

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
October 12, 2017**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor	Glenn Kelley – Supervisor	Ted Kowalski - Supervisor
Melissa Hanson – Clerk	Stacy Siegle - Treasurer	Sara Domer – Deputy Clerk

Also Present:

Kyle Renneke - Stantec

- 1) a) The meeting was called to order by Chairman Kelley at 7:00 p.m. The pledge of Allegiance was said.
 - b) Changes to the agenda. Staff requested adding 1. Consider request for review draft of Developers Agreement for Harvest Bluff (3d) 2. Request for formal approval of 2019 Metro Municipal Agreement Program funding for TH 13/Vergus turn lanes (3e). Kelley made a motion to approve the agenda as presented with additions. Kowalski seconded. All in favor.
 - c) Approval of the September 14, 2017 meeting minutes. Typo changes were requested. Berens made a motion to approve the minutes as amended. Kowalski seconded. The minutes were approved 3-0.
- 2) **Public Commentary**
- a) Richard Phillips - 21895 Calmor Ave. Phillips requested preliminary review of 4 acre lot split at 21895 Calmor Ave. County has stated no additional DRT meeting is needed. Board had no concerns and requested he return with preliminary plat at next meeting November 9, 2017.
 - b) Tom Wolf - Scott County Commissioner. Wolf provided the following updates:
 - i) County preliminary levy set at 3.5% at the highest but hoping to cap at 3%.
 - ii) New construction on I-35 starts soon; ideally 494 and 35 fixed at the same time.
 - iii) 2040 Vision and Strategic Plan Event October 24, 2017 at 5:00 pm Club Prior. Intersection of 13 & 21 will be discussed.
 - iv) Credit River (pop. 6,000) is starting their own comp planning for Met Council and working to becoming their own city (no time frame established). Kowalski asked if they had considered this in the past and Wolf confirmed they have.
 - c) Tom Sand - Homes by Tradition. Asked to vacate easement at 4297 190th St. East in order to build new home. Board requested that Public Hearing be held at regular Board Meeting night on November 9, 2017. Staff requested to review file to find information about drain tile in the area.
 - d) Corey Krautkremer- Scott County Sheriff's Office. Reported that there have been a few incidents in last three months in Starview area including burglary, noise, accident and an alarm but is unable to discuss details of the burglary. He further stated that Spring Lake Township burglaries are quite low. He provided the following updates:
 - i) New crime mapping site (communitycrimemap.com) is available for the public to learn what crime is happening in a particular location.
 - ii) SCSO has two new officers and an open deputy position:

- (1) Crime prevention liaison Deputy Lueck for crime prevention tips/meetings.
- (2) Recreational Deputy Autenrieth for lakes and hunting/trespassing issues.

3) **Agenda Item**

- a) Consider Use of and Cost for No-Parking Signs on Addison Drive. Renneke recommended placing no-parking signs on the east side on the northerly 400' feet of Addison drive and in cul-de-sac to allow for passing of emergency vehicles (20 foot thru lane is guidance). Staff received email from resident also requesting no-parking on cul-de-sac. Cost estimate: \$1750. Kowalski made a motion to place the no-parking signs as recommended. Berens seconded. All in favor.
- b) Consider PLSLWD Weather Station to be Placed at Fish Lake Park. Curt Hennes with PLSLWD requested to add an 8 foot tall weather station in the rain garden at Town Hall with all expenses, maintenance and upkeep paid for by PLSLWD. Information (updated every 15 minutes) will be used to monitor how rain impacts the height of the lakes in the watershed. Berens asked about time frame for installation which is unknown, possibly Spring 2018. Berens made a motion to install weather station as presented Kelley seconded. All in favor.
Hennes provided the following updates:
 - i) Oct 23 – Fish point park ribbon cutting for storm water mitigation project.
 - ii) Oct 26- Citizen Advisory Committee meeting at VFW
 - iii) Oct 29- 12:30 fall clean up at Fish Point Park (food and refreshments provided).
- c) Consider a Resolution Certifying Assessments for Unpaid Utilities. Siegle presented Resolution #17-006 with assessments for Bens Bay, South Shore Drive and Vergus. Berens made a motion to adopt Resolution #17-006 certifying assessments for unpaid utility balances owed to the Township. Kowalski seconded. All in favor.
- d) Consider request to review draft of Developers Agreement for Harvest Bluff. Garry Tupy Onsite Marketing – explained Scott County is moving forward with signing a developer's agreement in the next few days and asked about the procedure for Township signing. Township Engineers, Attorney and Staff have been reviewing but are still in draft phase. Berens requested Staff to explore proper legal procedures and best practices for signing considering the number of unique and changing circumstances of this project.
- e) Consider request for formal approval of 2019 Metro Municipal Agreement Program funding. Renneke requested Board approve Program funding of \$497,500 for TH 13/Vergus Ave turn lane. Kowalski made a motion to accept funding of \$497,500 for TH 13/Vergus turn lane contingent on design fees. Berens seconded. All in favor.

