

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
August 9, 2018**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor Glenn Kelley – Supervisor
Melissa Hanson – Clerk Stacy Siegle - Treasurer Sara Domer – Deputy Clerk

Also Present:

Kyle Renneke - Stantec

Absent:

Ted Kowalski - Supervisor

- 1) a) The meeting was called to order by Vice-Chairman Berens at 7:00 p.m. The Pledge of Allegiance was said.
b) Changes to the agenda. Kelley made a motion to approve the agenda as presented. Berens seconded. All in favor.
c) Approval of the July 12, 2018 meeting minutes. Berens made a motion to approve the minutes. Kelley seconded. The minutes were approved 2-0.
- 2) **Public Commentary**
 - a) Richard Beaudin- Asked how many residents were needed to agree with paving 185th for the Board to agree to do it and if there would be a chance to voice opinions at a later date. Berens explained that a signed petition by residents was only the beginning of the process and since this is a neighborhood initiative, not a Town initiative, not only would a significant majority of the residents need to agree but that all costs of paving would be the resident's responsibility. Other elements of the project include having a feasibility study completed to estimate the cost of the project but also a public hearing. Beaudin said there are 11 of the 15 residents are in favor of paving the road.
 - b) Ernie Peacock- 17235 Panama- Expressed concern over increasing water levels from a DNR pond that was put in many years ago. Peacock has engaged Paul Nelson (Scott County) and Pete Young (City of Prior Lake) to help address concern with plugged culvert and Crystal lake levels being too high resulting in flooding and property damage. He asked for assistance from Prior Lake Spring Lake Watershed District, Spring Lake Township and the City of Prior Lake to help find a remedy, particularly for the clogged culvert. Diane Lynch and Jason Wedel explained that since the culvert is on private property, public entities have no authority to go on to the property to correct/maintain the culvert. The suggested solution was for Spring Lake Township to get an easement from property owners and for the Township and the City of Prior Lake to enter into an agreement for the City to maintain the culvert. Joe Mahoney (developer of land and neighbor) said he would gladly provide an easement. Board requested staff to follow up with Township Attorney on procedures to move forward on acquiring the appropriate easement.
 - c) Julie Westman, 1205 Butterfly Lane – explained that her portion of the ditch is not draining properly. Renneke stated that he did receive an initial quote to regrade and

reseed the ditch for \$7,500. Berens explained that the Board would be willing to consider a cost share for the project but requested a more reasonable bid. Home owner said she would be willing to tear up driveway and put in a new culvert if that would fix the issue. Renneke explained that adding drain tile, as suggested by Westman, may not be a viable long- term solution. Board requested that our Engineer meet with another contractor for ideas and bids and then contact the homeowner.

3) Agenda Items

- a) Recess for the Continuation of the Annual Town Meeting for the Purpose of Approving the General Fund Levy and Road & Bridge Fund Levy. Kelley made a motion to recess the monthly meeting in order to reconvene the Annual Town Meeting for the purpose of approving the levy for the General Fund and the Road & Bridge Fund. Berens seconded. All in favor. The August monthly meeting was recessed at 7:31 p.m. At 8:00 p.m. Berens made a motion to end the Annual Meeting. Barbara Lerschen seconded. The annual meeting ended and the monthly meeting reconvened.
- b) Discussion of Maple Drive Annexation. Jason Wedel provided information on the potential annexation of properties on Maple Drive. The City will be annexing one parcel (3110 Maple Drive) because of its failing septic system and the proximity to City Services. Wedel explained that if the rest of Maple Drive wanted to be annexed then all residents on the road would need to agree as the City is not pushing for annexation. If the vast majority of the neighborhood wanted to be annexed, a feasibility report would be conducted to determine the actual costs. Historical estimates for a full project were \$60,000 per lot which would be 100% assessed to residents. Additional fees for hook up costs run about \$6,500 plus the connection and abandonment of well for \$10,000-15,000 for a total of \$75,000-\$80,000. Wedel noted that some of the costs could be assessed over a 10 or 20 year period but not the private connection fees.
- a. Consider Request for Rezoning from RR1 to RR2 and Preliminary/Final Plat of Sunrise Ridge (Formerly Shimek Estates) PID 111380010, 111380020, 111380030. Greg Halling Project Engineer, Matt Reiland, owner, Tommy Anderson representing– Shimek family. The new development will likely have 7 homes provided the township will allow driveway access on to Mushtown if/when the road is turned back to the Township. The preliminary plat does not show access onto Mushtown - Renneke stated Mushtown is a unique road issue as it is a new type of road for the township with higher traffic loads and final decisions are yet to be made. However, providing access directly onto a township road is consistent with the character of other township roads. Renneke stated that the larger issue is around the township policy for turn lanes that still is a work in progress. A right turn lane may be warranted in this area based on MnDot warrants. Halling would like a traffic study to learn more about the traffic patterns. The County and Spring Lake will require a surety for a turn lane with the amount to be determined. Staff will review the surety agreement with Harvest Bluffs so that agreements are consistent. Berens also asked to ensure that there is sufficient ROW. The request for having two driveways on to Mushtown is not in the current preliminary plan. Renneke stated County requirements for sewer sites must be reviewed. Lisa Brodien 203rd Street asked if consideration has been given to extending 203rd all the way to Mushtown as there are significant issues because it is both steep and graveled. Renneke stated the Township will also require an encroachment agreement for a septic pipe crossing a drainage and utility easement and an agreement for access to and maintenance of a biofiltration system. Kelley made a motion to

approve the rezoning from RR-1 to RR-2. Berens seconded. Berens approved Preliminary and Final plats with these conditions:

