

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
December 14, 2017**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor	Glenn Kelley – Supervisor	Ted Kowalski - Supervisor
Melissa Hanson – Clerk	Stacy Siegle - Treasurer	Sara Domer – Deputy Clerk

Also Present:

Kyle Renneke - Stantec

- 1) a) The meeting was called to order by Chairman Kelley at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Kelley made a motion to approve the agenda as presented. Berens seconded. All in favor.
- c) Approval of the November 9, 2017 meeting minutes. Berens made a motion to approve the minutes. Kowalski seconded. The minutes were approved 3-0.

2) Public Commentary

- a) Tom Wolf, Scott County Commissioner. Board adopted a resolution agreeing to sponsor the Town’s pursuit of LRIP Funding for 190th. County Levy was set at an increase of 3.1-3.2% for 2018. Wolf will be Board Chairman in 2018. US Solar project was approved. County is outgrowing space; remodeling and additional spaces and structures are needed including some maintenance buildings in Spring Lake Township at the Scott County Public Works site.
- b) Curt Hennes, Prior Lake Spring Lake Watershed District (PLSLWD). Hennes reported that the Vierling property is for sale and may be of interest to SMSC. Spring Lake launch is not yet complete and will need to be completed in Spring.

3) Agenda Items

- a) Consider request for approval of Final Plat – Harvest Bluffs – Phase 1. Garry Tupy requested approval for final plat at 20450 Mushtown Rd. Developer’s agreement has been signed and Phase 1 park fees paid. Berens made a motion to approve the final plat of Harvest Bluffs. Kelley seconded. Kelley and Berens in favor. Kowalski abstained.
- b) Consider Approval of Resolution 17-012 to Establish Polling Place at 20831 Fairlawn Ave. Staff explained that each year the Board must designate, via a resolution, the address of the polling place for residents. Kowalski made a motion to approve Resolution 17-012 to Establish Polling Place at 20831 Fairlawn Ave. Berens seconded. All in favor.
- c) Discuss Permanently Transferring Local Board of Appeal Authority to Scott County. Staff provided a brief history explaining that on November 20, 2014 the Town Board adopted Resolution 14-012 Transferring Local Board of Appeal Duties to Scott County for three years 2015, 2016, 2017. If the Board would like to continue the relationship, proper notice must be provided for a public meeting and the Board must adopt a resolution transferring the authority for three years or permanently. Kowalski suggested that limiting the transfer of powers for three years would be in the best

interest of the Township and residents. Berens and Kelley agreed. The Board will revisit in January.

d) Continue Discussion on Revisions to the Township Park Plan. Renneke reviewed minutes from January 2017 when the Board agreed to coordinate Township park plans with the park & trail plans for 2040 Comp Plan. The Board agreed that acquiring additional park areas is not a priority because of larger lot sizes. They recommended reviewing our park fees for 2018 and exploring with Town attorney coordination of park planning for ball fields that are needed for P.L.A.Y. Discussion tabled until after January 23rd 2040 Comp Plan meeting.

4) Engineer's Report

Renneke presented the December Engineer's Report.

