

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
June 8, 2017**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Melissa Hanson – Clerk

Glenn Kelley – Supervisor
Stacy Siegle - Treasurer

Ted Kowalski - Supervisor
Sara Domer – Deputy Clerk

Also Present:

Kyle Renneke - Stantec

- 1) a) The meeting was called to order by Chairman Kelley at 7:00 p.m. The pledge of Allegiance was said.
- b) Changes to the agenda. Kelley requested to remove request for Solar Garden Interim Use Permit from Agenda and instead discuss a request by Melka for a special meeting during that time. Berens requested to add a discussion about a second driveway for Travis Johnson. Kelley made a motion to approve the agenda as amended. Kowalski seconded. All in favor.
- c) Approval of the May 11, 2017 meeting minutes. Berens requested a spelling change for Krueger and clarified he would meet with Art Johnson Trucking about options on Dairy Lane. Kowalski asked for a change from pavilion to pavilions for the Fish Lake Sportsman’s Club project. Berens made a motion to approve the minutes with amendments. Kowalski seconded. The minutes were approved 3-0.

2) Public Commentary

- a) Mary Jo Blaisdell 19250 Fox Ridge Road. Blaisdell requested the Board to consider her preliminary concept for rezoning 38 acres from RR-1 to RR-2 and alignment of the road going to the East. No immediate concerns were identified. Kowalski asked her to set up a Development Review Team Meeting with the County
- b) Curt Hennes, Manager Prior Lake Spring Lake Watershed District 17286 Sunset Trail. Hennes stated PLSLWD final vote for Raymond Park Project is 6/13/2017. Open house for Fish Point Project will be held Tuesday 6/20/17. The project is an example of how to mitigate storm water runoff. Spring Lake’s water temperature increased rapidly and water turned green very quickly. Vegetation expert will be looking at the lake to determine if treatment needed.

3) Agenda Item

- a) Request for Rezoning of Property from RR-1 to RR-2 and Support of Preliminary and Final Plat of Leah and Andrew Love Property Located at 3726 180th St. East. Michael Laughery presented request for a rezoning of his property and support of a preliminary and final plat for Leah and Andrew Love. The current zoning is RR-1 with 2030 Comprehensive guidance for RR-2. The 10.94 lot would be split into 2.52 acres and 8.42 acre lots. County Staff provided a Memo in support of the requested

changes with conditions. Township Staff also provided a Staff Memo in support of the preliminary and final plat with reference to County conditions. Berens made a motion to support the rezoning to RR-2 and the preliminary and final plats. Kelley seconded. All in favor.

- b) Consider Variance Request for a Setback from the Ordinary High Water Level for Septic System Located at 27150 Flag Trail. Kevin Shea requested a 50 foot variance to the County 150 foot setback from a DNR designated lake to install and new septic system. County Staff prepared a Staff Memo in support of the requested change. Township staff also provided a Staff Memo in support of the 50 foot variance to 100 foot setback for Shea's septic. Kowalski made a motion to approve the variance from 150 foot to 100 foot. Kelley seconded. All in favor.
- c) Consider a Variance Request to Build an Attached Garage Located at 20806 Addison Drive. Adam Brett presented a request for three variances to build an attached 700 foot three car garage with living space above for his parents. Brett's original property (approximately 1250 sq ft) is a legal non-conforming property. Brett requested three variances in order to build an attached garage: reduce the side yard setback by 5 feet, reduce the ROW setback by 10 feet and an increase of a non-conforming property by over 50%. Staff prepared a Staff Memo in support of the garage with consideration that it be detached to minimize the non-conformity. Brett explained that building a detached garage would require an increase in the side setback since it would be considered an accessory building/dwelling. The Board was not as concerned with the setbacks but Kowalski expressed concern that the variance for the attached garage would increase the non-conformity by 100%. He explained that generally variances are only for hardship issues and that Brett had created his own hardship by already increasing his non-conforming lot with his current addition by nearly 50%. Kowalski suggested that the recommendation be tabled until after Brett and Kowalski or Kelley could meet Brett and with the County.
- d) Request support for issuance of an Interim Use Permit to install and operate a solar garden project at 19370 Langford Ave. Andy Melka was unable to the 6/8/2017 Board Meeting due to a conflict. The Board conferred with each other and those in attendance and agreed that a special meeting would be held at 6/28/2017 at 5:30 at Spring Lake Town Hall. Hanson was asked to contact Melka and Marty Schmitz with the County and to publish a special meeting notice.
- e) Consider a quote for treatment of 7 trees for Emerald Ash Borer located within Fish Lake Park. Kowalski was unable to get a meeting with Green Head Maintenance to discuss treatment for Emerald Ash Borer Treatment. Berens expressed concern about the quality of the trees compared to the expense of treatment. Berens made a motion to reject the quote for treatment of Emerald Ash Borer. Kowalski seconded. All in favor.
- f) Consider quote for roadway sign removals and replacements. Renneke presented a quote of \$8,147.00 from Lyle Signs Inc. for removal and replacement of signs. Kelley made a motion to table and seek at least one additional quote for comparison from Fast Signs or Safety Signs. Berens seconded. All in favor.
- g) Consider request for Second Driveway at 21101 Addison Drive. Travis Johnson presented a request for a second driveway on his property to access accessory building. The Board reviewed Ordinance 14-001 Section 5 (M) to ensure request met

five conditions for a second driveway. Kowalski made a motion to approve second driveway as proposed. Berens seconded. All in favor.

4) Engineer's Report

Renneke presented the June Engineer's Report.

