

**OFFICIAL MINUTES  
SPRING LAKE TOWNSHIP  
MONTHLY BOARD MEETING  
January 10, 2019**

SPRING LAKE TOWNSHIP TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor  
Melissa Hanson – Clerk

Glenn Kelley – Supervisor  
Sara Domer – Deputy Clerk

Ted Kowalski - Supervisor

Also Present:

Kyle Renneke - Stantec

Absent:

Dave Johnson - Treasurer

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
  - b) Changes to the agenda. Staff added item 1.d - Approval of December 13, 2018 Orderly Annexation Special Meeting minutes. Staff added consider Resolution 19-001 Vacating a Drainage and Utility Easement to item 3.a. Staff added consider Developer's Agreement and Encroachment Agreement to item 3.c. Berens made a motion to approve the agenda as amended. Kelley seconded. All in favor.
  - c) Approval of the December 13, 2018 meeting minutes. Kelley made a motion to approve the minutes. Berens seconded. The minutes were approved 3-0.
  - d) Approval of the December 13, 2018 Orderly Annexation special meeting minutes. Berens made a motion to approve the minutes. Kelley seconded. The minutes were approved 3-0.
- 2) **Public Commentary**
- a) Tom Wolf, Scott County Commissioner- Updates
    - i) Commissioners Ulrich and Beard were sworn in 1/8/2019.
    - ii) Commissioner Weckman Brekke was unanimously approved as chair.
    - iii) Lezlie Vermillion named new County Administrator and would like to keep line of communication open and meet with the Town Board in the coming months.
    - iv) Plowing driveways- residents asked to remember to keep snow from driveway on their own property and do not push it across or into street.
  - b) Steve Herman, NetWave Broadband District- Introduced himself and stated that he and Township staff have had conversations about how to provide high speed internet access to underserved residents in the Township. NewWave provides internet access by utilizing antennas to beam data directly homes. They have installed their first tower in Jordan but the signal cannot reach all the way to Butterfly Lane. NetWave would like to find a solution for this area and neighboring areas. NetWave works collaboratively with Scott County and Jaguar to provide access to high speed internet to help achieve state upload/download goals.
  - c) Gary Shelton, Scott County Administrator- Thanked the Board for participating in SCALE stating SCALE has been an important part of getting things done efficiently and effectively including the addition of fiber optics into the county. Shelton noted

that Spring Lake Township has been one of the most active Townships in SCALE and thanked them for their support of SCALE and their often-thankless service to the Township.

- d) Frank Boyles, Prior Lake City Manager- Boyles noted the history of collaboration between the City and the Township and provided an example of collaboration- the Orderly Annexation Agreement. The City and Town heard each other, and that's what Scott County and SCALE is about - listening and hearing each other's concerns. Thanked the Board for their service to the Township and making sacrifices
- e) Proclamations from Spring Lake Town Board to Gary Shelton and Frank Boyles read by Kelley.

### 3) **Agenda Items**

- a) Public Hearing for Vacation of Easement Lot 3 of Sunrise Ridge PID 111380020 and Consideration of Resolution 19-001 Vacating a Drainage and Utility Easement, and Developers Agreement. Gary Halling explained that the original wetland delineation report was changed as it over estimated wetland area and the request to vacate the D&U easement followed the delineation change. Halling also asked about Township's role in vacating a conservation easement. Board asked Staff to review work with County to understand Township responsibility with the conservation easement. Kowalski made a motion to open the public hearing. Kelley seconded. All in favor. Hearing no public comment, Kelley made a motion to close the public hearing. Berens seconded. All in favor. Berens made a motion to adopt resolution 19-001 Vacating a Drainage and Utility easement with a change to indicate Lot 2 of Shimek Estates rather than Sunrise Ridge. Kowalski seconded. All in favor. The Board reviewed the Developers Agreement for Sunrise Ridge. Kowalski approved signing of Developers Agreement. Berens seconded. All in favor.
- b) Update on Prior Lake Spring Lake (PLSLWD) Activities. Administrator Diane Lynch PLSLWD presented information on projects the Watershed is working on in 2019. Approximately 10% of PLSLWD budget is from Spring Lake Township levy. *Program examples:* Farmer-Led Council, Cost Share Assistance, Monitoring and Research of lakes and streams, Conservation Easements, Clean Water Clean-Up program. *Project examples:* Ferric Chloride Plant, Carp Management, Spring Lake Alum Treatment. Current planning: 2020 Water Resources Management plan. Lynch also stated that Spring Lake Staff and PLSLWD were working together on a potential habitat/shoreline project with a DNR grant for the Town Hall.
- c) Consider Rezoning, Preliminary and Final Plat, Developer's Agreement and Encroachment Agreement for Buffalo Ridge 2<sup>nd</sup> – 7 parcels and 1 outlot PID 111050090, 11050091, 111050092 (Raven Point Road and Flag Trail). - Garry Tuppy requested approval of rezoning, preliminary and final plat. Berens made a motion to approve rezoning of RR-1 to RR-2. Kelley seconded. All in favor. Kowalski made a motion to approve preliminary and final plat. Berens seconded. All in favor. Kelley made a motion to approve Developer Agreement as amended removing reference to a turn lane fee. Berens seconded. All in favor. Kowalski made a motion to approve encroachment agreement allowing for a septic pipe to be placed in Township easement. Berens seconded. All in favor.

