

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
May 11, 2017**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor	Glenn Kelley – Supervisor	Ted Kowalski - Supervisor
Melissa Hanson – Clerk	Stacy Siegle - Treasurer	Sara Domer – Deputy Clerk

Also Present:

Kyle Renneke – Stantec	Kathy Nielsen-Former Clerk
------------------------	----------------------------

- 1) a) The meeting was called to order by Chairman Kelley at 7:00 p.m. The pledge of Allegiance was said.
 - b) Changes to the agenda. Kelley added item for recognition of outgoing Clerk. Berens added consideration of quote for Kaness Lane ditch cleaning. Berens made a motion to approve the agenda as presented with additions. Kowalski seconded. All in favor.
 - c) Approval of the April 13, 2017 meeting minutes. The following changes were made, 9a changed to member of Sheriff's Department to attend meeting. Remove Siegle from attendees. Kelley made a motion to approve the minutes as amended. Kowalski seconded. The minutes were approved 3-0.
- 2) **Public Commentary**
 - a) Kirt Briggs - 14914 Lori Road ,City of Prior Lake Mayor. Spoke to long history of collaboration with Township. He looks forward to continuing the partnership between City and Township particularly for major road projects at 13 and 21 and 13 and Duluth.
 - b) Curt Hennes - Spring Lake Prior Lake Watershed District. Successful spring clean-up at Crystal Lake with over 80 volunteers. Fall clean-up is planned. Carp seining scheduled (Prior Lake only) on May 14, 2017 from 8pm to 6am with 13-20 teams. Spring Lake not included this year as carp population is low (less than 25 lb of carp per acre). Future carp seining of upper Prior Lake being planned. Fish Point Park planting/seeding project planned for end of June – volunteers needed. Raymond Park shoreline restoration project with Great River Greening planned to start in June.
 - c) Lisa Quinn - 1796 Spring Lake Circle. Quinn asked why Spring Lake did not participate in this year's curbside clean-up. Nielsen suggested that personnel changes at City Hall may have resulted in missing clean- up day opportunity which we historically participate in. Kowalski suggested taking to Scott County Household Hazardous Waste Facility. Quinn also inquired about location IUP requested in April minutes. Request was withdrawn by requester after April meeting.

3) Agenda Items

- a) Recognition of contributions of out-going Clerk. Kelley, on behalf of Board and Township, thanked Nielsen for her impressive contributions for 13 years as Clerk and made the following proclamation:

A PROCLAMATION EXPRESSING APPRECIATION TO KATHY NIELSEN FOR SERVICE TO SPRING LAKE TOWNSHIP

WHEREAS, in September 2004, Kathy Nielsen was appointed Clerk of Spring Lake Township;

AND WHEREAS, Kathy Nielsen faithfully served as Clerk on the Spring Lake Township Board for thirteen years;

AND WHEREAS, Kathy Nielsen served Spring Lake Township and its residents with integrity, fairness, sound judgment, vision and enthusiasm; and

AND WHEREAS, throughout her tenure Kathy Nielson demonstrated leadership and competence in addressing the needs of the Township Board and township residents;

AND WHEREAS, Kathy Nielsen resigned as Clerk of Spring Lake Township on May 5, 2017, to devote her many talents to further serve Scott County's SCALE organization;

NOW THEREFORE, LET IT BE PROCLAIMED that the members of the Spring Lake Township Board express sincere appreciation, admiration and gratitude to Kathy Nielsen for her 13 years of dedicated service to Spring Lake Township; and

THEREFORE, LET IT BE FURTHER PROCLAIMED that the residents of Spring Lake Township are grateful to Kathy Nielsen for her leadership and service to the community, and its vision for the future

