

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
March 14th, 2019**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Melissa Hanson – Clerk

Glenn Kelley – Supervisor
Dave Johnson - Treasurer

Ted Kowalski - Supervisor
Sara Domer – Deputy Clerk

Also Present:

Kyle Renneke - Stantec

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Staff requested to add items 3.f) Consideration of resolution 19-003 approving plans and specifications and calling for advertisement for bids for improvement of 185th Street East and item 3.g) 2019 Bituminous Road Maintenance – Review proposed road maintenance work and approve estimated quantities. Berens requested to move item 3b lower in the agenda. Kelley made a motion to approve the agenda as amended. Berens seconded. All in favor.
- c) Approval of the February 14, 2019 meeting minutes. Kowalski made a motion to approve the February 14th meeting minutes. Berens seconded. The minutes were approved 2-0. Kelley Abstained
- d) Approval of January 10, 2019 organizational meeting minutes. Berens made a motion to approve the January 10th Organizational Meeting minutes. Kowalski seconded. The minutes were approved 3-0.
- e) Approval of March 1, 2019 special meeting for Harvest Bluffs Developers Agreement and Final Plat. Kelley made a motion to approve the Special Meeting Minutes for Harvest Bluff’s. Berens seconded. The minutes were approved 3-0.
- f) Approval of March 6, 2019 special meeting minutes for Board of Audit. Berens made a motion to approve the Board of Audit minutes. Kowalski seconded. The minutes were approved 2-0. Kelley abstained.

2) Public Commentary

- a) Curt Hennes, Prior Lake Spring Lake Watershed District-Updates
 - Watershed Board of Managers given eight projects to review. One was for Spring Lake Town Hall habitat and shoreline restoration projects which he will support. Hennes said he will also support request from Sand Creek for help with culvert issues.
 - SWCD held prairie/native grass meeting that was well attended at Spring Lake Township on 3/13/2019.
 - Prior Lake Carp Seine- Carp were cornered in 5 feet of water near Knotty Oar Marina where there are a lot of rocks and debris. Seiners would not risk tearing their nets. Seiner estimated 80,000 to 100,000 pounds of carp in the area and they are still hoping for an opportunity to remove them.

- b) Tom Wolf, Scott County Commissioner-Updates
- Annexation conversation had with Mayor Briggs about keeping South Shore Drive and Vergus Ave. in Spring Lake Township. The Board clarified that all infrastructure was paid by Town residents not the city. This point needs to be clarified with the City of Prior Lake.
 - Flooding on roads. About 15 roads closed or partially closed, crews working on clearing the culverts. There are concerns about larger bridges in the area flooding as well.
 - After discussion of Butterfly Lane...stated that he had left message for Scott Soil and Water Conservation District with concern with water and drainage.
- c) Julie Westman 1205 Butterfly Lane-
- i) Expressed concern about water running through ditch and impacting back of house. Westman stated the water is close to her back door and asked what can be done. She suggested that dropping the culvert is the best solution since she believes the culvert has heaved. Renneke noted that he visited the area during the week to review the concern which is greater than a wet ditch as reported last year. Renneke reported that the north side of the road is not having the same issue. He also noted that lowering the culvert might help but it's not clear if it will make a significant difference. Renneke explained that he will begin to evaluate the situation by looking at the construction plans and storm water management plans as submitted to and approved by the County. He will also review if the culvert is the right size and in the right location. Renneke noted from his review last year that the ditch in front is at minimum grade which can be problematic. Berens affirmed that the issue is likely more significant than just a culvert issue if the problem is greater than a wet ditch as was the Boards previous understanding. Westman stated that she has twelve houses and a field draining into her area and she is the last person in the area that has to manage the water which isn't moving properly. She and her neighbors are frustrated with the problem and would like an answer. Kowalski stated that the Township cannot make changes without looking at the development plans as it may impact others and explained one change can have a multiplying impact so that it is critical to figure out where the problem is and the origins of it.
 - ii) Westman next asked the Board if there is something that can be done about the lights that flash blue, purple and red on the solar panels in the field across from their development on the West side of Highway 13. The Board stated this is the first that they have heard of the issue and will review.
 - iii) Westman also asked if the Board has any input about the proposed development "Monarch Hills." Renneke explained that the proposed plan would be discussed during the Engineers report and that the primary concern was road connectivity but overall there were no other major concerns.
- d) Greg Mertens 1275 Butterfly Lane- Reported that his septic system failed and backed up in his basement and feels that the drainage concerns expressed by Westman are contributing to the problems. Mertens commented that he spent a lot of money to reroute water in back yard and put in drain tile. He stated when he did the additional work it was found that field tile was crushed at the street and it is backing up on the South side of the road and causing water to run over driveways after a rain. Jenny Mertens 1275 Butterfly Lane - expressed concern that people will get sick from mold or have flooding and would like to figure out a solution.