- a) Township CIP Updates and Cost. Renneke reported that long range planning is underway for the Doonebury and Buck Lake Circle Loop. He suggested at time of future paving, longer stretches of paving could result in lower costs.
- b) Discuss Drainage Issues on 202nd Ct and Fairlawn Lane. Renneke reported a resident concern that water from this cul-de-sac was overflowing and washing out on resident's lot. Renneke explained that there are no immediate issues but that potential causes for the overflow could be inadequate number of catch basins in the area and will explore options.
- c) Update Xeon Road Raveling. Renneke reported that we are still trying to ascertain the full extent of the raveling issue. Hanson explained that the contractor, after a delay in delivery as a result of a move, is now in possession of the letter from the Township about the concern. The goal is to sort the issue out with the contractor and, with the advice of our attorney, we will be doing that aggressively. If it turns out that we can't sort it out with the contractor rather promptly, with the recommendation of the attorney, we will immediately move towards a claim on the warranty bond. Hanson requested authority from the board to move toward a claim on the warranty bond if necessary. Kowalski made a motion to proceed to claim on the warranty bond if the situation is warranted based on the opinion of the Township attorney. Berens seconded. All in favor.
- d) TH 13/Vergus Ave Turn Lane Funding. Renneke reported that the application for Municipal Agreement Program funding has been submitted. Project selection is scheduled for September.
- e) Dairy Lane Driveway. Berens reported that Art Johnson Trucking cut down the approach and added rock to the area to prevent dirt from filling the catch basins.
- f) Road Maintenance Work. Crack filling completed. Seal Coating and Street Patching to be completed in mid June.
- g) County Turn Lane and Turnback Meeting held 5/31. Members of the County, Spring Lake Township Board and Credit River Township met to review turn lane policy. The group agreed that a smaller sub-group would convene to draft policy revisions for review by larger group.
- h) 200 St./East of Panama. Ditch work completed by Art Johnson Trucking. Board requested quote for clearing out culvert 200th East of Panama.

5) Road Report

- a) Tree Trimming Requested on North Side of 180th. Staff to request quote for trimming of tree hanging onto road.
- b) Roads Washing and Mud on Vergus. Art Johnson Trucking aware of erosion concerns.
- c) Water Not Flowing Through Pipe at 2900 195th St. E. Art Johnson Trucking aware of concern.
- d) Kane's Lane Ditch Work is completed. Art Johnson Trucking will go back to assist with replanting.

- e) Ditch mowing. Berens reported mowing to begin at the end of the week: 6/9/2017
- f) Ditching spraying. Staff reported spraying to begin at the end of the week: 6/9/2017

6) Parks and Town Hall Report

- a) Air Conditioner Broken. Staff received complaint that air conditioner was not working for event on the weekend of 6/2/2017. The air conditioner is being fixed and a refund provided.
- b) Town Hall Acoustic Tile Update. Staff reported panels are on back order until 6/16/2017.
- c) Quote for Removal of Trees and Shrubs at Fish Lake Park. Cole Cuts provided a quote for 3 phases of cutting and removal of trees and shrubs at Fish Lake.
 - a. Phase 1 – Remove trees and underbrush on pathway on walking path from north side of property to south end of building \$4,900.
 - b. Phase 2 – Remove hazardous trees/branches and underbrush and widen path south end of walking path to fence at south end of property \$4,500.
 - c. Phase 3- Spread chips along 2215 feet of walking path \$2,000.

Kowalski made a motion to approve phase 1 of the quote from Cole Cuts for Tree Removal and Shrub clean up for \$4,900 and review Phase 2 and Phase 3 after Phase 1 work completed. Kelley seconded. All in favor.

7) Water Resources Report

- a) Approve Recommendation of Charles Howley for PLSLWD Board Manager. Kelley presented an overview of the three candidates who were interviewed for the Board Manager. Howley was recommended by the interview committee as the candidate of choice based on experience, deep knowledge of the District, his relationship with the staff and his valued contributions as a professional engineer. Kelley made a motion to accept the appointment of Howley to PLSLWD Board. Kowalski seconded. All in favor. Staff to notify Interview Committee of acceptance.
- b) Spring Lake Save Our Shores Signs placed during high water prior to Memorial Day Weekend. Hanson reported that Save Our Shores signs were placed when Spring Lake reached over 912 and Prior was 903.5. Water receded before the additional boards for the Spring Lake dam were needed or the No Wake Ordinance needed to go into effect.

8) Treasurer's Report

- a) Siegle presented the May 31, 2017 Treasurer's Report. In May total receipts were \$28,980.79, total disbursements were \$30,342.17, and the ending cash balance was \$454,339.00. Kelley made a motion to accept the May 31, 2017 Treasurer's Report. Kowalski seconded. All in favor.

9) New Business/Old Business

- a) Update: Jaguar Communications and Lake Ridge Drive. Hanson reported that a meeting was held with Jaguar representatives on 6/2/17. They discussed bringing high speed internet to a portion of Lake Ridge Drive. Jaguar is in the process of

reviewing potential opportunity, timelines and number of homes that would be needed to commit to service. Staff is working with the County on finding other potential internet providers in order to compare costs. Since that meeting, homes on 161st and Xeon have stated concerns about their access and are interested in exploring providers.

- b) Update: Source Properties Quiet Title Action. Township Attorney and Prior Lake City Attorney are working together with County Attorney to update County records to accurately reflect that the property in question, parcel no 259010290, is City property.

10) Approval of Disbursements

- a) The Board reviewed the June, 2017 disbursement ledgers and approved checks numbered, 11860 to 11895, to be issued. The checks were signed and given to Hanson for mailing.

11) The following items were included in the Board’s information packets for informational purposes:

- List of upcoming meetings
- Metropolitan Council preliminary population estimates 3,553

There being no further business before the Board, Kowalski made a motion to adjourn. Kelley seconded. All in favor. The meeting was adjourned at 9:30 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Glenn Kelley, Chairman

Melissa Hanson, Clerk