

**OFFICIAL MINUTES  
SPRING LAKE TOWNSHIP  
MONTHLY BOARD MEETING  
NOVEMBER 10, 2016**

SPRING LAKE TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor  
Kathy Nielsen – Clerk

Glenn Kelley – Supervisor  
Stacy Siegle - Treasurer

Ted Kowalski - Supervisor  
Sara Domer – Deputy Clerk

Also Present:

Kyle Renneke - Stantec

- 1) a) The meeting was called to order by Chairman Kelley at 7:00 p.m. The pledge of Allegiance was said.  
b) Berens made a motion to approve the agenda as presented. Kowalski seconded. All in favor.  
c) Approval of the October 13, 2016 meeting minutes. Kowalski made a motion to approve the minutes as presented. Berens seconded. The minutes were approved 3-0.

- 2) **Public Commentary.** Curt Hennes, PLSLWD Manager reported that the fall clean up on Prior Lake was a success. The final public meeting on the District's Flood Mitigation Study will be held 6:30 p.m. on November 16<sup>th</sup> at Prior Lake city hall.  
Tom Wolf, Scott County Commissioner reported that the County is participating in the site selection for a new morgue. They are currently looking at a location near Bush Lake Road in Bloomington.

**3) Agenda Items**

- a) Country Prime Time – renewal of liquor licenses. After reviewing the Scott County Sheriff's incident report, Berens made a motion to adopt Resolution #16-015 supporting renewal of an on-sale, off-sale and Sunday liquor license for Country Prime Time. Kelley seconded. All in favor.
- b) Minnesota Horse & Hunt Club – renewal of liquor licenses. After reviewing the Scott County Sheriff's incident report, Kelley made a motion to adopt Resolution #16-016 supporting renewal of an on-sale and Sunday liquor license for Minnesota Horse & Hunt Club. Kowalski seconded. All in favor.
- c) Doherty's Tavern – renewal of liquor licenses. After reviewing the Scott County Sheriff's incident report for the past twelve months, Kowalski made a motion to adopt Resolution #16-017 supporting renewal of an on-sale and Sunday liquor license for S.S.K. Group, L.L.C. d/b/a Doherty's Tavern. Berens seconded. All in favor.
- d) Doherty's Tavern – request support for a full off-sale liquor license. Staff reported that four organizations currently hold full off-sale liquor licenses in Scott County. Haferman stated that his tavern has seen an increase in requests for off-sale liquor purchases. Noting that Doherty's has not had any significant compliance issues in recent years, Berens made a motion to support the issuance of a full off-sale liquor license to SSK Group L.L.C. d/b/a Doherty's Tavern. Kowalski seconded. All in favor.
- e) Mark Wangerin, 19605 Mushtown Road – request for support for construction of 65' x 140' hoop building for storage of hay and farm equipment. Wangerin owns a 9.82 ac. parcel zoned RR-1. He is seeking support to construct a hoop building for storage of hay and farm equipment and a horse riding area. Kowalski made a motion to support

construction of a 65' x 140' hoop building at 19605 Mushtown Rd. for storage of hay and farm equipment. Kelley seconded. Berens suggested the Board's support be contingent upon Wangerin continuing to file a schedule F with his tax returns. Kowalski amended his motion to support the construction of the hoop building as long as Wangerin continues to file a Schedule F with his tax returns. The motion passed 3/0.

