

**OFFICIAL MINUTES  
SPRING LAKE TOWNSHIP  
MONTHLY BOARD MEETING  
November 8, 2018**

SPRING LAKE TOWNSHIP TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor  
Melissa Hanson – Clerk

Glenn Kelley – Supervisor  
Stacy Siegle - Treasurer

Ted Kowalski - Supervisor  
Sara Domer – Deputy Clerk

Also Present:

Kyle Renneke - Stantec

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Staff requested to remove item 3.f. Harvest Bluff's final plat and add 3.h. Consider MnDOT Work Order #1 – TH 13/Vergus Turn Lanes Project Kelley made a motion to approve the agenda as amended. Kowalski seconded. All in favor.
- c) Approval of the October 11, 2018 meeting minutes. Berens made a motion to approve the minutes. Kelley seconded. The minutes were approved 3-0. Kelley made a motion to approve 2040 Comp Plan and Turn Lane meeting minutes from Sept 13, 2018. Berens seconded. The minutes were approved 3-0

2) **Public Commentary**

- a) Ted Kowalski, read proclamation in appreciation of Township Treasurer Stacy Siegle-  
**WHEREAS**, it is the intention of the Board of Spring Lake Township to recognize noteworthy individuals and their service to Spring Lake Township

**WHEREAS** in April 2007, Stacy Siegle was appointed as Treasurer for Spring Lake Township;

**AND WHEREAS**, Stacy Siegle faithfully served on the Spring Lake Township Board for more than 11 years;

**AND WHEREAS**, Stacy Siegle consistently served Spring Lake Township with integrity, impartiality, professionalism, a positive attitude, great attention to detail;

**AND WHEREAS**, Stacy Siegle diligently managed the financing for major Township projects including the paying off of Spring Lake Townhall, road improvements for Xeon Avenue, South Shore Drive and Vergus Avenue.

**AND WHEREAS**, throughout his tenure Stacy Siegle demonstrated the ability to identify with the needs and concerns of Township Board and residents;

**AND WHEREAS**, Stacy Siegle embraced finding opportunities to make improvements to processes and systems to increase accuracy and efficiency

**AND WHEREAS**, Stacy Siegle has accepted a full-time position and resigned her position on the Spring Lake Township Board, effective November 9, 2018;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of Spring Lake Township, Scott County, Minnesota expresses sincere appreciation and gratitude to Stacy Siegle for her 11 years of dedicated service to the residents of Spring Lake Township.

Adopted by the Township 8th day of November, 2018.

- b) Curt Hennes, Prior Lake Spring Lake Watershed District-
  - a. Fall Clean up at Sand Point- 40 people participated and cleaned up 2 tons of leaves and 1 ton of buck thorn.
  - b. Carp seining completed two years ago on Spring Lake has resulted in lowered numbers to approximately 100 lbs carp/acre. Now focus is on Upper Prior which has a carp population estimated as 5x higher than population on Spring Lake. Efforts already made to clean out schooling area in Mud/Crystal Bay and near creek. Next goal is to complete carp seining and then an alum treatment. Lower Prior has zebra mussels which negatively impacts fish population.