### 4) **Engineer's Report**

Renneke presented the January Engineer's Report.

- a) 185<sup>th</sup> Street East – Based on the petition by local residents on 185<sup>th</sup> Street East to pave the existing gravel road, the Township authorized the preparation of a feasibility report for the project. The feasibility report was presented to the Board at the December meeting at which the Township Board accepted the report and called for a Road Improvement Hearing on January 17<sup>th</sup>, 2019 for the potential project. A workshop was held to discuss resident comments and the application of the Township’s policy on December 18<sup>th</sup>, as it relates to the potential paving project on 185<sup>th</sup> Street East. Comments from the public will be heard on Jan. 17<sup>th</sup> at the upcoming meeting.
- b) Miscellaneous
  - i) Resident Field/Ditch drainage issues – Jerry Roach has been in contact with Township and SWCD staff over the last year or so to discuss drainage issues in his field related to blocked ditch/tile in the road ROW or neighboring development. The Township and SWCD has been reviewing past documents and working with a local contractor and the resident to determine the cause of these issues.
  - ii) PLSLWD – Rule change reviews ongoing. Address issue of small ponding and water quality requirements for small lot developments (backyard BMP’s).
  - iii) TH 13/Vergus Avenue Turn Lanes – Planned for construction 2019
  - iv) Horse and Hunt Driveway Adjustment – the proposed turn lanes on CR 8 create driveway/access issues with the existing field approach. County has proposed to consider moving field access to Malibu Avenue to avoid conflict with users of the right turn lane.
  - v) Signage Retro-reflectivity Review – Consider fall signage review.
- c) Development
  - i) Scott County 2040 Comprehensive Plan – Scott County staff has prepared the draft 2040 Comprehensive Plan and is currently in final review stages.
  - ii) Orderly Annexation Agreement –The Township and City officials and staff met on December 21<sup>st</sup>, 2018 to review agreement redlines proposed by the City. The Township and City will continue this effort to revise the agreement and draft updates to the agreement and map as this effort continues.
  - iii) Developments –
    - (1) Sunrise Ridge – Developer has submitted final plans/platting at November meeting.
    - (2) Harvest Bluffs – Consideration of Phase 2 platting and developers agreement pending.
    - (3) Buffalo Ridge – Preliminary/Final Plat review.

**5) Road Report**

- a) No Road problems reported.
- b) Garbage on 190<sup>th</sup>. Frozen in snow, will address in Spring.

**6) Town Hall and Parks Report**

- a) Entrance door lock issue was fixed by Tick Tock Locksmith.
- b) Consider Quality Heating and Air Contract – Board requested second quote.

**7) Water Resources Report**

- a) PLSLWD Shoreline Restoration Project- SLT Staff and PLSLWD are working together to obtain grant from the DNR for a habitat/shoreline restoration project at Spring Lake Town Hall. Staff requested funding of \$500 to contribute to project costs.
- b) Interviews for Watershed Board will begin in the next month.

**8) Treasurer's Report**

- a) Hanson presented the presented the December, 2018 Treasurer's Report. In December total receipts were \$467,798.77, total disbursements were \$75,453.95, and the ending cash balance was \$1,959.905.75
- b) Kelley made a motion to approve the December, 2018 Treasurer's Report. Kowalski seconded. All in favor.

**9) New Business/Old Business**

- a) Request to revisit Country View plat after County forwarded concern about having building set back less than 15 feet from lot line. Michael's explained that the building lean-to has the water supply and that removing it would make the appearance look worse as he cannot get the same siding. Michael's stated he would sign a deed restriction can't be rebuilt in the same location if it is destroyed or removed. As this is a County zoning rule, the Board is not opposed if the County is not opposed and with stipulation that it can't be repaired or rebuilt and it's the county rule. Because this is a preexisting condition on the lot so. Kowalski made a motion to allow the setback. Berens seconded. All in favor
- b) Shredding Event – Staff applied for grant for Spring Lake Township Shredding Event for Spring Lake Township residents. Date to be determined. Township will still collaborate with Prior Lake Clean Up event.
- c) Sportsman's Club Roadside Clean Up- Club asked if they could continue to clean-up area on former County Road 81 as part payment for use of the Town hall. Volunteer waivers will be needed.
- d) Request to move Water Resources Report – Request from resident was made to move Water Resources Report earlier in the agenda – prior to Engineers report.
- e) Board of Audit Meeting – proposed to be held 2/25/2019 at 4:00 (Kelley will be absent)

**10) Approval of Disbursements** The Board reviewed the January, 2019 disbursement ledgers and approved checks numbered, 12548 to 12577, to be issued. The checks were signed and given to Hanson for mailing.

**11)** The following items were included in the Board's information packets for informational purposes:

- List of upcoming meetings

There being no further business before the Board, Berens made a motion to adjourn. Kowalski seconded. All in favor. The meeting was adjourned at 9:30 p.m.

Melissa Hanson, Clerk  
Spring Lake Township

Minutes approved \_\_\_\_\_

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Thaddeus Kowalski, Chairman

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Melissa Hanson, Clerk