- f) Kristi Hage – request for support for renovated office space at the former Lydia school located at 20560 Langford Way. The vacant Lydia school sits on 2.37 ac. of land zoned C-1, commercial. Hage intends to convert the school building into a suite of office spaces available for rent to small businesses. Noting that this use is consistent with current zoning and would promote small business in the Township, staff recommended support for the proposal. Kowalski asked if parking will be sufficient for this use. Staff stated that Scott County will address parking during the permit process. Berens made a motion to support the renovation of the Lydia school into a suite of office spaces for rent. Kelley seconded. All in favor.
- g) Discussion of possible revisions to Ordinance #08-001 relating to Township sewer and water connection charges in lieu of assessment for the South Shore Drive Sewer and Water Project. Ordinance 08-001 was adopted in 2008 to create a mechanism to collect a fee in lieu of assessment for sewer/water stubs installed for vacant lots or lots which could be further subdivided. The ordinance included a cost of living adjustment based on the Consumer Price Index. Since its adoption the charge has grown by 46%. Staff questioned whether the cost has increased to a point where it is cost prohibitive to develop the affected properties. The Board asked for additional information to further this discussion at the December Board meeting.
- h) Approval of final pay request for the Lake Ridge Drive road improvement project. Berens made a motion to approve pay request #5 in the amount of \$22,662.05, contingent upon receipt of final forms IC-134 from the contractor. Kowalski seconded. All in favor.
- i) Approval of final pay request for the 180<sup>th</sup> Street overlay project. Kowalski made a motion to approve pay request #3 in the amount of \$6,697.00 contingent upon receipt of final IC-134 forms from the contractor. Kelley seconded. The motion passed 3/0.

#### 4) Engineer's Report.

Renneke presented the November Engineer's Report.

- a) Spring Lake Circle. Striping and final punchlist items remain to be completed.
- b) Jackson Circle. The contractor re-swept Jackson Circle earlier this week.
- c) Xeon Avenue speed study. MnDOT is treating South Sutton Lake Boulevard as a separate speed study. Since this section of road is only ¼ mile long, the Board directed Renneke to remove South Sutton Lake Blvd from the speed study request. MnDOT indicated that there is not enough traffic on Xeon Ave. for the agency to conduct a proper speed study. The town will remove its request for the speed study. Renneke recommended posting an advisory speed of 45 mph at the south end of the road in the area of the hills. Berens recommended that to be consistent with other township roads, no advisory speed signs should be posted. The Board concurred with Berens.

#### 5) Road Report

- a) Sign replacements. The Board received a list of new traffic signs installed in October.
- b) Sign retroreflectivity. Kelley and Pitlick completed a nighttime retroreflectivity inspection of current traffic signs. Kelley presented a list of signs to be replaced or removed. Any signs flagged for removal must first be studied by the township engineer. The Board directed Renneke to look at the arrow warning signs on Buck Lake Cr.,

Country Squires and the 206<sup>th</sup> – 207<sup>th</sup> Street neighborhoods. Signing in these areas should be consistent.

**6) Parks and Town Hall Report**

- a) Town hall office remodel. Construction on the remodeling project will begin on Monday. The project should be completed before Thanksgiving.

**7) Water Resources Report**

- a) The final public meeting on the PLSLWD's Flood Mitigation Study will be held 6:30 p.m. on November 16<sup>th</sup> at Prior Lake city hall.

**8) Treasurer's Report**

- a) Siegle presented the October 31, 2016 Treasurer's Report. In October total receipts were \$102,067, total disbursements were \$196,825, and the ending cash balance was \$1,197,7837. Kowalski made a motion to approve the October, 2016 Treasurer's Report. Berens seconded. All in favor.
- b) Siegle presented an updated 10 year projection of the Road & Bridge fund.
- c) Siegle provided a current list of driveway escrows. She will request final driveway inspections for those permits reaching the two year limit this winter.

**9) New Business/Old Business**

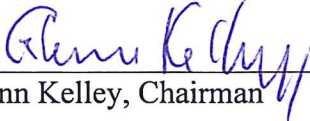
Nothing to report.

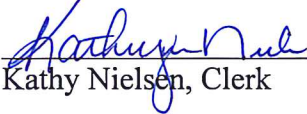
**10) Approval of disbursements.** The Board reviewed the November, 2016 disbursement ledgers and approved checks numbered, 11600 to 11645, to be issued. The checks were signed and given to Domer for mailing.

There being no further business before the Board, Kowalski made a motion to adjourn. Berens seconded. All in favor. The meeting was adjourned at 9:30 p.m.

Kathy Nielsen, Clerk  
Spring Lake Township

Minutes approved December 8, 2016

  
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Glenn Kelley, Chairman

  
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Kathy Nielsen, Clerk