

**OFFICIAL MINUTES  
SPRING LAKE TOWNSHIP  
MONTHLY BOARD MEETING  
JUNE 9, 2016**

SPRING LAKE TOWNSHIP TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor	Glenn Kelley – Supervisor	Ted Kowalski - Supervisor
Kathy Nielsen – Clerk	Stacy Siegle - Treasurer	

Also Present:

Mark Statz – Stantec	Kyle Renneke - Stantec
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- 1) a) The meeting was called to order by Chairman Kelley at 7:00 p.m. The pledge of Allegiance was said.  
b) Changes to the agenda. Staff requested the deferment of item 3.e to the July meeting. Kelley made a motion to approve the agenda as amended. Berens seconded. All in favor.  
c) Approval of the May 12, 2016 meeting minutes. Berens made a motion to approve the May 12, 2016 meeting minutes. Kowalski seconded. The minutes were approved 3-0.

- 2) **Public Commentary.** Curt Hennes, Manager, Prior Lake Spring Lake Watershed District, reported that on July 6<sup>th</sup> at 6:00 p.m. the District will host a gathering at Fish Point Park to look at a newly completed water quality improvement project. The 2016 carp tournament yielding 700 lbs. of carp.

- 3) **Agenda Items**

- a) Jamie Michael - Public hearing regarding vacation of the drainage and utility easements on the plat of Lots 1 and 2, Block 1 Schumann Addition and consideration of access easements related to the plat of Schumann 2<sup>nd</sup> Addition. Michael asked the Board to vacate the drainage & utility easements of Lots 1 and 2, Schumann Addition, required by Scott County as a condition of plat approval for Schumann 2<sup>nd</sup> Addition. The objective is to remove the perimeter easements of the former lots and replace them with easements around the perimeter of the newly created lots. All easements over wetland and drainage areas will remain in place under the new plat. Kelley made a motion to open the public hearing. Berens seconded. The public hearing was opened at 7:05 p.m. Willard Brandt asked about how the proposed plat would impact surface drainage. Brandt presented an agreement dated June 24, 1920 wherein seven land owners agreed to install a shared system of drain tile. Brandt does not want any development within Schumann 2<sup>nd</sup> Addition to impact that existing tile drainage system. Michael was provided with a copy of the 1920 agreement. Hearing no further comment, Kelley made a motion to close the public hearing. Kowalski seconded. The public hearing was closed at 7:17 p.m. Statz recommended making a slight modification to the proposed resolution vacating the drainage and utility easements to clarify that the Board is vacating only the drainage and utility easements created by the plat of Schumann Addition. Berens made a motion to adopt Resolution #16-005 vacating the drainage and utility easements on Lots 1 & 2, Block 1, Schumann Addition which were created by the plat of Schumann Addition. Kowalski seconded. All in favor. The Board reviewed a draft Encroachment Agreement permitting James H. Michael, Jr. and Lisa D. Michael to construct a shared driveway in the dedicated township Right-of-Way on the east edge of Schumann 2<sup>nd</sup> Addition until such time as the Right-of-Way is constructed as a public street. The Board also reviewed an Encroachment Agreement permitting James H. Michael, Jr. and Lisa D. Michael to construct a private sanitary sewer pipe within the drainage and utility easement located across Lot 1, Block, Schumann 2<sup>nd</sup> Addition. Kelley made a motion to

approve both Encroachment Agreements. Berens seconded. All in favor. Staff was directed to have said agreements executed and recorded.

