

**OFFICIAL MINUTES  
SPRING LAKE TOWNSHIP  
MONTHLY BOARD MEETING  
October 11, 2018**

SPRING LAKE TOWNSHIP TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor  
Melissa Hanson – Clerk

Glenn Kelley – Supervisor  
Stacy Siegle - Treasurer

Ted Kowalski - Supervisor  
Sara Domer – Deputy Clerk

Also Present:

Kyle Renneke - Stantec

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Staff requested to amend **3b to remove amend Developers agreement change to approval of Developers Agreement and add support of final plat. Add 3e) Consider request for variance to setback for septic at 1586 161st Street, Shakopee.** Kelley made a motion to approve the agenda as amended. Berens seconded. All in favor.
- c) Approval of the September 13, 2018 meeting minutes. Berens made a motion to approve the minutes. Kelley seconded. The minutes were approved 3-0.

**2) Public Commentary**

- a) Tom Wolf, Scott County Commissioner.
  - i) Lezlie Vermillion will replace Gary Shelton as Scott County Administrator as of January 1, 2019.
  - ii) Construction Update: I35 Minnesota River Bridge Replacement- 3 year project will include closing one bridge to traffic and removing high occupancy lane.
- b) Curt Hennes, Prior Lake Spring Lake Watershed District.
  - i) SWCD Tour- visited two rain gardens including one at St. Wenceslaus church parking lot in New Prague, as well as new waste water treatment plant.
  - ii) Invited all to Spring Lake Association bonfire Saturday (10/13) from 6:00-8:00 at Raymond Park.
- c) Tommy Anderson on behalf of Sunrise Ridge. Update- County tabled approval of plat until November. County would like a representative at the next County Board meeting. County's primary concern was ability to front two properties onto Mushtown. Renneke suggested that using the road to the highest density would permit the driveways on to Mushtown. Renneke raised concern about access to the biofiltration systems and suggested that developer add an extra five feet onto the easements to address this concern.

**3) Agenda Items**

- a) Public Hearing Regarding Assessments for the Lydia Street Light Subordinate District. Siegle explained that since 2010 when a subordinate service district was created the board holds a hearing every 5 years to reassess costs for street lights. Kelley made a motion to open the public hearing. Berens seconded. All in favor. Curt Anderson- 865 E 205<sup>th</sup> St., Jordan stated that Xcel replaced all the bulbs with LEDs in mid to late

August and asked if this would result in any cost savings to residents. Siegle explained that there was not sufficient data to recognize a savings but this could be looked at in a year. Siegle then presented an accounting of the Lydia SSD fund and recommended adoption of Resolution #18-011 certifying an annual assessment of \$40 per parcel for the years 2019 through 2020. Kelley made a motion to close the public hearing. Berens seconded. All in favor. Kowalski made a motion to amend and adopt Resolution #18-011 certifying an annual assessment of \$40 per parcel for the years 2019–2020 and amend exhibit A accordingly. Berens seconded as amended. All in favor.

- b) Consider Harvest Bluffs Request for Reduction in Surety, approval of Developers Agreement for Phase 2 Harvest Bluffs and support of final plat. Garry Tupy requested reduction on Phase 1 surety. After discussion about current letters of credit and request to review a second Developers Agreement, the Board, with input from Renneke, agreed to reduce letters of credit. The Board agreed to revisit request to approve Developers agreement and final plat at November 8<sup>th</sup> meeting. Berens made a motion to reduce the letter of credit to \$75,000 for infrastructure and \$130,000 for turn lane. Kelley seconded. Kowalski abstained. All in favor.
- c) Consider Resolution #18-009 Certifying Assessments for Unpaid Utilities. Siegle presented background of projects on South Shore Drive, Vergus Avenue, and Bens Bay and presented Resolution #18-009 with exhibit containing resident's currently delinquent to be submitted to the County by October 15<sup>th</sup>. Kowalski made a motion to approve resolution #18-009. Kelley seconded. All in favor.
- d) Consider Resolution #18-010 Approving Jaguar's Cable Franchise Application and Ordinance #18-001 Granting a Cable Communications System Franchise to Jaguar Communications. After review of resolution and ordinance, Berens made a motion to approve resolution #18-010 Kowalski seconded. All in favor. Kowalski made a motion to approve ordinance #18-001. Kelley seconded. All in favor.
- e) Consider request for support for septic variance at 1586 161<sup>st</sup> Street, Shakopee. Charlie Bohn Well and Drilling, on behalf of Carolyn Rucker, requested support for a variance from 150 foot set-back to a 50 foot set back from lake in order to replace failing septic. Scott County Environmental has reviewed the area and confirmed this is the only viable replacement location. Kowalski made a motion to support the septic variance from 150 feet to 50 feet. Berens seconded. All in favor.