- b) Request to support an Interim Use Permit to install and operate a solar garden at 19370 Langford Road. Andy Melka, Minnesota Solar Connections, presented his request for Board support of an IUP for a 1 Megawatt solar garden on a 10 acre parcel located on the west side of Langford Ave. Melka will be addressing issues from April 26, 2017 DRT meeting including decommissioning escrow not including salvage value, delineation of wetlands, providing updated/signed landscape plans and obtaining proper permits from PLSLWSD and MPCA. Renneke offered that most engineering concerns have been addressed by Melka including a glare study. Melka met with adjacent neighbors to address concerns. Mrs. Willard Brandt 3410 E 200th Street with property at 19630 Langford Road is concerned she has not been contacted about the project. Erin Egstad 19350 Langford Road is located directly in front of project and concerned that Solar Garden will negatively impact property value, will increase traffic on their easement and provide no benefit to them. Melka noted concerns, other than traffic, were not addressed in previous meeting with Egstad. Hennes suggested contacting Sand Creek Township as they have Solar Gardens. Melka differentiated Sand Creek project as significantly different from proposed Langford project as it is

1/5th of the size, is naturally screened and will not be located in close proximity to another Solar Garden. Berens asked why location is not further to west. Melka explained there was more drain tile and wetlands in that area. Renneke asked if there is a potential to increase the size of Solar Garden in the future. Melka explained it's not in the current plans.

Berens requested deferral of decision until June 8th Board Meeting with requested additional information from Melka on impact to property value as a result of having a Solar Garden in close proximity, updated landscape plan and narrative and requested Melka speak with neighbor to the North.

- c) Consider Bituminous Patching Quotes. Renneke presented quotes with the lowest bid from Northwest Asphalt Inc. for \$18,686. Berens requested a contingency amount of \$5,000. Berens made a motion to accept the quote of \$18,686 and award the contract to Northwest Asphalt Inc. not to exceed \$25,000. Kowalski seconded. All in favor.
- d) Consider Revised Purchase Policy. Staff presented revised purchase policy to clarify approval by a single Board Supervisor of purchases \$500-\$5,000. Kowalski made a motion to approve the revised policy. Berens seconded. All in favor.
- e) Consider Right of Entry Agreement for Raymond Ave Water Quality Project. Per request of Berens, staff worked with PLSLWD to clarify that the Township will not be responsible for restoration within the project area as a result of any utility maintenance. Berens requested additional clarification on restoration be made by adding "PLSLWD is responsible for restoration of site." Berens made a motion to approve Water Quality Project on Raymond with amended language Kowalski seconded. All in favor.
- f) Consider a quote for treatment of seven trees for Emerald Ash Borer located within Fish Lake Park. Staff presented quote of \$888.00 from Greenhead Turf Management for insecticide treatment. Kowalski will follow-up with Greenhead Turf Management about duration and alternatives to treatment plan. Board requested to defer approval until June meeting.
- g) Consider a quote for adding acoustic panels on the ceiling of the Town Hall. Staff presented quotes of \$8,387 and \$10,372 from Acoustics Associates Inc. for installation of 30 and 36 acoustic panels on ceiling to reduce echo in Town Hall. Kowalski made a motion to accept the bid of \$10,372 from Acoustics Associates for installation of acoustic panels. Berens seconded. All in favor.
- h) Consider a quote for cleaning ditches on Kane's Lane. Road tour showed ditch has filled up 205th to Kane's lane. Berens presented quote of \$4,150 from Art Johnson Trucking to clean ditch. Berens made a motion to accept the quote of \$4,150 from Art Johnson Trucking. Kowalski seconded. All in favor.

4) Engineer's Report

Renneke presented the May Engineer's Report.

- a) Turn lanes at Highway 13 and Vergus Avenue. Application for Metro Municipal Agreement Program (MMAP) funding for center left-turn lanes and right turn lanes is due June 7, 2017. The board discussed the importance of adding turn lanes to this area

