

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
MAY 12, 2016**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Kathy Nielsen – Clerk

Glenn Kelley – Supervisor
Stacy Siegle - Treasurer

Ted Kowalski - Supervisor

Also Present:

Kyle Renneke – Stantec

- 1) a) The meeting was called to order by Chairman Kelley at 7:02 p.m. The pledge of Allegiance was said.
b) Changes to the agenda. Kelley motioned to approve the agenda as presented. Seconded by Kowalski. All in favor.
c) Approval of the April 21, 2016 meeting minutes. Berens made a motion to approve the minutes. Kowalski seconded. The minutes were approved 3-0.
- 2) **Public Commentary.** Curt Hennes, PLSLWD manager. On May 21st the watershed district will hold a carp tournament on Prior Lake. The District will also be undertaking a shoreline preservation project to clean the embankment on north side of Spring Lake. Tom Wolf, Scott County Commissioner. CSAH 8 is under construction now through September. The Hentges gravel pit in Sand Creek will be opening soon. Wolf commented that the recent turn lane meeting with County staff went well.
- 3) **Agenda Items**
 - a) Jon Ort – request for a 4-way stop at the intersection of Hickory Trail and Pin Oak Lane. Ort did not appear.
 - b) Jamie Michael – request for support to rezone PID #111100010 and #111100020 from RR-1 to RR-2, and request for support for preliminary and final plat of Schumann 2nd Addition, located south of 190th Street and east of Panama Avenue. Michael presented preliminary and final plat, creating three lots out of the current two parcels of Schumann Addition, Lots 1 and 2. The proposed plat would create two lots abutting 190th Street with access being taken from a shared driveway located within an undeveloped township right-of-way adjacent to the east border of the proposed plat. Michael also petitioned the Board to vacate existing drainage & utility easements from Schuman Addition Lots 1 & 2, to be replaced with drainage and utility easements under the plat of Schumann 2nd Addition.
Draft an encroachment agreement for a pipe to the alternate septic site on Lot 1, Schumann 2nd Addition.
Kowalski made a motion to support the rezoning of PID #111100101 and #111100020 from RR-1 to RR-2, and support preliminary and final plat on Schumann 2nd Addition, with the following conditions, 1) the recording of an encroachment agreement to allow for the installation of a shared driveway in the township ROW which indemnifies the township from liability and includes a waiver of right to appeal assessment for future construction of a township road and 2) the recording of a shared driveway agreement,

approved by the town board, which stipulates that the township has no responsibility to maintain the shared driveway. Kelley seconded. All in favor. The Board called for a public hearing at 7:00 p.m. on June 9th to consider the vacation of existing drainage and utility easements on Lots 1 & 2, Block 1 Schuman Addition.

4) Engineer's Report.

Statz presented the May Engineer's Report.

- a) Bituminous patching. Patching work is underway.
- b) Xeon Avenue. Punchlist items are being worked on and will soon be completed.
- c) Spring Lake Circle. Work was delayed due to rain and is now scheduled to begin May 23rd.
- d) NTI proposal for materials testing – Spring Lake Circle project. Renneke presented a proposal from NTI for materials testing on the Spring Lake Circle project in the amount of \$3,420. Kowalski made a motion to approve the proposal for materials testing in the amount of \$3,420. Kelley seconded. Motion passed 2/0 with Berens abstaining.
- e) NTI proposal for materials testing – Lake Ridge Drive project. Renneke presented a proposal from NTI for materials testing on the Lake Ridge Drive project in the amount of \$5,333. Kowalski made a motion to approve the proposal for materials testing in the amount of \$5,333. Kelley seconded. All in favor.

5) Road Report

- a) Dumping on 170th Street. Four tires and a couch were picked up on 170th Street and disposed of.
- b) Pandora Blvd. Pitlick replaced a stop sign post which was leaning.
- c) Tree trimming/removal. Staff presented a quote from Cole Cuts for tree trimming/removal on various township roads in the amount of \$9,950. Kelley made a motion to approve the quote for tree trimming/removal in the amount of \$9,950. Kowalski seconded. All in favor.

6) Parks and Town Hall Report

- a) Shed. As a service project from the Fish Lake Sportsmen's Club, the shed has had base boards installed and has been repainted.
- b) Insurance coverage for pavilion. The park pavilion is currently insured for a replacement cost of \$10,000. Kowalski will provide staff with an updated estimate of replacement costs.
- c) Recycling receptacle grant program. Scott County is offering a grant to pay for the cost of recycling receptacles in public spaces. Staff was directed to submit a grant application to cover the cost of recycling receptacles both inside the town hall and near the outdoor pavilion and baseball fields. Kowalski will work with the cleaning staff to determine what receptacles are needed.

7) Water Resources Report

- a) PLSLWD manager appointment. The seat currently occupied by Curt Hennes is open for reappointment. Berens made a motion to reappoint Curt Hennes. Kelley seconded. All in favor.
- b) PLSLWD budget & collaboration meeting. At the direction of the Board, staff requested a meeting between the Town Board and the PLSLWD Board to discuss budgeting and collaboration. The District declined the invitation to meet, but recommended the Township's watershed district liaison attend the District's strategic planning and budget workshops. Kelley attended the most recent District's strategic planning meeting where a list of potential projects for 2017 was reviewed.

8) Treasurer's Report

- a) Siegle presented the April 30, 2016 Treasurer's Report. In April total receipts were \$145,248, total disbursements were \$426,971, and the ending cash balance was \$1,929,385. Berens made a motion to approve the April, 2016 Treasurer's Report. Kowalski seconded. All in favor.

9) New Business/Old Business

- a) Clerk, transition planning. Nielsen was encouraged to pursue the hiring of a deputy clerk.

10) Approval of disbursements. The Board reviewed the May, 2016 disbursement ledgers and approved checks numbered, 11382 to 11413, to be issued. The checks were signed and given to Nielsen for mailing.

11) The following items were included in the Board's information packets for informational purposes:

- List of upcoming meetings

There being no further business before the Board, Kowalski made a motion to adjourn. Kelley seconded. All in favor. The meeting was adjourned at 9:10 p.m.

Kathy Nielsen, Clerk
Spring Lake Township

Minutes approved _____

Glenn Kelley, Chairman

Kathy Nielsen, Clerk