 1) a) The meeting was called to order by Chairman Kelley at 7:00 p.m. The pledge of Allegiance was said.
b) Changes to the agenda. Item 3.a was removed from the agenda. Staff requested the addition of item 3.i, consider a proposal for submission of an application to MnDOT for Cooperative Agreement Program funding for turn lanes on Highway 13 at Vergus Avenue. Berens made a motion to approve the agenda as amended. Kowalski seconded. All in favor.
c) Approval of the March 10, 2016 meeting minutes. Kelley made a motion to approve the minutes. Berens seconded. The minutes were approved 3-0.
- 2) **Public Commentary.** Curt Hennes, PLSLWD manager announced that this Sunday's spring clean up at Sand Point Beach has been moved to May 1st. The carp tournament is scheduled for May 21st. Tom Wolf reported that Scott County will hold a public hearing on proposed wedding barn and farm winery zoning changes.
- 3) **Agenda Items**
 - a) Lydia Zion Church objection to park fee. This item was removed from the agenda.
 - b) Jon Ort, 20914 Pin Oak Lane – request for 4-way stop at the intersection of Hickory Trail and Pin Oak Lane. Ort stated that there have been several near misses with children crossing Hickory Trail at Pin Oak Lane. The Board discussed the risks and benefits of adding a 4-way stop at this intersection. Ort was asked to poll the homeowner's association members and report back to the Board on the neighborhood member's support for the traffic control change. Action on this item was deferred to the May meeting.
 - c) Consider a resolution supporting the Prior Lake Spring Lake Watershed District's efforts to secure state funding for flood mitigation. Curt Hennes presented the PLSLWD's request to the state legislature for a \$12.5 million dollar funding package (\$6.25 million state and \$6.25 million match) for flood mitigation efforts. The township's support for the District's funding package does not in any way commit township tax dollars towards the District's flood mitigation projects. The Board asked Hennes where the \$6.25 million match would come from. Hennes was not able provide this information, but noted there is not support by the PLSLWD Board for an increase in the District's levy. The town board expressed concern that the request for funding is premature, as the District's flood study has not yet been completed and the elected and appointed policy makers have not made any decisions as to what the

appropriate investment in flood mitigation should be. The request failed for a lack of motion.

- d) Tom Wirtzfeld, Advanced Septic Solutions - update of the Ben's Bay SSD community septic system. Wirtzfeld reported that the system is operating in a very satisfactory manner. There were no emergency calls in 2015. The last major pumping was in 2012. Pumping will likely need to be conducted in 2016. The winter insulation boards are showing wear and may be in need of replacement. Staff noted that Gopher State One Calls continue to be a problem, with many calls coming in for addresses outside the Ben's Bay area. Wirtzfeld will provide GSOC reports monthly. Wirtzfeld will also provide semi-annual reports going forward. Wirtzfeld noted that the current contract for services expired in 2012 and needs to be renewed. Staff will work to address this.
- e) Tommy Anderson – consider a development agreement for Shimek Estates. Anderson presented a draft development agreement to restrict the township from assessing the lots in the Shimek Estates plat for the cost any initial construction of a road through the plat's ROW easement. Noting the advice of township counsel that the Board is under no obligation to sign such an agreement, the town board respectfully declined to execute the development agreement, but continues to require the right-of-way, drainage and utility easement.
- f) Consider quotes for 2016 bituminous maintenance under the City of Burnsville JPA. Kelley made a motion to approve crack filling and seal coating under the City of Burnsville JPA in the amount of \$80,450 and to add to the contract the sealcoating of Mushtown Road. Berens seconded. All in favor. The contract does not include street sweeping. Staff will coordinate street sweeping under a separate contract.
- g) Consider a quote for interior painting of the town hall. Kowalski presented a quote from Gigstad Painting in the amount of \$1,060 for touch up painting of the town hall. Kelley made a motion to approve the quote from Gigstad Painting. Berens seconded. All in favor.
- h) Consider additional funding for the Scott Soil and Water Conservation District participation on the PLSLWD Flood Mitigation Study technical advisory committee. The flood mitigation study has taken much longer and become more complex than originally anticipated. As a result, the technical advisory committee had more meetings than previously budgeted for in 2015, with more meetings anticipated in 2016. Kelley made a motion to authorize the expenditure of up to an additional \$2,000 to cover unpaid SWCD expenses for the flood mitigation study from 2015 and additional expenditures in 2016. Berens seconded. All in favor
- i) Consider a proposal for submission of an application to MnDOT for Cooperative Agreement Program funding for turn lanes on Highway 13 at Vergus Avenue. Kowalski made a motion to approve a proposal from Stantec in the amount of \$7,060 for submission of an application to MnDOT for Cooperative Agreement Program funding for the installation of turn/bypass lanes on Highway 13 at Vergus Avenue. Kelley seconded. All in favor.

