

OFFICIAL MINUTES
SPRING LAKE TOWNSHIP ANNUAL MEETING
March 14, 2017

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

The 2017 Annual Town Meeting was called to order by Clerk, Kathy Nielsen, at 7:00 p.m.

Three times the Clerk called for nominations for meeting Moderator. Kowalski nominated Berens as Moderator. Berens seconded. Nominations were closed. On a voice vote, Berens was elected Moderator of the 2017 Spring Lake Township Annual Town Meeting.

The moderator presented a draft agenda for discussion and approval. The moderator called for any revisions to the agenda. Hearing no requests for revision, Kowalski made a motion to approve the agenda. Domer seconded. On a voice vote the minutes were approved.

Noting that the minutes were made available for review before the meeting, the Moderator called for a motion approving the minutes of the 2016 Annual Town Meeting. Kowalski made a motion to approve the Minutes of the 2016 Annual Meeting. Domer seconded. On a voice vote the minutes were approved.

Noting that the draft audited financial statements were made available for review before the meeting, the Moderator called for a motion waiving the reading of the financial statements. Kowalski made a motion to waive the reading of the financial statements. Domer seconded. All in favor.

Sheriff's report. Deputy Corey Krautkremer presented an overview of Sheriff's calls for the period 8/01/16 through 3/01/17. Spring Lake Township had 86 calls for assists of various kinds, 53 calls for car accidents and 50 calls for alarms.

Fire Services Report. Rick Steinhaus introduced himself as the new Prior Lake Fire Chief. Steinhaus reported that the fire department responded to 41 calls in Spring Lake Township during 2016, as compared to 48 calls in 2015. Of the 41 calls in 2016, 7 were fire calls (structures, grass fires, etc.), 6 were medical calls, 13 calls were for motor vehicle accidents, 2 were HAZMAT calls, 3 were miscellaneous and there were 10 false alarms.

Clerks Report. Nielsen presented the 2016 Clerk's report as follows:

- **BUILDING PERMITS**
 - 10 new homes in 2016 – compared to 8 in 2015
- **DEVELOPMENT**
 - Approved 4 plats, creating 5 new lots
- **ELECTIONS**
 - Primary Election, 08/09/2016
 - 180 ballots were cast
 - General Election, 11/08/16
 - 2,443 registered voters when polls opened
 - 171 new registrants on election day
 - 2,222 ballots were cast, including 385 absentee ballots (79.5%)
- **MAJOR ACITIVITIES IN 2016**
 - Adopted ordinance regulating boating activities on Spring Lake

- Adopted ordinance prohibiting the discharge of firearms on or near Spring Lake
- The City of Prior Lake annexed and area west of Marschall Road between 160th Street and 170th Street.
- Hired a deputy clerk, working 10 hours per week
- **LOOKING AHEAD TO 2017**
 - Continued interest in development – anticipating the platting of phase 1 of an 80 ac. development at 205th & Mushtown Rd.
 - Continued study of a potential turn lane fee for new development
 - Working with Scott County and neighboring townships on the 2040 Comp Plan
 - Anticipate the City of Prior Lake to revisit terms of our Orderly Annexation Agreement
 - Nielsen will be leaving the township sometime in the next few months. Nielsen is working with the Board on a transition plan.

Treasurer’s Report. Copies of the 2016 audited financial statements were made available at the meeting place at least one half hour prior to the meeting. Siegle presented the Treasurer’s Report, providing an overview of activity in the General Fund, Park Fund, and Road & Bridge Fund.

In General Fund has total receipts of \$501,361 and total disbursements of \$438,684. The General Fund expenditures were \$6,200 under budget. The ending cash balance of the General Fund was \$460,944, which does not include the loan to the Park Fund of \$511,786.

The Road & Bridge Fund had receipts of \$580,183 and total disbursements of \$1,272,251. The ending balance for the Road & Bridge Fund was \$758,382.

