

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
June 14, 2018**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Melissa Hanson – Clerk

Glenn Kelley – Supervisor
Stacy Siegle - Treasurer

Ted Kowalski - Supervisor
Sara Domer – Deputy Clerk

Also Present:

Kyle Renneke - Stantec

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
b) Changes to the agenda. Staff requested to remove item 3.e. from the agenda. Berens made a motion to approve the agenda as amended. Kelley seconded. All in favor.
c) Approval of the May 10th, 2018 meeting minutes. Item 2.d changed from Wolfe to Wolf. Kowalski made a motion to approve the minutes. Kelley seconded. The minutes were approved 3-0.

- 2) **Public Commentary**
 - a) Curt Hennes, Prior Lake Spring Lake Watershed District reported on
 - Alum Treatment - completed on Spring Lake using 145,000 gallons of alum over 6 days.
 - Plastic in water- a large and growing water pollution concern.
 - Public open house - Raymond park open house in July and asked that the Board consider removing some of the no- parking signs that are near the park.
 - b) Tom Wolf, Scott County Commissioner- reported on
 - Spring Lake Park- Trail opening celebration today.
 - Turn Lane Fee- Kowalski and Wolf met with Senator Hall to discuss DAP area needs for Turn Lane and would like to continue conversation.

- 3) **Agenda Items**
 - a) Approve 2018-2019 Scott County Assessor Contract. Michael Thompson shared the current assessor's contract and requested approval for 2018 and 2019 costs of \$37,900 and \$39,400 respectively which includes a 4% year over year increase. Scott county is second lowest per parcel cost in metro area and inspect about 20% of properties each year. Every five years the county does a re-evaluation to consider annexation and new homes and set costs. Berens made a motion to approve the assessor contract for 2018 and 2019 at \$37,900 and \$39,400. Kelley seconded. All in favor.
 - b) Doherty's Tavern, requesting support for renewal of a 2:00 a.m. liquor license. Jamie McCormick, on behalf of Doherty's, requested to renew the 2:00 a.m. liquor license. The Board reviewed a Sheriff's incident report for the tavern for the past twelve months. Noting no significant issues with the operation of the tavern, Kelley made a motion to approve Resolution #18-004 supporting renewal of a 2:00 a.m. liquor license for S.S.K. Group, L.L.C. d/b/a Doherty's Tavern. Kowalski seconded. All in favor.

- c) Discuss Requested Annexation of Maple Drive. Tim Whitmore, 3110 Maple Drive shared with the Board that many homes on Maple Drive have failing septic systems with few options to remedy. He shared the results of an informal survey, noting seven of the thirteen owners would like to get annexed for purposes of sewer and water, three were undecided and three are opposed to annexation. Jason Wedel at the City of Prior Lake is aware of the concern and would like to discuss with the township. Whitmore stated he would be willing to pay the dig charge and support promotion of annexation and/ or carve out option for Whitmore to fix his mound system which is sitting on a spring. Tom Panek – 3031 Maple Drive- commented on the failing mound systems in the area and is in favor of getting city sewer and water. Panek also stated wells are getting old and need help. John Gessner- 3091 Maple Drive – is in support of sewer and water. Homes have had a difficult time selling because of failing septic and requiring a mound system. Gessner shared that the residents understand that they would need to pay for the improvements. Naomi Panek- 3031 Maple Drive- stated that one couple trying to sell their home eventually lost their home because of the need for and cost of a septic upgrade. Josh Haugh- 3050 Maple Drive is in favor of annexation. Kelley is a proponent of sewer and water and asked Engineer about costs including sewer and water but input from the City is needed before a rough estimate can be provided. The Board asked Staff to contact the City to begin the conversation and provide and update at the July 12th Board meeting.
- d) Discuss Vacation of ROW, Drainage and Utility Easement -Shimek Estates Lot 1, Block 1 (PID 111380010). Tommy Anderson requested input from the Board regarding vacating ROW and drainage and utility easements across Shimek in order to more effectively/efficiently install septic sites. The easement was required in 2016 at the platting of the parcel for connectivity to lots to the North and a development agreement was signed. Anderson’s reasoning includes the significant cost to put in septic through the wetland. Anderson also commented that he thought the additional development to the North may not happen as the area is already developed. Renneke commented that the ROW would provide relief from a current dead end and provide a loop back to Mushtown Rd. Kowalski and Berens discussed the need for connectivity based on the current and future design of CR 87 and agreed that the development ordinance requires connectivity. After additional conversation with Renneke, the Board asked to review set back requirements for the septic as a preferred alternative to vacating the easement.
- e) Discuss No Parking on Addison Drive. Kelley received a parking safety concern from resident Steve Pierson. Pierson 20740 Addison Drive - presented a Google map of the area in question stating the narrowing of Addison abutting his driveway makes any parking in the area an impediment to personal and emergency vehicle access. Josh Rosen - 20870 Addison Drive is against additional no-parking requirements in the area. Rosen stated the cul-de-sac has gotten larger over the years and emergency vehicles should not have an issue. Dennis Thom 20816 Addison Drive - feels all no parking requirements should remain in place. Vicki Pearson 20740 Addison Drive - it’s difficult to drive a single car past in this area. Anna and Adam Brett 20806 Addison Drive - are in opposition of additional no parking signs but asked that the Board consider removing the no parking signs in the cul-de-sac as they feel there is sufficient room to have emergency vehicles turn around and that this would eliminate the need to park on the narrow part of Addison Drive. Renneke will visit the location and review signage options.

