

**OFFICIAL MINUTES  
SPRING LAKE TOWNSHIP  
MONTHLY BOARD MEETING  
February 8<sup>th</sup>, 2018**

SPRING LAKE TOWNSHIP TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor  
Melissa Hanson – Clerk

Glenn Kelley – Supervisor  
Stacy Siegle - Treasurer

Sara Domer – Deputy Clerk

Also Present:

Kyle Renneke – Stantec

Absent:

Ted Kowalski - Supervisor

- 1) a) The meeting was called to order by Supervisor Kelley in Chairman Kowalski's absence at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Renneke requested to add item 3.b- Consider 2018 JPA services for annual roadway maintenance. Item 3.c added- Request for support for CUP amendment to build cold storage shed. Berens made a motion to approve the agenda as amended. Kelley seconded. All in favor.
- c) Approval of the January 11<sup>th</sup>, 2018 meeting minutes. Kelley made a motion to approve the minutes. Berens seconded. The minutes were approved 2-0.

**2) Public Commentary**

- a) Curt Hennes, Prior Lake Spring Lake Watershed District (PLSLWD), reported that carp are schooling again in same area as 18 tons was taken earlier in the year. If significant volume they will try to get them again at end of February with a goal of trying to capture 50% of carp population. MAT legislative date – March 7-8 PLSLWD will request support from Tony Albright and Eric Pratt for Alum Treatments grant.
- b) Chris Ahlbrecht – Superior Contracting, Jordan. Presented Board with plans for a new home in Hickory Hollows and expressed desire to change drainage and utility easement and request to run pipe under easement. Scott Soil and Water Conservation District is ok with going into area so long as Township/County approves. Reviewed 100 years wetland review and it hasn't grown. Renneke explained that there is 25 foot buffer around the D&U. So long as it's built over the 100 year mark. Replat the easement. Board requested a public hearing be held during the March Board meeting. Need a separate encroachment agreement to cross for mound system.

**3) Agenda Items**

- a) Consider adding Vice Chair Position for signing documents/agreements/mylars or other items when Chair is absent or must abstain. Discussion was had regarding an agreement to have a Vice Chair via a resolution and motion at the March meeting.
- b) Consider 2018 JPA Services for Annual Roadway Maintenance. Renneke attended JPA kick off meeting to get quantities ready for bid. Seal coating and cracking filling for the Township would be the services most likely used. Discussion was held about our participation and agreement that it is working well. Berens requested to consider

- Lake Ridge and Spring Lake Circle for seal coating during the road tour. Renneke suggested looking at options for Doonbury fix. Berens made a motion to approve participation in the JPA for seal coating and crack filling. Kelley seconded. All in favor.
- c) Request Support for Amendment to CUP(1368-c-11) to Build Cold Storage Shed on property. Gene Klingberg PID 110990040 requested support for amendment to CUP for Cold Storage building which would go on existing parking lot. Same building type and color would be used. Berens made a motion to support amendment to CUP. Kelley seconded. All in favor.

#### 4) **Engineer's Report**

Renneke presented the February Engineer's Report.