- The Developer will provide a surety for county required or potential Township turn lanes. If the road is turned back to the Township and a turn lane is not warranted at the time of development, developer will pay to the Township a per lot fee for construction of turn lanes or other future transportation related public safety improvements. Approval of the agreement and surety must be drafted/reviewed/approved by Attorney, Engineer and Clerk
- Developer will comply with all conditions imposed by Scott County, and no changes will be made to lot lines from the preliminary plat dated 7/5/2018 to the final plat. If any changes are made to lot lines or other components of the preliminary plat, those changes must be resubmitted to the Township for approval.
- The Developer must enter into such easements and other written agreements with the Township as the Township may require related to the placement of a (water, sewer whatever it is) pipe through easements owned by the Township as well as access for infiltration inspection and maintenance for purposes of MS4 Permit. Such agreements will require the Developer to reimburse the Township for all of its expenses associated therewith, including, if the Town Board feels the same are necessary, surveying costs, attorney's fees, special meeting fees etc. If the Township determines not to grant permission to the Developer for the aforementioned pipe, then this preliminary approval shall be deemed rescinded.
- Comply with township engineer recommendations.

- c) Consider Resolution 18-006 Appointing Election Judges for the 2018 State Primary/General Election. Staff presented Resolution 18-006. Kelley made a motion to adopt Resolution 18-006 appointing election judges for the 2018 state/primary election. Berens seconded. All in favor.
- d) Review Storm Water Prevention Plan. Staff presented an overview of the National Pollution Detection and Elimination System Permit and the town's Storm Water Pollution Prevention Plan (SWPPP). Following the overview, public comment was requested from the two people in attendance. Staff responded to question about how things have changed in the last 10-15 years in the Township.

4) **Engineer's Report**

Renneke presented the August Engineer's Report.

- a) County Turnback Roads – A meeting was held with the County, City and Township to review the schedule and details of the turnback for CR 81 and 87. Some of the key points of the meeting were:
- Turn backs tentatively schedule for Fall 2018.
 - County is working on Malibu to pave the shoulders of the road.
 - County will also be working to adjust the placement of the mailboxes to bump outs.
 - CR 81 will be finished with reconstruction.
 - CR 87 will be scheduled for crackfill/sealcoat per Scott Co. maintenance plan in 2019, with additional funds to Township for future reconstruction.
 - Review shared road agreement with City for Fairlawn (north of Maple Dr.)
 - Review County's plan for a study and more discussion at the CR 21/87 intersection prior to turnback of this portion of CR 87.
- b) Turn Lane Fees – A meeting took place in July with Scott County and Legislature, with supervisor Kowalski to discuss the potential resolutions for turn lane fees.
- c) Miscellaneous
- Keyboard Lot Policy – Review schedule for workshop. Staff will revisit the keyboard lot policy in development agreement for September Board Meeting.
 - TH 13/Vergus Ave Turn Lane Funding - MnDOT is continuing work on design.

- PLSLWD Rule Discussions – TAC is scheduled for next week with all agencies to review the goals/needs for this change.
- Fairlawn Lane/202nd Court East- Continue to monitor drainage during rain events.
- 4126 190th St E- County received concern from resident of water in yard as a result of overflow from water collecting across the street. County will request regrading as current grading at home on south side of 180th is different from plan.
- South Shore Drive has some pot holes and quotes will be provided at September Meeting.
- Doonsbury Knolls – flex patch (a wider crack fill product) could fix the cupped areas of the road and with a seal coat could extend the road life beyond the CIP.

d) Development

- Scott County 2040 Comprehensive Plan – Scott County staff has submitted the 2040 Comprehensive Plan to the County Board in April and is currently in the 6-month review period for the participating County, Cities, and Townships.
- Orderly Annexation Agreement – A meeting was held with the City to discuss new development annexation areas, as well as general direction for continuing the update of the OAA. The City has drafted a proposed annexation area with potential zones for City annexation. Discussions on the timing, agreement, and future updates took place. The Township and City will continue to draft updates to the agreement and map as this effort continues.
- Developments –
 - i. Sunrise Ridge – Preliminary plat submitted to Township for review.
 - ii. Harvest Bluffs – Small utilities are installed and street has base course pavement installed.

5) Road Report

- a) No Major Road Issues.
- b) Wild Parsnip- Cut on Victoria Rd.
- c) Sign Obstructions- Branches obstructing signs on Vergus (North of Hwy 13) and South Shore. Pitlick to trim.
- d) Sign Damage- Double arrow sign on Vergus and 190th got hit, needs new posts. Pitlick to contact County.

6) Town Hall and Parks Report

- a) Fish Lake Park Tree Trimming- Cole Cuts presented a quote in the amount of \$2,625 for various removal and trimming of trees around playground and parking lot. Berens requested to move this item to the September Meeting.

7) Water Resources Report- nothing to report.

8) Treasurer's Report

- a) Siegle presented the July, 2018 Treasurer's Report. In July total receipts were \$32,030.40 total disbursements were \$287,702.66 and the ending cash balance was \$1,571,573.50. Kelley made a motion to approve the July, 2018 Treasurer's Report. Berens seconded. All in favor.

9) New Business/Old Business- Nothing to Report

10) Approval of Disbursements The Board reviewed the August, 2018 disbursement ledgers and approved checks numbered, 12367 to 12380 and 12385 to 12401, to be issued. The checks were signed and given to Hanson for mailing.

11) The following items were included in the Board's information packets for informational purposes:

- List of upcoming meetings

There being no further business before the Board, Kelley made a motion to adjourn. Berens seconded. All in favor. The meeting was adjourned at 10:00 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Thaddeus Kowalski, Chairman

Melissa Hanson, Clerk