#### 4) **Engineer's Report**

Renneke presented the October Engineer's Report.

- a) 2018 Bituminous Patching – Consider quotes for bituminous patching work on various Township roads. Quotes received and ranged between \$35,000-65,000. Only concern is weather. Kowalski made a motion to accept Northwest Asphalts quote up to \$40,000.00 Berens seconded. All in favor.
- b) Butterfly Lane Drainage – Discussion related to quotes for ditch grading and restoration work along Butterfly Lane to improve drainage.
- c) County Turnback Roads – Turnback agreements are with the County for signing. Staff asked to follow-up on timing for signature completion and update Art Johnson about timing.
  - i) CR 81 – Paving and sealcoat work is completed, with striping and mailbox adjustments to take place shortly.
- d) Miscellaneous

- i) Signage Retro-Reflectivity Review – Consider fall signage review. There is no specific date but suggested every 2 years.
- ii) Turn Lane Fee – Our last meeting was held in July with Township, County, and State Legislature to discuss potential resolutions for turn lane fees.
- iii) Driveway and Culvert resident questions – Limerick Street and 207<sup>th</sup> Street East. Driveway aprons are the responsibility of the resident. Staff to update resident.
- e) Development
  - i) Scott County 2040 Comprehensive Plan – Scott County staff has prepared the draft 2040 Comprehensive Plan. This draft is currently in the 6-month review period for the participating County, Cities, and Townships.
  - ii) Orderly Annexation Agreement –The Township and City will continue to draft updates to the agreement and map as this effort continues.
  - iii) Developments –
    - (1) Sunrise Ridge – Developer is updating plans/documents based on Township and County comments, for review at a later date.
    - (2) Harvest Bluffs – Consideration of Phase 2 platting and developers agreement pending.

**5) Road Report**

- a) No Issues to Report.
- b) Ditch mower requested to mow one more time by Berens.

**6) Town Hall and Parks Report**

- a) Rug service has started.
- b) Winterizing of park will happen the week of 10/14.

**7) Water Resources Report**

- a) PLSLWD – TAC Rules – County is taking the lead on rural roads rules and exceptions for larger rural areas. Paving roads and reclaims will be exempt from the rules. Reconstruction of roads may trigger rules the primary concern of PLSLWD is the volume of water run-off.

**8) Treasurer’s Report**

- a) Siegle presented the September, 2018 Treasurer’s Report. In September total receipts were \$24,838.97, total disbursements were \$58,719.24, and the ending cash balance was \$1,395,511.69. Kelley made a motion to approve the September, 2018 Treasurer’s Report. Kowalski seconded. All in favor.

**9) New Business/Old Business**

- a) Adopt a Highway- Board directed staff to look into program to see if it would be feasible to continue on Mushtown and Fairlawn which have had AAH in the past.

**10) Approval of Disbursements** The Board reviewed the October, 2018 disbursement ledgers and approved checks numbered, 12445 to 12475 to be issued. The checks were signed and given to Hanson for mailing.

**11) The following items were included in the Board’s information packets for informational purposes:**

- List of upcoming meetings.

There being no further business before the Board, Kelley made a motion to adjourn. Berens seconded. All in favor. The meeting was adjourned at 9:00 p.m.

Melissa Hanson, Clerk  
Spring Lake Township

Minutes approved \_\_\_\_\_

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Thaddeus Kowalski, Chairman

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Melissa Hanson, Clerk