

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
JULY 14, 2016**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Kathy Nielsen – Clerk

Glenn Kelley – Supervisor
Stacy Siegle - Treasurer

Ted Kowalski - Supervisor

Also Present:

Mark Statz – Stantec

- 1) a) The meeting was called to order by Chairman Kelley at 7:00 p.m. The pledge of Allegiance was said.
b) Changes to the agenda. Staff requested the addition of item 3.g Approval of pay request #1 for the Lake Ridge Drive road improvement project, and item 3.h Approval of a resolution appointing election judges for the 2016 state primary and general elections. Staff requested that item 3.f, approval of final pay request for the Xeon Ave. road improvement project be deferred to the August agenda. Kowalski made a motion to approve the agenda and amended. Berens seconded. All in favor.
c) Approval of the June 9, 2016 meeting minutes. Berens made a motion to approve the minutes as presented. Kowalski seconded. The minutes were approved 3-0.
- 2) **Public Commentary.** Curt Hennes, PLSLWD Manager, reported that the District will have a booth at Prior Lake Lakefront Days and the Scott County Fair. Also, informational signs will be installed at the wetland project constructed at County Road 12 & 17, and at the shoreline restoration project on the north shore of Spring Lake.
- 3) **Agenda Items**
 - a) Jon Ort - Request for a 4-way stop at the intersection of Hickory Trail and Pin Oak Lane. This item was tabled since Ort did not appear.
 - b) Luke Israelson - Consideration of preliminary and final plat for Hickory Hills Second Addition located at 4466 Hickory Hills Trail, Prior Lake. This plat is a lot split of Lot 5, Block 1 Hickory Hills to create one new buildable lot. Kowalski made a motion to recommend approval of preliminary and final plat of Hickory Hills Second Addition with the following conditions, 1) the plat should show the location of the existing septic drainfield on Lot 1, 2) a potential homesite for Lot 2 should be shown on the preliminary plat, and 3) the drainage and utility easement on Lot 1 should be redrawn to encompass the entire delineated wetland. Berens seconded. All in favor.
 - c) Kevin Hartman – Consider rezoning request and preliminary plat of E and W Estates, a 37 acres two-lot development on Vergus Avenue south of County Road 10, PID #119280231. This plat is a lot split of an agricultural parcel to create one additional lot. The only viable driveway location is a path between two wetlands, resulting in 854sf of wetland impacts. Berens made a motion to approve rezoning to RR-2, and the preliminary and final plat with the following conditions: 1) applicant receives LGU approval of the wetland impacts through the submission of WCA permit application and 2) an encroachment agreement is recorded for the driveway through a drainage and utility easement. Kelley seconded. All in favor.
 - d) Scott Anderson – Consider interim use permit to construct a mother-in-law dwelling on the property at 4340 E. 190th Street. Anderson presented his proposal for the construction of a cottage using the current driveway and septic system. The structure would be used as a garage or tack/storage shed at the point the mother-in-law no longer resides in the dwelling. Kelley

made a motion to support the issuance of an interim use permit for the construction of a mother-in-law dwelling at 4340 E. 190th Street. Berens seconded. All in favor.

- e) Jason Simmering, Doherty's Tavern – Request for support for the renewal of a 2:00 a.m. liquor license and request support for an outdoor event on August 20th from 6:00 p.m. to midnight. The Board reviewed a sheriff's incident report for the tavern for the past twelve months. Noting no significant issues with the operation of the tavern, Kowalski made a motion to approve Resolution #16-007 supporting the renewal of a 2:00 a.m. liquor license for S.S.K. Group, L.L.C. d/b/a Doherty's Tavern. Berens seconded. All in favor. Simmering explained that the tavern plans to host an outdoor event on August 20th. This year's event will be a wrestling tournament with outdoor music from 6:00 p.m. to 11:00 p.m., and outdoor activities until midnight. Kelley made a motion to support the outdoor event on August 20th from 6:00 p.m. to 11:00 p.m. with music and 12:00 a.m. for outdoor activities. Kowalski seconded. All in favor.
- f) Consider final pay request for 2015 Xeon Avenue road improvement project. This item was deferred to the August agenda.
- g) Consider pay request #1 for the Lake Ridge Drive road improvement project. Statz presented the pay request #1 for the Lake Ridge Drive project. Kowalski made a motion to approve payment of the request for the Lake Ridge Drive project in the amount of \$264,260.41. Berens seconded. All in favor.
- h) Consider resolution appointing election judge for the 2016 state primary and general elections. Berens made a motion to approve Resolution #16-008 approving a list of election judges for the 2016 State primary and general elections. Kelley seconded. All in favor.