4) Engineer's Report.

Statz presented the April Engineer's Report.

- a) Xeon Avenue. A project walkthrough was done on April 19th. Punchlist items are expected to be completed in the next two weeks. MnDOT has been contacted to let them know that the road is ready for a speed study.
- b) Spring Lake Circle/Vergus Ave. A preconstruction meeting was held on April 8th. Construction activity should begin the week of May 9th.

- c) Lake Ridge Drive. A preconstruction meeting was held on April 8th. Construction activity should begin the second week of June.
- d) 180th Street overlay. A preconstruction meeting was held on April 8th. Construction activity will be coordinated with Lake Ridge Drive in early June.
- e) 2016 bituminous maintenance. Crack filling should begin in mid-May. Seal coating will follow in late May/early June.
- f) 2016 patching. Renneke presented quotes for patching, noting the lowest quote was from Northwest Asphalt, Inc. in the amount of \$42,454. Motion by Kowalski to approve the quote in the amount of \$42,454, second by Kelley. All in favor.
- g) 180th Street traffic signs at Wellington Ave. The township will install the remaining speed limit signs near Wellington Avenue.
- h) Dairy Lane catch basins. There is an ongoing problem with erosion from a field entrance from Scott County property onto Dairy Lane. Staff was directed to work with Scott County needs to have them provide a permanent solution to end the tracking of mud onto the township road.

5) Road Report

- a) 2016 gravelling. Berens is reviewing a list of roads for gravelling this year.
- b) Traffic sign retroreflectivity. Pat Pitlick was directed to conduct a nighttime tour of road signs to determine which signs need to be update for retroreflectivity.
- c) Weight restrictions. Weight restrictions signs were removed last week.
- d) Illicit discharge. Staff was reminded that if they find hazardous or potentially hazardous materials dumped in the town, they should call the MPCA emergency duty officer to report the situation.

6) Parks and Town Hall Report

- a) P.L.A.Y. Kowalski presented a letter from P.L.A.Y. outlining their current and future needs for additional athletic fields. A second park plan workshop will be held on May 12th at 6:00 p.m.

7) Water Resources Report

- a) McKay Court stormwater pond. The pond at 16685 McKay Court is a township dedicated pond. Staff will contact Art Johnson Trucking to have the pond cleaned out.
- b) PLSLWD curlyleaf pondweed. The PLSLWD has received funding from Scott County for treatment of curlyleaf pondweed on Spring Lake. Staff was directed to request a meeting with the PLSLWD board to discuss to any potential budget requests from the District for 2017, and to gain a better understanding of the types of projects where township and watershed district financial collaboration would be appropriate.

8) Treasurer's Report

- a) Nielsen presented the March 31, 2016 Treasurer's Report. In March total receipts were \$20,823, total disbursements were \$40,041, and the ending cash balance was \$1,946,168. Kelley made a motion to approve the March 31, 2016 Treasurer's Report. Berens seconded. All in favor.

9) New Business/Old Business

- a) Wedding on Meadowlark Lane. Linda Nelson will be hosting a wedding at her home on Meadowlark Lane. The Board will require all on-street parking to be limited to one side of the road. Staff was directed to contact the Prior Lake fire chief for any further public safety concerns.

10) Approval of disbursements. The Board reviewed the April, 2016 disbursement ledgers and approved checks numbered, 11345 to 11381, to be issued. The checks were signed and given to Nielsen for mailing.

11) The following items were included in the Board's information packets for informational purposes:

- List of upcoming meetings

There being no further business before the Board, Kelley made a motion to adjourn. Kowalski seconded. All in favor. The meeting was adjourned at 11:10 p.m.

Kathy Nielsen, Clerk
Spring Lake Township

Minutes approved _____

Glenn Kelley, Chairman

Kathy Nielsen, Clerk