

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
March 9, 2017**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor	Glenn Kelley – Supervisor	Ted Kowalski - Supervisor
Kathy Nielsen – Clerk	Stacy Siegle - Treasurer	Sara Domer – Deputy Clerk

Also Present:

Mark Statz – Stantec	Kyle Renneke - Stantec
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- 1) a) The meeting was called to order by Chairman Kelley at 7:00 p.m. The pledge of Allegiance was said.
b) Changes to the agenda. Kelley made a motion to approve the agenda as presented. Berens seconded. All in favor.
c) Approval of the February, 2017 meeting minutes. Berens made a motion to approve the minutes. Kowalski seconded. The minutes were approved 3-0.
- 2) **Public Commentary.** Vicki Towey 20120 Lake Ridge Drive. Towey informed the Board that the residents on Lake Ridge Drive have had ongoing issues with a lack of high-speed internet service from Frontier Communications. Residents are paying for 5G service, but no one has speeds in excess of 2G. Many residents lose service for hours at a time even days at a time. The residents have filed an informal complaint with the FCC. Towey asked the Board to host a public meeting with the residents and the Frontier Communications Local Franchise Authority to establish a public record of the residents’ grievances. Nielsen will research the issue and report to the Board at the April meeting.
Tom Wolf- County Commissioner. Wolf reported the County is looking at a redesign of the intersection at Hwys 13 & 101 to improve safety for truck travel. Intersection redesigns are being planned for Hwys 13 & 21, and Hwy 13 & CR42 intersections. County turn lane issues will be addressed in the comprehensive planning process. The Sheriff’s department will begin using body cameras for lake patrols. This will likely expand to all deputies in the next few years. A roundabout is planned for the intersections of CR17 & Hwy 282 and CR2 & CR91.
- 3) **Agenda Items**
 - a) Prior Lake Spring Lake Watershed District Presentation. Kathryn Keller-Miller presented the scope of the District’s Raymond Park shoreline restoration project which will include a beach restoration, shoreline restoration and oak savannah restoration area along with an area of low maintenance turf. The goal is to restore the shoreline and use it as a shoreline demonstration area. Work should begin in the Spring. The Watershed District will provide a draft right of entry agreement for the Board to consider at the April meeting.
 - b) Public hearing on the Township’s Storm Water Pollution Prevention Plan. Nielsen presented an overview of the township’s Storm Water Pollution Prevention Plan. KELLEY made a motion to open the public hearing on the plan. Berens seconded. All in favor. The public hearing was opened at 7:37 p.m. Seeing that there was no public

comment, KELLEY made a motion to close the public hearing. Kowalski seconded. All in favor. The public hearing was closed at 7:38 p.m.

- c) Consider quotes for Township services for 2017. Staff presented quotes for services, noting the following as the lowest quote received.
- Specialized Sanitation for porta-potty service at Fish Lake Park at a rate of \$110 per month.
 - Anderson Bobcat Services for ditch mowing at a rate of \$39 per mile
 - Klingberg Trucking for gravel hauling at a rate of \$5.00 per ton from Kraemer.
 - Quality Green for weed and brush spraying at an estimate of \$1,200
 - Greenhead Turf Maintenance with an estimate of \$11,988 per year for three years.

Berens made a motion to approve the quotes as presented, seconded by Kowalski. All in favor.

- d) Ditch cleaning on 200th Street at Panama Ave. Art Johnson Trucking has provided a quote of \$1,500 for ditch cleaning at 4020 200th Street. Berens made a motion to approve the work, not to exceed \$2,000. Kelley seconded. All in favor.

4) **Engineer's Report.**

Statz presented the March 2017 Engineer's Report.

- a) JPA Maintenance Work – Bid Opening is March 10th with the work being awarded on March 21st. The pre-construction meeting is scheduled for mid-April.

5) **Road Report**

- a) Gravel at 2155 Vergus Ave. Additional gravel is needed south of 2155 Vergus Ave where settling has occurred in the center of the road.
- b) 2900 195th East to Fairlawn. A driveway culvert is full or collapsed on the east side of 195th Street causing the shoulder to be washed out.
- c) Debris Pick Up. Pitlick picked up trash and debris from several township roads.
- d) Spring weight restriction. Weight restrictions were put in place on February 17th. Signs have been posted.

6) **Parks and Town Hall Report**

Nothing to report

7) **Water Resources Report**

- a) Signage at Spring Lake boat landing. The Water Surface Use Management Education Committee has designed signage to inform boaters of the new WSUM rules adopted in 2016. The new sign will be installed at the Spring Lake boat landing in the next few weeks.

8) **Treasurer's Report**

- a) Siegle presented the February, 2017 Treasurer's Report. In February total receipts were \$49,121, total disbursements were \$102,414, and the ending cash balance was \$1,205,605. Kelley made a motion to approve the February, 2017 Treasurer's Report. Kowalski seconded. All in favor.
- b) Accounting system change. Siegle will no longer be using the CTAS system for accounting. She has moved entirely to Quickbooks for all accounting. The Board discussed the format of the Treasurer's report going forward.

9) New Business/Old Business

- a) Clerk resignation. Nielsen informed the Board that she has accepted a new position as the Project Coordinator for the county-wide collective impact project and therefore will be transitioning out of her position as town clerk. The Board scheduled a workshop for March 16, 2017 to discuss transition planning for the town clerk.

10) Approval of disbursements. The Board reviewed the March, 2017 disbursement ledgers and approved checks numbered, 11755 to 11785, to be issued. Checks 11755-11758 were voided. The checks were signed and given to Nielsen for mailing.

11) The following items were included in the Board's information packets for informational purposes:

- List of upcoming meetings

There being no further business before the Board, Berens made a motion to adjourn. Kowalski seconded. All in favor. The meeting was adjourned at 8:39 p.m.

Kathy Nielsen, Clerk
Spring Lake Township

Minutes approved _____

Glenn Kelley, Chairman

Kathy Nielsen, Clerk