4) **Engineer's Report**

Renneke presented the October Engineer's Report.

- a) Signage Replacements. Sign replacements nearly complete. New: Addison no-parking signs.
- b) Resident Drainage Concern – Fairlawn Lane/202nd Court East. Monitoring continues and a quote for \$12,000 for inlets to the system was obtained. Engineer and Kowalski will check with the other neighbors to see if they are concerned with the same issue and revisit on November 9, 2017.
- c) Xeon Avenue/South Sutton. Final inspection completed and road looks good.
- d) Turn Lane Fees. A special meeting was held with local representatives from the State House, Senate, and County Board to discuss proposed special legislation that could

provide the Township with the ability to plan for and implement required turn and bypass lane fees fairly throughout the Township.

- e) County Turnback Roads. - Scott County held a public hearing meeting related to the turn-back of County Roads 81 and 87. The Township provided the County with engineering feedback.
- f) MnDOT LRIP Funding. MnDOT's Local Road Improvement Program reviewed and Township project opportunities discussed with MnDOT staff. The Board could consider application requirements and project candidates for the December 1, 2017 application deadline for up to \$750,000 for cities and townships over 2018/2019 construction for business/high truck traffic. Renneke suggested 195th or 190th as options to bring up to 10 ton design standard. Board suggested looking at 180th. Engineering costs would be approximately \$5,000 for evaluating and application. Engineer will provide recommendations next month.
- g) MS4 Pond Maintenance - Repairs are scheduled to be completed in October with costs not to exceed \$10,000.
- h) Development
 - a. Developments –
 - i. Harvest Bluffs – Developers Agreement review by Township staff and attorney.
 - ii. Phillips Property – Discussions continue related to dividing parcel into 2 lots.

5) Road Report

- a) Vergus catch basin repaired. City notified Township of needed repairs for a catch basin. Repair estimate \$1,400 approved by Berens and work completed.
- b) Tree trimming at Xeon & 10. Trees were trimmed to improve visibility of stop sign.
- c) 2915 South Shore Drive – Dual Driveway. Staff contacted property owner who stated they are still working on this area and evaluating options for plantings or rock.

6) Town Hall and Parks Report

- a) Rain Garden Estimate and Agreement. Staff received a quote from Applied Ecological Services of \$3,007.00 for maintenance of the rain garden for next three years. Kowalski made a motion to accept year one quote as stated and year 2 and year 3 without burn for Applied Ecological Services for rain garden maintenance Beren's seconded.
- b) Kowalski getting estimates to regrade park and ballfields.
- c) Sportsman club painting will happen this weekend.
- d) Next month will include bids for sound system.

7) Water Resources Report

- a) WMO & SWCD Tour. Hanson attended tour on 9/25/17 of projects completed in last year around county highlighting soil and water conservation efforts.

8) Treasurer's Report

- a) Siegle presented the September, 2017 Treasurer's Report. In September total receipts were \$23,274.86, total disbursements were \$63,688.12, and the ending cash balance was \$1,301,367.46. Kelley made a motion to approve the September, 2017 Treasurer's Report. Kowalski seconded. All in favor.

9) New Business/Old Business

- a) Lake Ridge Drive – Internet. Staff received notice from Jaguar that the Lake Ridge Area project, and potentially others, have been slated for Spring 2018 *provided* sufficient resident commitments are received. Next steps: updating the project areas and hosting an open house to gauge resident interest.
- b) US Solar received approval from the County for a variance. They will be seeking support of an IUP at the November 9th meeting. Board requested staff to contact the resident's in the area.

10) Approval of Disbursements. The Board reviewed the August, 2017 disbursement ledgers and approved checks numbered, 11947 to 12066, to be issued. The checks were signed and given to Hanson for mailing.

11) The following items were included in the Board's information packets for informational purposes:

- List of upcoming meetings

There being no further business before the Board, Kowalski made a motion to adjourn. Berens seconded. All in favor. The meeting was adjourned at 9:30 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Glenn Kelley, Chairman

Melissa Hanson, Clerk