Road Report. Berens presented the road report as follows:

- Winter 2016/2017 recap
- 2016 Road Maintenance
 - Annual road tour
 - Gravel added as needed
 - Crack filling – every 2-4 years
 - Patching – as needed
 - Seal coating – approximately every 7 years
 - Striping as needed
 - Maintenance activities adjusted pending condition of pavement
- 2016 Projects
 - Lakeridge – reclaim, shape and pave and drain tile
 - 202nd and 203rd Courts overlaid at the same time
 - Spring Lake Circle and Vergus – reclaim, shape and pave
 - 180th Hwy 13 to Fairlawn – mill and overlay
 - Sign retroreflectivity inspection
- Ongoing activities
 - Tree trimming
 - Grading
 - Ditch cleaning
- Other
 - Cooperative agreements with City of Prior Lake for routine maintenance including salt brining.
 - Applied for grant to add turn lanes at Hwy 13 and Vergus

- No major improvement projects anticipated for 2017

Parks and Town Hall Report. Kowalski presented the Parks and Town Hall report as follows:

- Remodeled inside of Town hall office to better accommodate the township staff.
- Replaced pumps and float in the septic system.
- Replaced mother board in furnace.
- Fixed gutters to address water problem.

This coming season

- Fix washout on one of the ball diamonds.
- Look at replacing dugout benches.
- Fix divots in the bituminous at the front of trash receptacle.

Water Resources Report. On behalf of Kelley, Nielsen presented the water resources report as follows:

- Spring Lake Water Surface Use Management Ordinance – adopted February, 2016
 - Established a no-wake zone within 150’ of shore
 - Speed limits – 40 mph daytime on weekends, 20 mph ½ hour after sunset
 - No towing in a no-wake zone
- Flood Mitigation Study completed
 - Managed flood protection – a planned response to managing flood conditions
 - Upstream storage – an incremental, long-term solution to reduce flooding on Spring and Prior Lakes
 - Project implementers – City of Prior Lake and the Prior Lake/Spring Lake Watershed District
- McMahan Lake delisted as an Impaired Water
- Current Impaired Waters List
 - Fish Lake – TMDL expected in 2017
 - Porter Creek – TMDL expected in 2017
 - Spring Lake – water quality is improving – may be a candidate for future delisting

Designate time and location for 2018 Annual Town Meeting. Domer made a motion to set the time and location of the 2018 Annual Town Meeting for 7:00 p.m., March 13, 2018 at the Spring Lake Town Hall, 20381 Fairlawn Avenue, Prior Lake, MN. Kowalski seconded. All in favor.

General Discussion of Items of Concern.

Motion to continue meeting. Kowalski made a motion to recess the Annual meeting to August 10, 2017 at 7:00 p.m. for the purpose of setting the General Fund levy and the Road & Bridge Fund levy. Domer seconded. All in favor. The meeting was recessed at 7:38 p.m.

Moderator Berens reconvened the annual town meeting at 7:05 p.m. on August 10, 2017.

Setting the General Fund Levy. Siegle reviewed the proposed 2018 General Fund budget. Proposed 2018 general fund budget is \$525,531 with a proposed levy of \$400,000. Glenn Kelley made a motion to approve the 2018 general fund levy of \$400,000. Ted Kowalski seconded. All in favor. The motion passed on a voice vote.

Setting the Road and Bridge Fund Levy. Siegle presented the proposed 2018 budget for the road and bridge fund totaling \$449,225. The proposed levy is \$523,000. Ted Kowalski made a motion to set the

2018 levy at \$523,000. Seconded by Glenn Kelley. All in favor. The motion passed on a voice vote.

Ted Kowalski motioned to adjourn. Glenn Kelley seconded. All in favor. The 2017 Annual Town Meeting was adjourned at 7:21 p.m.

Doug Berens, Moderator

Kathy Nielsen, Clerk – March

Doug Berens, Moderator

Melissa Hanson, Clerk - August