4) Engineer's Report

Renneke presented the June Engineer's Report.

- a) 2018 JPA Maintenance Work – Crack filling completed in May; seal coat work is currently under way. Board requested additional sweeping in recently seal coated areas. Renneke will present quote for restriping 180th at July meeting
- b) County Turnback Roads – In preparation for turning back CR 81, the northern part of 81 has been resurfaced but portion south of the town hall is still being worked on as the road was too wet at the time to resurface. A meeting is scheduled with County on June 22 at 9:00 with adjacent municipalities to review current and upcoming turnback timings, treatments, and other concerns. The meeting will include a review of CR 81 reconstruction project schedule and work yet to be completed by the County. Renneke anticipates 81 being turned back in 2018 but suggested we wait to 2019 to see freeze/thaw impact on the road. Kowalski asked for Renneke to have pictures of CR 87 to review with the County and City at the meeting. There is concern that the road is nearing end of life and needs some upgrades. Kowalski suggested narrowing the road when it's turned back so that we can better utilize the funding of the county and match the needs of the township. Berens suggested that we review our road plan, how roads are used and asked to remove rumble strips.
- c) 200th Street Gravel Road/Culvert Project – Renneke presented a quote for \$27,180 from Art Johnson Trucking for gravel roadway repairs to be made on the section of 200th Street, east of Panama Ave. The quote includes adding fabric to the roadway to prevent future frost boils and replacing culvert and rip rap with the goal to have the work completed by start of school. Kowalski made a motion to approve the quote of \$27,180 for Art Johnson Trucking for repair of pavement and culverts on 200th. Berens seconded. All in favor.
- d) Fairlawn Lane/202nd Court East- Renneke presented a quote for Board to review and consider for additional storm sewer and driveway repairs for \$14,800 from Art Johnson Trucking. The improvements would double the inlet capacity and provide for additional water storage. Kowalski made a motion to approve the quote of \$14,800 for Art Johnson Trucking for repair work at 202nd. Kelley seconded. All in favor.
- e) Turn Lane Fees – Kowalski and Commissioner Wolf met last week to discuss turn lane fees. A meeting is to be scheduled with Scott County and Senate representatives, with supervisor Kowalski to discuss the potential for a turn lane fee in the DAP area. Review need for additional meeting/workshop. Meeting dates to be explored.
- f) Miscellaneous
 - 185th Street East Potential Improvements –Project information and resident correspondence was shared with the Board. Emphasis placed in the resident correspondence that they are responsible for 100% of costs.
 - Keyboard Lot Policy – Review schedule for next steps from workshop.
 - TH 13/Vergus Ave Turn Lane Funding - MnDOT is continuing work on design.
 - Resident Drainage Concerns –
 - 180th St. – at Sunray and Wellington – Continue to monitor culvert repairs done by property owner.
 - 1205 Butterfly Lane- field tile line runs into the ditch and it is a flat ditch. Lowering culvert may help with current issues but it is likely to remain damp because of slope.
 - PLSLWD Rule Discussions – Recent TAC meetings have been proposed potential changes to current rules. Discussions continue with all agencies to review the goals/needs for this change.