- b) Luke Israelson - Consideration of preliminary and final plat for Hickory Hills Second Addition located at 4466 Hickory Hills Trail, Prior Lake. Israelson did not appear. Therefore, this item was deferred to the July meeting.
- c) Kevin Hartman – consider request for rezoning PID #119280231, a 37 acre parcel located on Vergus Avenue, south of CSAH 10, from RR-1 to RR-2, and support for preliminary plat of E & W Estate, a two-lot development. Hartman presented the preliminary plat for E & W Estate. Statz presented the following comments, 1) a driveway location to the proposed home site should be shown on the preliminary plat, 2) due to the location of the primary and secondary septic sites, it appears that access to the homesite will be difficult without sharing the driveway of the property to the south, 3) the township transportation plan shows a future township Collector Road in the location of the south edge of the plat. Statz recommended that a 33’ wide Right-of-Way, along with a 10’ drainage and utility easement, be dedicated along the south edge of the plat for the length of Lot 1. Hartman stated that he is working with his engineer and the SWCD to locate a driveway outside of the wetland boundary. Statz commented that the driveway location cannot encroach upon the septic sites. Hartman was directed to revised the preliminary plat to reorient the septic sites, show a feasible driveway location and include a 33’ ROW and 10’ drainage and utility easement along the full length of the southern edge of the proposed plat. The revised preliminary plat will be considered at the July meeting.
- d) Consider pay request for 2016 bituminous patching. Kelley made a motion to approve the pay request from Northwest Asphalt in the amount of \$45,632.50. Kowalski seconded. All in favor.
- e) Consider final pay request for 2015 Xeon Avenue road improvement project. This item was deferred to the July meeting.

#### 4) **Engineer’s Report.**

Statz presented the June Engineer’s Report.

- a) Turn lanes at Highway 13 and Vergus Avenue. The application for Metro Municipal Agreement Program (MMAP) funding for center left-turn lanes and right turn lanes has been submitted. The application process requires the adoption of a formal resolution requesting MMAP funding. Kowalski made a motion to adopt Resolution #16-006 requesting MMAP funding for the construction of center left turn lanes and right turn lanes at trunk highway 13 and Vergus Avenue. Kelley seconded. All in favor.
- b) Crackfilling. The original bid, approved in March called for 20,000 lf of crack fill. However, the 20,000 lf was less than half of what was needed. At the direction of staff, the contractor completed the crackfilling as needed, which is now at 50,000 lf, with an additional cost of \$12,000. Renneke asked for Board direction as to whether the Board wanted to reduce the sealcoating by \$12,000, or increase this year’s expenditures by this amount. The Board approved the additional expenditure of up \$12,000.
- c) Lake Ridge Drive. Culvert work is close to completion. Draintile work has begun. It may be advantageous to extend the draintile an additional 300 – 400 feet at a cost of \$6,000. Kowalski made a motion to extend the draintile an additional 300 – 400 feet at a cost of \$6,000. Berens seconded. All in favor.
- d) Spring Lake Circle. Chard has not begun construction on Spring Lake Circle. The contract has a completion date for late fall. The contract requires the work to be completed within 4 weeks of the start of construction.
- e) 180<sup>th</sup> Street, west of Fairlawn Ave. The overlay will be done at the time the final wear course is laid on Lake Ridge Drive.

#### 5) **Road Report**

- a) 180<sup>th</sup> Street, east of Mushtown Rd. Two 45 mph speed limit signs and an “S” curve sign were installed between Mushtown Rd. and Revere Way.

b) 170<sup>th</sup> Street. A culvert marker was installed on the curve of 170<sup>th</sup> Street and Langford Ave.

**6) Parks and Town Hall Report**

- a) Town hall repairs. Kowalski will be meeting with a sheetrock contractor tomorrow to complete minor repairs.
- b) Outdoor water fountain. The water fountain needs to be turned on for the season.

**7) Water Resources Report**

Nothing to report this month.

**8) Treasurer's Report**

- a) Siegle presented the May 31, 2016 Treasurer's Report. In May total receipts were \$154,415, total disbursements were \$453,621, and the ending cash balance was \$1,911,902. Kowalski made a motion to approve the May, 2016 Treasurer's Report. Kelley seconded. All in favor.

**9) New Business/Old Business**

- a) Minutes of May 9<sup>th</sup> public hearing on a proposed Water Surface Use Management ordinance. Berens made a motion to approve the minutes of the May 9<sup>th</sup> public hearing. Kowalski seconded. All in favor.

**10) Approval of disbursements.** The Board reviewed the June, 2016 disbursement ledgers and approved checks numbered, 11414 to 11446, to be issued. The checks were signed and given to Nielsen for mailing.

- 11) The following items were included in the Board's information packets for informational purposes:**
- List of upcoming meetings

There being no further business before the Board, Berens made a motion to adjourn. Kowalski seconded. All in favor. The meeting was adjourned at 9:00 p.m.

Kathy Nielsen, Clerk  
Spring Lake Township

Minutes approved \_\_\_\_\_

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Glenn Kelley, Chairman

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Kathy Nielsen, Clerk