

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
July 13, 2017**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Melissa Hanson – Clerk

Glenn Kelley – Supervisor
Stacy Siegle - Treasurer

Ted Kowalski - Supervisor
Sara Domer – Deputy Clerk

Also Present:

Kyle Renneke - Stantec

Mark Statz- Stantec

- 1) a) The meeting was called to order by Chairman Kelley at 7:00 p.m. The pledge of Allegiance was said.
b) Changes to the agenda. Kelley requested to add item 3.e to adopt Resolution 17-003 Approving State of Minnesota Joint Powers Agreement with the Township of Spring Lake on Behalf of the Prosecuting Attorney. Berens made a motion to approve the agenda as amended. Kelley seconded. All in favor.
c) Approval of the June 8, 2017 meeting minutes. Berens made a motion to approve the minutes. Kowalski seconded. The minutes were approved 3-0.
- 2) **Public Commentary**
 - a) Tom Wolf, Scott County Commissioner- Roundabout at 68 and 27 is scheduled to be completed in Sept. River Bridge on 35W between Cliff Road in Burnsville and 106th Street in Bloomington will be reconstructed in 2018, earlier than planned. Lakefront Music Fest is July 14-15; Scott County Fair is July 26-30.
 - b) Curt Hennes, Prior Lake Spring Lake Watershed District- DNR will be renovating Spring Lake Launch Sept.-Nov. including adding a boat washing station and improvements to the launch, lighting and signage. The DNR has agreed to intersperse some “quiet” zones to get boats off the lake during those months. PLSLWD may ask the DNR to remove more sand from launch to better accommodate the alum treatment boat. Based on testing, second alum treatment for Spring Lake will likely be fall of 2018. PLSLWD will have a booth at Lake Front Days held Aug 3-5. Raymond Park restoration project has started with grass near the pavilion being sprayed and replaced with environmentally friendly prairie grass with the help of Green River Greening.
 - c) Doug Schoenecker, Greenhead Turf Management- Introduced himself to Board and asked them to contact him directly with any park maintenance issues. He indentified a couple of concerns/considerations: ball field on southwest side has erosion issue and red rock is washing away-SCWD might be able to assist with erosion issues. Concrete anchors are pushing up on fence along the road and Schoenecker suggested it be removed rather than repaired. Kowalski asked Schoenecker to contact him next week to meet and review concerns together.
 - d) Scott County Sheriff- Deputy Corey Krautkremer introduced himself as the Township contact. He stated about 100 calls were received in June which included a few DWIs and medical calls but nothing too serious.

3) Agenda Items

- a) Doherty's Tavern, requesting support for renewal of a 2:00 a.m. liquor license. Jason Simmering, on behalf of Doherty's, requested to renew the 2:00 a.m. liquor license. The Board reviewed a Sheriff's incident report for the tavern for the past twelve months. Noting no significant issues with the operation of the tavern, Kowalski made a motion to approve Resolution #17-002 supporting renewal of a 2:00 a.m. liquor license for S.S.K. Group, L.L.C. d/b/a Doherty's Tavern. Berens seconded. All in favor.
- b) Consider request support for rezoning 80 acres from RR-1 to RR-2, and preliminary plat of Harvest Bluffs Addition. Currently 20450 MUSHTOWN RD PID # 119260381 and # 119260380, located south of 200th Street and West of Mushtown Road. Engineer report was included. Statz identified two major concerns: access to the north and potential need for turn lanes. A discussion with engineer Chris Ockwig and developer Garry Tupy was had about providing access to the north for future development. Tupy explained that no wetlands or vintage trees were impacted with current alignment and any other option is very difficult for this development. Berens asked about paving south area for a cul-de-sac. Tupy stated development will be phased to meet the market demand. Developers plan to pay driveway fees up front and install 20 ft blacktop driveway stubs with no shared driveways. Turn lane and/or turn lane fee discussed. Currently, Mushtown road (Cty 87) is county owned requiring left and right turn lanes and would cost about \$450,000 to install. Conversations with the County indicate that this road will likely be turned back to the Township removing the turn lane requirement. Statz explained that the Township would need a Letter of credit or other way to insure the turn lane costs are covered prior to final plat approval. Additional discussion was had about the cost of the land, impact of letter of credits and where the County is in the process of turning the road back. Developers explained that they would be comfortable including conditions into the Developers Agreement such as a per lot fee for the turn lane or that they would build the turn lane but they would like to avoid using a Letter of Credit. Statz explained that the County has verbally indicated which roads will be turned back. All agreed that the development should move forward and that the Township Attorney will review Developer Agreement when that time comes. The remaining concerns identified by the Engineer's report are not unusual and all agreed could be overcome as the process continues including an 8% grade concern and the need to grade the road to the south to get a backhoe in. All environment testing has been completed by the County. Kowalski noted that the land has already been rezoned to RR-2.
Berens made a motion to approve support for the preliminary plat for Harvest Bluffs contingent upon satisfying engineering requirements and the Developer will take responsibility for adding the turn lanes or satisfying a fee schedule as memorialized in the Developers Agreement. Kelley seconded. Kowalski abstained.
- c) Consider revisions to the Township Fee Schedule Ordinance. Staff presented a revised fee ordinance with updated costs for Right of Way Permit and Escrow fees. Kelley made a motion to approve the revised Ordinance #14-003 establishing a township fee schedule. Kowalski seconded. All in favor.
- d) Consider approval of Quit Claim Deed for conveyance of PID #259010290 to the City of Prior Lake. Staff presented request to convey PID #259010290 to the City of Prior Lake via Quit Claim Deed as drafted by Township Attorney. This property was deeded to the Township in 1972 but has been maintained by the City of Prior Lake. Kowalski made a motion to approve the Quit Claim Deed for PID #259010290 to the City of Prior. Berens seconded. All in favor.