- a) 2018 JPA Maintenance Work The kickoff meeting was held Jan. 23<sup>rd</sup> to review the services and make any additions or changes for the upcoming work. The Board should review services offered and approve minimum commitment to be included in JPA bid. Quantities and cost estimates will be updated after the spring road tour. (Set date for road tour).
- b) TH 13/Vergus Ave Turn Lane Funding MnDOT held a project kickoff meeting on Jan. 25<sup>th</sup>, 2018, for the TH 13 resurfacing project. The project schedule shows the plans being complete mid-summer 2018, bid end of 2018, and construction in 2019. The project will be done in two phases; Phase 1 pavement resurfacing from Hwy 282 to CR 12, and Phase 2 from CR 12 to 21.
- c) Turn Lane Fees A memo is being drafted by staff and local representatives to be presented to legislature related to these discussions. Similar fees are being discussed by the League of Minnesota Cities. We will continue to monitor this as well.
- d) County Turnback Roads – The Township is still waiting on Scott County for their proposed roadway improvements and agreement related to these streets. The timing of the turn backs would need to be scheduled to match the timing of the Township Turn Lane Fee, so we anticipate that turn backs and fee ordinance would be considered by the Board at a later date.
- e) MnDOT LRIP Funding – An application was submitted to MnDOT's Local Road Improvement Program for the 190<sup>th</sup> Street Reconstruction project. We are currently waiting to hear back on project selection.
- f) Miscellaneous
- a) Resident Drainage Concern – Fairlawn Lane/202<sup>nd</sup> Court East We will continue to monitor this area during spring rain events.
  - b) PLSLWD Rule Discussions – Recent TAC meetings have been proposed potential changes to current rules. Discussions continue with all agencies to review the goals/needs for this change.
- g) Development
- a) Scott County 2040 Comprehensive Plan – Staff and the board are continuing to attend Comp Plan meetings. The most recent meeting covered Parks/Trails and Transportation.
  - b) Orderly Annexation Agreement –Township Staff has had discussions with the City of Prior Lake to begin the renegotiation process of the OAA.
  - c) Development Standards – no activity.
  - d) Developments –
    - i) Blaisdell, Geis, Henzler, Mueller/Perkins Property – No recent activity.

- ii) Harvest Bluffs – No recent activity.
- h) Park Plan Update- Berens suggested that we wait on discussions on park plans until we have further conversations about the OAA.

**5) Road Report**

- a) No Issues to Report.

**6) Town Hall and Parks Report**

- a) Rug Service Quotes. Domer present 3 quotes for town hall rug service. Service was awarded to R & R Cleaning Contractors at \$31 per month (November-April). Staff will contact R & R to begin service.
- b) Toilet Paper Dispensers. Anne Cole is requesting additional toilet paper dispensers be placed in women's restroom. Berens said dispensers need to be placed following ADA standards.

**7) Water Resources Report**

- a) Clean Up Day. Spring Lake and Prior Lake will collaborate on the 2018 clean up day. Date is to be determined.
- b) Watershed Vacancy. Kelley reported that five interviews were held January 24, 2018 for one open position. Mike Myser was the consensus candidate. Kelley made a motion to forward decision on and Berens seconded.

**8) Treasurer's Report**

- a) Siegle presented the January, 2018 Treasurer's Report. In January total receipts were \$36,741.13, total disbursements were \$399,807.96, and the ending cash balance was \$1,398,237.10. Kelley made a motion to approve the January, 2018 Treasurer's Report. Berens seconded. All in favor (2-0).
- b) Board of Audit Meeting to be scheduled. Feb 28<sup>th</sup> (preferred) or March 1<sup>st</sup> 4:00.

**9) New Business/Old Business**

- a) Approval of 2018 Organization Meeting Minutes. Berens made a motion to approve the minutes as presented. Kelley seconded.
- b) Cole Cuts. Per Board request at January meeting, Cole Cuts supplied a current cost sheet.
- c) Confirm Remainder of Existing JPA agreement for Assessor Services. 2018- \$37,900 and 2019- \$39,400

**10) Approval of Disbursements** The Board reviewed the February, 2018 disbursement ledgers and approved checks numbered, 12163 to 12194, to be issued. The checks were signed and given to Hanson for mailing.

**11) The following items were included in the Board's information packets for informational purposes:**

- List of upcoming meetings

There being no further business before the Board, Kelley made a motion to adjourn. Berens seconded. All in favor 2-0. The meeting was adjourned at 8:15 p.m.

Melissa Hanson, Clerk  
Spring Lake Township

Minutes approved \_\_\_\_\_

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Thaddeus Kowalski, Chairman

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Melissa Hanson, Clerk