- Lake Ridge Drive – Spruce trees are starting to block sight lines of a driveway. Renneke suggested adding a “blind or hidden driveway” sign as an alternative to having home owner remove the trees.
- Raymond Park- Removal of no-parking signs near park to be revisited at July 12th meeting.

g) Development

- Scott County 2040 Comprehensive Plan – Scott County staff has submitted the 2040 Comprehensive Plan to the County Board in April and is currently in the 6-month review period for the participating County, Cities, and Townships.
- Orderly Annexation Agreement – The City will propose updated annexation area based on 2040 Comp Plan updates to utility locations in the coming months. Staff to contact City to learn of their progress.
- Development Standards – no activity.
- Developments –
 - Blaisdell, Geis, Henzler, Mueller/Perkins Property – No recent activity.
 - Harvest Bluffs – Project road and drainage work continues.

5) Road Report

- a) Mattress and box spring, along with some additional garbage, was removed from 160th and 170th. Items were taken to Buckingham for disposal.
- b) Tree/brush Clean Up – Cole Cuts presented a quote of up to \$2,775 for tree trimming and/or removal on west side of Mushtown at 182nd, Vergus at Spring Lake Circle and north side of 185th. Berens requested to take out only the 6 inch and under trees on curve (not in the resident’s property) on Vergus. Kowalski made a motion approve quote for Vergus, 185th, and Mushtown, \$850, \$950 and \$975 total \$2,775.00 Berens Seconded. All in favor.

6) Town Hall and Parks Report

- a) Fence Replacement. Due to no response from initially approved fence vendor, Kowalski again presented three quotes to replace the fence damaged by a vehicle in October 2017. Berens made a motion to approve the quote in the amount of \$8,200.00 to replace and remove old fence and add a two-rail split rail fence. Kelley seconded. All in favor.

7) Water Resources Report

- a) Prior Lake Spring Lake Watershed Planning 2019
 - Staff and Engineer met with PLSLWD on 6/13/18 to discuss potential partnership projects including shore line project at Fish Lake Park for 2019.
 - Weather Station installed in rain garden at Fish Lake Park on 6/13/2018.
 - Carl’s Lake is currently under a no-wake restriction due to high water.

8) Treasurer’s Report

- a) Siegle presented the May, 2018 Treasurer’s Report. In May, total receipts were \$48,848.75, total disbursements were \$39,463, and the ending cash balance was \$1,320,157.80. Kelley made a motion to approve the May, 2018 Treasurer’s Report. Kowalski seconded. Staff asked to contact Prior Lake about road maintenance agreement for City of Prior Lake. All in favor.

9) New Business/Old Business

- a) Frost Boils-160th – Staff reviewed JPA and confirmed that the Township is the responsible party for fixing and work has been completed.
- b) Filing period for Township Supervisor Seat C- Filing period is July 31- August 14, 2018.
- c) Jaguar High Speed Internet Access Update- Although slightly behind due to weather, construction for the Lake Ridge and Xeon projects expected to be completed in the next week with connection with customer homes soon after.
- d) Review of New Mailbox Verbiage – Board reviewed draft for mailbox replacement language. Final language to be presented at July 12th meeting.
- e) Annexation by Petition- Staff received copy of petition for annexation from 5516 and 5570 180th Street. Staff to contact City about next steps and status of Orderly Annexation review.

10) Approval of Disbursements The Board reviewed the June, 2018 disbursement ledgers and approved checks numbered, 12290 to 12328, to be issued, with checks 12329-12332 voided. The checks were signed and given to Hanson for mailing.

11) The following items were included in the Board’s information packets for informational purposes:

There being no further business before the Board, Berens made a motion to adjourn. Kelley seconded. All in favor. The meeting was adjourned at 9:45 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Thaddeus Kowalski, Chairman

Melissa Hanson, Clerk