- e) Consider Adoption of Resolution 17-003 Approving State of Minnesota Joint Powers Agreement with the Township of Spring Lake on Behalf of the Prosecuting Attorney. Staff presented State of Minnesota Joint Powers Agreement, Court Data Services Subscriber Agreement and Resolution 17-003 Approving State of Minnesota Joint Powers Agreement which, in totality, will allow Spring Lake Township under MN Statute 484.90 (6)(a)(2) [to receive] two-thirds of all other fines to the treasurer of the city or town in which the offense was committed. Kowalski approved resolution 17-003 Approving State of Minnesota Joint Powers Agreement with the Township of Spring Lake on Behalf of the Prosecuting Attorney. Berens seconded. All in favor.

4) **Engineer's Report**

Renneke presented the June Engineer's Report.

- a) Signage Replacements. Renneke was asked at 6/8/17 Board Meeting to obtain an additional quote for sign replacement. Safety signs provided a quote of \$7,950 compared to \$8,300 from JAAK, LLC for removing and adding of signs. Township has worked with Safety Signs in the past and has been satisfied with their work. Berens made motion to approve Safety Signs quote for \$7,950 for sign replacement with \$1,000 contingency. Kelley seconded. All in favor.
- b) Drainage issue from 202nd. A problematic pipe in the 202nd street area is causing drainage issues. Renneke proposes to add another catch basin or add a bigger grate to mitigate issues. Engineer to meet with Art Johnson Trucking to discuss option and costs. Engineer to also contact resident with update.
- c) Xeon Avenue/South Sutton – Pavement concern. Engineers are working with Contractor, Township Attorney, and Staff to determine remedy for the issues with the raveling pavement. Kowalski requested Engineer to identify locations on South Sutton where issues are so we can know if new issues arise. At the next meeting with Contractor, Engineer would like to propose final solution and provide it to Board on 8/10 so work can be done this year.
- d) Road Patching complete. Final payment of \$18,021.50 requested. Kowalski made a motion to approve final payment of \$18,021.50 to Northwest Asphalt. Kelley seconded. All in favor.
- e) Road Patching –Mushtown. Need for additional patching on the inside of the curve on Mushtown Road was identified. Renneke presented two quotes for 275 feet of asphalt: Northwest Asphalt for \$8,400 and Chard for \$7,300. Board decided to continue gravel shoulder maintenance until next year and include paving shoulder in next year's patching bid.
- f) Turn Back Roads. Engineer presented DAP map with potential turn lane areas and future turn back and turn up roads.
- g) MS4 Pond Maintenance. Field inspections on all ponds completed for MS4 permit ending July 31, 2018. Report forms to be sent to Township for MS4 records. Inspector identified some minor repair work. Renneke will get a quote for fixes from Art Johnson Trucking.
- h) 200th St./Panama ditch maintenance. Ditch maintenance, seeding and restoration is complete.

5) Road Report

- a) Addison and Lake Ridge Drive. Mattress and pool steps picked up out of ditch.
- b) 190th and Halifax. Street signs installed.
- c) Marshall Road. Welcome to Spring Lake Township sign in stalled south of 170th.

6) Town Hall and Parks Report

- a) Sprinkler system. Repairs complete and irrigation pipe rerouted.
- b) Air conditioner. Freon and surge related issues impacted system and are being fixed.
- c) Acoustic Tiles for ceiling. Panels to be installed 7/24/17
- d) Fire Alarm on 7/1/17. Kelley and Anne Cole responded to Fire Alarm at Town Hall as requested by Fire Department. Smoke machine and heat caused tripping of alarm.
- e) Fish Lake Sportsman Club Project. Kowalski to order paint for project.

7) Water Resources Report

- a) Watershed District Budget Workshop. Kelley attending PLSLWD budget meetings.

8) Treasurer's Report

- a) Siegle presented the June, 2017 Treasurer's Report. In June total receipts were \$560,226.66, total disbursements were \$75,364.15, and the ending cash balance was \$1,677,262.67. Berens made a motion to approve the June, 2017 Treasurer's Report. Kowalski seconded. All in favor.
- b) Siegle requested to set a date for next meeting to set Capital Improvement and Levy. August 1st or 2nd at 4:30 suggested.

9) New Business/Old Business

- a) Approved Special Meeting Minutes 6/28/2017. Kowalski made a motion to approve the Special Meeting Minutes from 6/28/2017. Kelley Seconded. All in favor.
- b) Lake Ridge Drive Frontier/Internet Concerns- Update. Staff continues to explore options for internet access on Lake Ridge Drive, Xeon and 166th. Staff met with Access Networks on 6/28/2017 to explore options. Jaguar will know by 8/1/2017 if Lake Ridge project can be included in their 2017 initiatives.

10) Approval of Disbursements

- a) The Board reviewed the July, 2017 disbursement ledgers and approved checks numbered, 11896 to 11946, to be issued. Checks signed and given to Hanson to mail.

There being no further business before the Board, Kelley made a motion to adjourn. Berens seconded. All in favor. The meeting was adjourned at 9:30 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Glenn Kelley, Chairman

Melissa Hanson, Clerk