### 3) **Agenda Items**

- a) Discussion of Paving of 185<sup>th</sup> Street. Randal Heise, 2340 185<sup>th</sup> St.- Heise, who has lived on 185<sup>th</sup> St. for 34 years, presented a petition to the Board signed by owners of more than 35% of the frontage of the road. He stated that the request to pave 185<sup>th</sup> started in 2014 but lost momentum but now the vast majority of residents would like the road paved and ideally it would be paved by end of summer 2019 with a speed limit of 30 mph. Heise stated that four property owners are not in favor of the project but two, who don't live on the road, would not fight it. The original cost estimates were updated to 2018 dollars but lot equivalents were from the 2014 review. Berens expressed concern that some of the lot equivalents would need to be reviewed as some lots are not buildable. Renneke explained that Option 1 scenario, favored by residents, follows the lot equivalent policy with 1 full lot equivalent for the first 2.5 acres and 1/3 equivalent for each subsequent 2.5 acres. Renneke explained that if the Board was willing to bond and then assess for the project, then the process would include taking the petition under advisement and ordering a feasibility report with cost and draft assessment role. A public hearing would be called with notice to residents for formal feedback. Following the public hearing, plans and specs would be drafted with a request for bids followed by assessment hearings utilizing the actual costs based on the awarding of project. The Township would use a 429 bonding process for funding the project. Siegle explained that during one of the public hearings the Treasurer will present payment options or the costs could be certified to taxes over 10 years. If bonded, it would cost residents an additional 1% per year. Once certified, residents could prepay the balance. If a home is sold, the entire assessment must be paid at the time of sale. A resident asked about timing for completion of project and Renneke stated that summer 2019 is not unreasonable and that the lowest responsible bid is the criteria for acceptance of bids. After road is paved it will be part of the Townships paved road maintenance. Kowalski made a motion to authorize feasibility study for paving 185th not to exceed \$5,000 and to be presented in December. Berens seconded. All in favor.

- b) Doherty's Tavern - renewal of liquor licenses. Although no representative was present, the Board reviewed the Scott County Sheriff's incident report for Doherty's for the past twelve months. Kowalski made motion to adopt Resolution 18-012 supporting renewal of an on-sale, off-sale and Sunday liquor license for S.S.K. Group, L.L.C. d/b/a Doherty's Tavern. Kelley seconded. All in favor.
- c) Minnesota Horse & Hunt Club - renewal of liquor licenses. David Penn, Food and Beverage Director at Minnesota Horse and Hunt Club, requested renewal of on-sale and Sunday liquor licenses. After reviewing the Scott County Sheriff's incident report for the past twelve months, Berens made a motion to adopt Resolution #18-013 supporting renewal of an on-sale and Sunday liquor license for Minnesota Horse & Hunt Club. Kowalski seconded. All in favor.
- d) Country Prime Time - renewal of liquor licenses. Dawn Kremmin 2065 Morgan Ave., requested to renew on/off sale and Sunday liquor licenses. After reviewing the Scott County Sheriff's incident report for the last twelve months, Kelley made a motion to adopt Resolution #18-014 supporting renewal of an on-sale, off-sale and Sunday liquor license for Country Prime Time. Berens seconded. All in favor.
- e) Consider request for support for preliminary and final plat of Sunrise Ridge, Developers Agreement and Encroachment Agreement. Halling presented updated preliminary plat addressing Township Engineer and other County concerns. Halling asked if a turn lane was required. Staff and Engineer explained that at this time a turn lane is not warranted but the goal is to keep the area safe. The Board requested getting rid of old road approach on Lots 1 and Lot 4. Kowalski made a motion to approve preliminary plat subject to septic sites, approval of natural resources plan and Attorney, Engineer and Clerk's review and approval of Developer's Agreement that is to remain substantially similar to the draft. Berens seconded. All in favor. Berens made a motion to approve the Encroachment Agreement for Sunrise Ridge. Kelley seconded. All in favor.
- f) Consider Resolution 18-015 Designating Annual Polling Place. Staff presented Resolution 18-015 designating 2019 polling place as Spring Lake Town Hall located at 20381 Fairlawn Avenue. Kowalski made a motion to approve resolution 18-015. Kelley seconded. All in favor.
- g) Consider MnDOT Work Order #1- TH 13/Vergus Turn Lanes Project. Renneke presented a work order for the design work for \$18,000 which is less than originally anticipated. Board is in support of payment of the invoice.