- due to the high traffic at the DNR boat launch. Renneke noted grant request would be well served if Klingberg would exclusively use access on Vergus instead of trunk highway 13. Kowalski or Berens to contact Klingberg. The application process requires the adoption of a formal resolution requesting MMAP funding. This resolution was adopted on June 9, 2016. Kelley made a motion to reaffirm Resolution #16-006 requesting MMAP funding for the construction of center left turn lanes and right turn lanes at trunk highway 13 and Vergus Avenue. Kowalski seconded. All in favor.
- b) Xeon Avenue/South Sutton. Renneke identified road failure on South Sutton Lake Boulevard. Pavement is currently within project's 2-year warranty period. Township attorney is drafting letter to the Contractor regarding pavement issue monitoring and corrective action. Staff will work with Township Attorney and Engineers to address the issue.
 - c) Storm Water Issue on Dairy Lane. Tim Krueger dragging mud into Township ROW during farming operation and filling catch basins. Renneke recommended cutting down approach and installing a rock driveway. Berens will meet with Doug Johnson to review options. If any work is undertaken by Township, work falls under NPDES as it impacts storm water.
 - d) JPA Maintenance Work Schedule. Crack Filling completed this week 5/7/17. Seal Coat tentatively scheduled for week of 6/15/17.
 - e) Street Sign Replacement. List finalized by Township staff and being reviewed by Engineer staff.
 - f) Pot holes on Dairy Lane. Doug Johnson requested potholes in Township ROW at Dairy Lane and 282 be added to list for pothole repair.

5) Road Report

- a) Pooling Water 1985 Spring Lake Circle. Brenda Libert concerned about water pooling in yard and grass. Area was designed as swale and seeded last year. Staff will inspect the area to see if reseeding is needed.
- b) Lakeview ROW Tree Removal. Staff received quote of \$1,000 from Cole Cuts to remove dead trees in Lakeview ROW. Kelley made a motion to approve \$1,000 quote for tree removal Kowalski seconded. All in favor.
- c) Fish Dumped on 180th West of Fairlawn. Multiple recent fish dumping events in Township ROW have been reported. Fish dumped at 180th Pitlick and DNR were consulted and decision made to leave fish to decompose as they did not present a hazard.
- d) PVC Pipe in Ditch on Spring Lake Circle. Pipe removed by Pitlick.

6) Parks and Town Hall Report

- a) Quote for Tree Removal. Cole Cuts provided a quote in the amount of \$1,225 to remove a damaged tree from Fish Lake Park. Staff will get authorization to enter on to neighboring property to remove tree.

- b) Fish Lake Sportsman Club. Board decided 2017 barter project will be painting the pavilions to match the shed.
- c) Trees and Shrubs at Fish Lake Park. Staff was directed to get quote to clear trees and underbrush around lake at Town Hall.

7) Water Resources Report

- a) Expired WCA permits. WCA escrows for Tepley and Laridaen expired, refunds sent.

8) Treasurer's Report

- a) Monthly Report. Siegle presented the April 30, 2017 Treasurer's Report. In April total receipts were \$19,657, total disbursements were \$39,557, and the ending cash balance was \$1,191,039. Kelley made a motion to approve the April 30, 2017 Treasurer's Report. Berens seconded. All in favor.
- b) Escrow Accounts. Siegle updated Board on status of development and permit escrows.

9) New Business/Old Business

- a) Quiet Title Action- Source Properties. Source Properties has named Township as party in a quiet title action. Records indicate that Township owns Industrial Circle ROW adjacent to Source Property Parcel. Road is in City of Prior Lake and has been for well over a decade. Township Attorney Peter Tiede has communicated to the Source Properties attorney that City and Township agree road should be a city street and has asked County to change records. Tiede will update.
- b) Nielsen Consulting Services. The Board agreed to have Nielsen consult with Township as needed at \$50 per hour.

10) Approval of Disbursements

- a) The Board reviewed the May, 2017 disbursement ledgers and approved checks numbered, 11816 to 11859, excluding 11823 (destroyed), to be issued. The checks were signed and given to Hanson for mailing.

11) The following items were included in the Board's information packets for informational purposes:

- List of upcoming meetings

There being no further business before the Board, Berens made a motion to adjourn. Kelley seconded. All in favor. The meeting was adjourned at 9:30 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Glenn Kelley, Chairman