4) **Engineer's Report.**

Statz presented the July, 2016 Engineer's Report.

- a) Xeon Avenue road improvement. A speed study is still pending. Final pay request is pending receipt of Forms IC-134.
- b) Spring Lake Circle road improvement project. The bituminous has been ground. Once the base was exposed it the subgrade was found to be very soft. The project bid anticipated one foot of subgrade correction, however, more subgrade work was needed at an estimated additional cost of \$50,000. The corrections have now been made and the first course of bituminous is now being laid.
- c) Lake Ridge Drive road improvement project. Draintile and the first lift of asphalt have been installed. Driveway corrections have been made. The final wear course will be laid next week, followed by shouldering.
- d) Vergus/TH 13 Turn Lanes. The funding application for turn lanes has been submitted to the Municipal Agreements group at MnDOT.
- e) The Enclave/180th Street seeding issue. The developer's contractor is addressing seeding issues on 180th Street.
- f) 2016 bituminous road maintenance. Patching and crack filling are complete. Astech will be performing the chip seal. A start date is yet to be determined.
- g) 180th Street overlay. Milling will be performed early next week, so that paving can be done in conjunction with paving the wear course on Lake Ridge Drive.

5) **Road Report**

- a) Noxious weeds. Thistle is growing in many locations. There is large outbreak of wild parsnip on the north side of 180th Street near Revere. The spraying contractor will be on-site tomorrow.
- b) Traffic signs. A new post and right curve sign was installed on 180th Street east of Pandora.
- c) Storm tree damage. Cole-Cuts has been very responsive in clearing downed trees and branches from recent storm events.

6) **Parks and Town Hall Report**

- a) Irrigation system. An irrigation line was damaged during installation of the concrete slab for the township's storage shed. The line will be repaired by rerouting it around the shed.

- b) Furnace repairs. The air conditioning was not working in the office area. Repairs have been made.
- c) Septic pump. The septic pump stopped functioning and has been replaced.
- d) Ballfield benches. Benches on the south field are in bad shape and need to be replaced.
- e) Kowalski will be meeting with the park maintenance contractor to discuss erosion issues at the south ball field.

7) Water Resources Report

- a) Prior Lake Spring Lake Watershed District budgeting and strategic planning meetings. Kelley reported that PLSLWD has identified multiple priorities for the District during their recent budget and strategic planning meetings.
- b) WSUM ordinance update. The DNR is still reviewing the draft WSUM ordinance for Spring Lake.
- c) PLSLWD flood mitigation study. The project's staff team is working with the consultant on completing the draft report. A second policy makers meeting will be scheduled for this fall.

8) Treasurer's Report

- a) Siegle presented the June 30, 2016 Treasurer's Report. In June total receipts were \$702,013, total disbursements were \$606,513, and the ending cash balance was \$2,306,608. Kelley made a motion to approve the June, 2016 Treasurer's Report. Kowalski seconded. All in favor.

9) New Business/Old Business

- a) Township clerk job description. The Board reviewed the draft Township Clerk job description and discussed next steps toward finding a deputy clerk.

10) Approval of disbursements. The Board reviewed the July, 2016 disbursement ledgers and approved checks numbered, 11447 to 11487, to be issued. The checks were signed and given to Nielsen for mailing.

11) The following items were included in the Board's information packets for informational purposes:

- List of upcoming meetings

There being no further business before the Board, Kowalski made a motion to adjourn. Berens seconded. All in favor. The meeting was adjourned at 9:30 p.m.

Kathy Nielsen, Clerk
Spring Lake Township

Minutes approved _____

Glenn Kelley, Chairman

Kathy Nielsen, Clerk