**4) Engineer's Report - Renneke**

- a) Roads
  - 1. 2018 Bituminous Patching – The Board awarded the bituminous patching contract to Northwest Asphalt Co. at the October meeting. Patching and pothole filling work has been completed but for Starview which Engineer will review.
  - 2. Spring Lake Circle and 13- Renneke will look into purpose of staking in area.
- b) Miscellaneous
  - 1. PLSLWD Rules Change – Staff and engineering has met with County WMO and have prepared comments to the watershed district related to their proposed changes to the permit/rules. Largest concern is that PLSLWD has not demonstrated a need for requested changes. Board requested staff to send a letter of support for County and Township comments.
  - 2. 5591 180<sup>th</sup> Street E. – Driveway erosion issue. Met with homeowner, suggested driveway should be built up by the homeowner to provide crown/drainage into

yard to help reduce runoff down wheel paths in driveway towards 180<sup>th</sup> St E.  
Area will be reviewed at 2019 road tour.

3. Signage Retro-reflectivity Review – Consider fall signage review. Kelley has contacted Road Overseer to complete this in the next couple of weeks.

c) **Development**

1. **Developments** –

- i. **Sunrise Ridge** – Developer is updating plans/documents based on Township and County comments, for review.
- ii. **Harvest Bluffs** – Consideration of Phase 2 platting and developers agreement pending.

**5) Road Report**

- a) Garbage – removed on 170<sup>th</sup>.
- b) Sign damage. Street signs were reported damaged or down and will be fixed or replaced at
  - i) Lake Ridge and 202<sup>nd</sup>,
  - ii) Vergus and TH13 and
  - iii) Panama Lane /180<sup>th</sup> St. E.
- c) Quotes for snow and ice removal November 16, 2018 to March 15, 2019. In order to align quote and bidding processes in March each year, Staff requested a 4 month quote for snow and ice removal. Staff requested quotes from Rudd, Dvorak and Art Johnson Trucking. Only one quote was received from Art Johnson trucking with costs in alignment with previous years. Berens made a motion to accept Art Johnson Trucking Quote for snow and ice removal. Kelley seconded. All in favor.
- d) Invoicing for maintenance activities on 81 and 87. Staff submitted to County and acknowledged by them. Additional invoicing for 87 to occur after January 1, 2019.

**6) Town Hall and Parks Report**

- a) Septic issue. Alarm on septic system went off 11/6/2018. Although system was pumped in May, rain, plus faulty urinal and large election turn-out resulted in tanks filling to capacity. Tanks were manually pumped out on 11/6/2018 and fully pumped out on 11/7/2018. Suggestion was made to pump tanks out fully the day before an election.
- b) AED. Staff has recently changed the battery.
- c) Speed near access on Carl's Lake. Staff received an inquiry about adding caution signs near lake access because of curve and heavy use. Engineer will review option to add an advisory sign in the area.

**7) Water Resources Report**

- a) Two PLSLWD board positions are open with interviews late November.

**8) Treasurer's Report**

- a) Siegle presented the October, 2018 Treasurer's Report. In October total receipts were \$61,418.73, total disbursements were \$27,731.43, and the ending cash balance was \$1,429,198.99. Kelley made a motion to approve the October, 2018 Treasurer's Report. Berens seconded. All in favor.

**9) New Business/Old Business**

- a) Treasurer Pay Rate. – Open position will start at \$25 with review in 6 months.

- b) USS East Hauer Watt Solar. – Due to Xcel Energy limiting interconnection capacity, the size of the solar garden will decrease by 38% to .62 MW. Board did not have concerns with the decreased size of solar garden.

**10) Approval of Disbursements**

- a) The Board reviewed the November, 2018 disbursement ledgers and approved checks numbered, 12476 to 12509, to be issued. The checks were signed and given to Hanson for mailing.

**11) The following items were included in the Board’s information packets for informational purposes:**

- List of upcoming meetings

There being no further business before the Board, Berens made a motion to adjourn Kelley seconded. All in favor. The meeting was adjourned at 9:00 p.m.

Melissa Hanson, Clerk  
Spring Lake Township

Minutes approved \_\_\_\_\_

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Thaddeus Kowalski, Chairman

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Melissa Hanson, Clerk