- a) TH 13/Vergus Ave Turn Lane Funding. MnDOT has scheduled a January 25th 2018 project kickoff meeting for TH 13 resurfacing project. Project schedule, design, and costs will be reviewed. Town is responsible for cost of design and engineering for the Township's turn lane portion of the project.
- b) Turn Lane Fees. Kowalski will present special legislation request to DAP Townships after January 1. Kowalski and KathyNielsen will meet with Met Council representative.
- c) County Turnback Roads. No updates on timing.
- d) MS4 Pond Maintenance. The approved funding (\$10,000) has been used with all but the 165th St. pond being cleaned. The approach used by the Engineer saved the Township about \$30,000. Remaining work for the 165th St. pond will be completed in Spring.
- e) MnDOT LRIP Funding. An application was submitted to MnDOT's Local Road Improvement Program (LRIP) for the 190th Street Reconstruction project; the County Board passed a Resolution in support. Awards will be announced by the end of 2017.
- f) Miscellaneous. Renneke, along with Scott County and PLSLWD, is exploring a water issue at Roach farm. Renneke will be in contact with the home owner.
- g) Development.
 - i) Scott County 2040 Comprehensive Plan – Staff and the Board are continuing to attend Comp Plan meetings; next meeting scheduled for 1/23/2018.
 - ii) Orderly Annexation Agreement – A committee of City and Township representatives is being formed to discuss annexation. The first meeting is 12/15/2017.
 - iii) Development Standards – No activity.
 - iv) Developments –
 - (1) Blaisdell, Geis, Henzler, Mueller/Perkins Property – No recent activity.
 - v) Harvest Bluffs – Developers Agreement finalized and signed; construction has ended for the season.

5) Road Report

- a) No road issues reported.
- b) Trash Pick Up. Pitlick removed a couch, chair and some metal from 210th Street.
- c) No parking signs on Addison. Removal of one sign may have been over charged; issue will be revisited by Engineer with sign company.

6) Town Hall and Parks Report

- a) Fence Replacement. Kowalski presented three quotes to replace the fence damaged by a vehicle in October. Discussion was had about using split rail vs. chain link and moving fence from ditch. Staff will contact person who damaged fence to ask to pay for removal. Kelley made a motion to approve the quote in the amount of \$7,350 from Twin City Fence for a split rail fence. Berens seconded. All in favor.
- b) Parking Lot Lamp Posts. Staff noticed all of the parking lot lamp posts are no longer working. Domer presented two quotes to fix current lights and to upgrade lights to LED. 1. Neo Electric in the amount of \$675-\$1550 to fix lights or \$2050 (\$1630 with rebate) to upgrade to LED (retrofit). 2. Cal-Tex in the amount of \$1500-\$2200 to fix, \$5500 to upgrade to LED with new lamp heads, \$2600 to upgrade to LED by retrofitting. Discussion was had about the efficiency and cost effectiveness of LEDs. Berens made a motion to approve the quote from Neo Electric in the amount of \$1,630 for retrofitting to LED. Kowalski seconded. All in favor.
- c) Wireless Sound System. Hanson presented two quotes for wireless sound systems for the Town Hall. Advanced Systems Integration in the amount of \$4,938 and Downtown Sound Music in the amount of \$648. Kelley made a motion to approve the quote in the amount of \$648.00 from Downtown Sound. Berens seconded. All in favor.

7) Water Resources Report

- a) Rules for PLSWD. Township and County will review proposed rules together to provide feedback from a rural prospective to PLSWD by the end of January.

8) Treasurer's Report

- a) Siegle presented the November, 2017 Treasurer's Report. In November total receipts were \$18,206.93 total disbursements were \$45,488.40, and the ending cash balance was \$1,278,967.58. Kelley made a motion to approve the November, 2017 Treasurer's Report. Berens seconded. All in favor.

9) New Business/Old Business

- a) High Speed Internet- Lake Ridge Drive. Jaguar will have mapping of service area completed by 12/18 and will schedule open house in January.
- b) Revision to the Land Use Application and Permit/Agreement Application. Staff presented new consolidated forms for land use and permit applications.
- c) 2018 Organizational meeting. Set for January 11th at 6:00 pm

10) Approval of Disbursements The Board reviewed the December, 2017 disbursement ledgers and approved checks numbered, 12099 to 12122, to be issued; voided 12111. The checks were signed and given to Hanson for mailing.

11) The following items were included in the Board's packets for informational purposes:

- List of upcoming meetings
- Organizational meeting at 6:00, January 11, 2018.

There being no further business before the Board, Kowalski made a motion to adjourn. Kelley seconded. All in favor. The meeting was adjourned at 8:30 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Glenn Kelley, Chairman

Melissa Hanson, Clerk