

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
JANUARY 19, 2017**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Kathy Nielsen – Clerk

Glenn Kelley – Supervisor
Stacy Siegle - Treasurer

Ted Kowalski - Supervisor
Sara Domer – Deputy Clerk

Also Present:

Kyle Renneke - Stantec

- 1) a) The meeting was called to order by Chairman Kelley at 7:00 p.m. The pledge of Allegiance was said.
b) Changes to the agenda. Berens made a motion to approve the agenda as presented. Kowalski seconded. All in favor.
c) Approval of the December 8, 2016 meeting minutes. Kowalski made a motion to approve the minutes. Berens seconded. The minutes were approved 3-0.

- 2) **Public Commentary.** Curt Hennes, PLSLWD Manager reported that the District has received a grant to fund a demonstration project using prairie grass plantings to mitigate shoreline erosion.

Tom Wolf, Scott County Commissioner reported people & businesses would like to see an intersection safety improvement at Revere Way & Cty Rd 21. The County Board held a public hearing on January 17th for a full off-sale liquor license for Doherty’s Tavern. The license was approved. The Minneapolis Gun Club wants extended hours for their facility in Credit River Township. The Township Board discussed the need to advance discussions with the County on its turn lane policy.

- 3) **Agenda Items**

- a) Consider a resolution supporting issuance of a full off-sale liquor license for SSK Group, LLC, dba Doherty’s Tavern. This agenda item is to take action by resolution for a decision that was made by the Board at its December 8, 2016 meeting. Berens made a motion to adopt Resolution #17-001 supporting approval of a full off-sale liquor license for SSK Group, dba Doherty’s Tavern. Kowalski seconded. All in favor.
- b) Consider revision to the Prudent Use of Traffic Signs Policy. Nielsen presented a revised policy incorporating the changes requested by the Board at its December 8, 2016 meeting. Kowalski made a motion to adopt the revised Prudent Use of Traffic Signs Policy. Kelley seconded. All in favor.
- c) Consider amendment of Ordinance #08-001 relating to Township sewer and water connection charges in lieu of assessment for the South Shore Drive Sewer and Water Project. Nielsen presented a revised ordinance which caps the accrual of a cost-of-living adjustment on the In Lieu of Charge at December 31, 2012. Kowalski made a motion to adopt the revised Ordinance #08-001 relating to township sewer and water connection charges in lieu of assessment. Berens seconded. All in favor.

- d) Consider revisions to the Township Fee Schedule Ordinance. Nielsen presented a revised fee ordinance with updated costs for municipal sewer and water connection fees and the South Shore Drive sewer and water connection charge in lieu of assessment. Kelley made a motion to approve the revised Ordinance #14-003 establishing a township fee schedule. Kowalski seconded. All in favor.
- e) Discuss revisions to the Township Park Plan. Renneke presented revisions to the township park plan, which include the addition of a paved ½ mile walking track at Fish Lake Park, and the removal of two park search areas and multiple township trails. The Board discussed the need for additional ball fields as the town's population grows. This need may be met through collaboration with the City of Prior Lake. Park planning will also be included as part of the current Comprehensive Plan update by Scott County. Staff was directed to put the park plan update on hold pending further discussions with the City and County.

4) Engineer's Report.

Renneke presented the January, 2017 Engineer's Report.

- a) Spring Lake Circle road improvement project. Chard Tiling has refunded the township for overpayment due to the use of Class B oil on the project, rather than the Class C oil called for in the project documents. Final IC-134's have been received.
- b) Stormwater pond maintenance. Berens reminded Renneke that maintenance is needed for the stormwater pond near McKay Court.

5) Road Report

- a) Debris in the Right-of-Way. Pitlick picked up debris, including tires, appliances and a box spring from locations throughout the township.
- b) Tree trimming. Domer presented a quote from Cole-Cuts for tree trimming on Wellington Ave., Blake Rd., and Buck Lake Circle. Berens made a motion to approve the quote from Cole-Cuts in the amount of \$2,500. Kelley seconded. All in favor.
- c) Welcome to Spring Lake Township sign. Sign on Hwy 17 needs to be moved as a result of the recent annexation.

6) Parks and Town Hall Report

- a) Town Hall sign. The town hall sign is not lighting. A service call has been placed to Lien Electric.

7) Water Resources Report

- a) Nothing to report

8) Treasurer's Report

- a) Siegle presented the December 31, 2016 Treasurer's Report. In December total receipts were \$510,052, total disbursements were \$61,647, and the ending cash balance was \$1,605,867. Kelley made a motion to approve the December, 2016 Treasurer's Report. Berens seconded. All in favor.
- b) 2016 Financial Audit. Abdo, Eick & Meyers was on-site this week to conduct an audit of 2016 financials. The Board of Audit is scheduled for March 1st at 4:00 p.m.

9) New Business/Old Business

- a) Orderly annexation. The Board authorized staff to begin discussions with the City of Prior Lake regarding revisions to the Orderly Annexation Agreement. Berens will participate in any discussions above the staff level.

b) Public hearing regarding proposed revisions to the Scott County zoning ordinance relating to Community Solar Gardens. The Scott County Planning Advisory Committee will hold a public hearing on February 13th at 6:45 p.m. at the Scott County Government Center to consider amendments to Chapter 12 of the Scott County Zoning Ordinance to modify the general requirements for Community Solar Gardens. The town board does not have sufficient knowledge of the issues to offer an opinion on the proposed changes. However, the Board opposes regulation which creates an approved use, yet places so many restrictions upon that use as to make it practically and financially infeasible.

10) Approval of disbursements. The Board reviewed the January, 2017 disbursement ledgers and approved checks numbered, 11681 to 11722, to be issued. The checks were signed and given to Nielsen for mailing.

11) The following items were included in the Board's information packets for informational purposes:

- List of upcoming meetings

There being no further business before the Board, Kowalski made a motion to adjourn. Kelley seconded. All in favor. The meeting was adjourned at 9:15 p.m.

Kathy Nielsen, Clerk
Spring Lake Township

Minutes approved _____

Glenn Kelley, Chairman

Kathy Nielsen, Clerk