- e) Doug Johnson – Art Johnson Trucking- reported having some culverts backing up with recent rains but most are opening on their own. Issues at 190th, 185th, 195th. Johnson will look at them in the morning and check in with Berens for approval for clearing.

3) **Agenda Items**

- a) Discussion of Town Hall becoming a Temporary Shelter for Scott County Emergency Management. Ron Holbeck, Scott County Emergency Management Dept. was unavailable to attend due to flooding in the area.
- b) Consider request for variance for addition at 1321 E 205th St, Jordan. Francis and Colleen Beuch requested the Board grant a variance to build a handicap accessible garage attached to the home with handicap bathroom and new laundry. The variance would allow the garage to be built 4 feet from the lot line rather than the 30 feet that is required. It was noted that there is a wide variety of setbacks in the area and that Buech's smaller setback would not be unusual in the area. Kowalski made a motion to recommend approval of the side-set back variance. Berens seconded. All in favor.
- c) Consider request for rezoning, preliminary and final plat of Hickory Hills 3rd (two new plats) 4652 Hickory Hills Trail, Prior Lake, MN 55372 (PID 110540020). Tom Korteum owns a 13-acre lot and would like to rezone and subdivide by adding two new lots on the South side. Korteum has a driveway easement for the current home. Renneke stated that the land is being maximized and sees no major issues. Renneke stated lot 2 may be crossing wetland and credits may need to be purchased. Renneke asked about storm water concerns and asked about where culverts would be placed so that water would flow. Korteum stated that at this point the County does not have concerns about storage ponds. Kowalski made a motion to approve rezoning, preliminary and final plat for PID 110540020. Berens seconded. All in favor.
- d) Consider Township Quotes/Bids for Services for 2019 –Staff presented the bids for services and the following were awarded with provided reason
 - i) Ditch Mowing – Anderson Bobcat– lowest bids.
 - ii) Portable Toilets - Specialized Sanitation – lowest bid and prompt service.
 - iii) Gravel Hauling - Klingberg Trucking – positive working relationship.
 - iv) ROW Spraying- Central Applicators – proactive, good quality
 - v) Road Grading - Art Johnson Trucking–excellent service, responsive (4 yr contract)
 - vi) Snow Plowing- Art Johnson Trucking –excellent service, responsive (4 yr contract)Kowalski made a motion to accept quotes from Dave Anderson, Specialized Sanitation, Klingberg Trucking, Central Applicators and Art Johnson Trucking. Berens Seconded. All in favor.
- e) Discuss drafting a Resolution regarding street fees. Board in favor of drafting resolution. Asked that draft be circulated before next meeting so that edits can be made and approved at April 11, 2019 meeting.
- f) Consideration of resolution 19-003 approving plans and specifications and calling for advertisement for bids for improvement of 185th Street East. Renneke stated soil boring results are back and some peat was found underlying road at about 4-6 feet deep on existing road. The concern is not about peat being found but that it could deflect with heavy traffic. Renneke noted that heavy traffic would be relatively low due to the dead-end residential usage of this road. Renneke recommended making soil corrections in select locations using geo-grid to help with deflection concern which was already estimated in the costs. Current estimate remains consistent with the initial estimate. Renneke will add to the plans replacing another culvert which is not functioning properly. Advertisement will be placed on Monday 3/18/2019, published on 3/23/2019

and bids opened on 4/17/2019. Treasurer to explore what the rate of interest will be for project. Renneke suggested to set an assessment hearing in late May or an hour before the June meeting and noted that if anyone opposes the assessment it must be in writing at the hearing. Berens made a motion to approve plans and specifications and called for advertisement for bids for improvement of 185th Street East. Kowalski seconded. All in favor.

- g) 2019 Bituminous Road Maintenance – Renneke requested the Board review proposed road maintenance work, map and approve estimated quantities. Seal Coating Lake Ridge Drive, 180th (Enclave) and 179th (approximately 2.5 miles). City of Prior Lake is willing to pay only for abutting area on 180th or approximately 40% of the costs. Renneke suggested looking at using flex patch in Doonbury neighborhood to stretch the road life. Renneke will look to get a second quote for flex patch. Kowalski made a motion to approve \$78,000 for crack filling and seal coating with a contingency of \$7,000. Berens seconded. All in favor.

4) **Engineer's Report**

Renneke presented the March Engineer's Report.

- a) 185th Street East – Project plans and specifications were ordered to be drafted at the February 14th board meeting. Township to consider resolution approving Plans and Specifications and to authorize bidding. Set bid date.
- b) 2019 Bituminous Road Maintenance- Bids to be received the first week of March, with plans for awarding bid on March 19th, followed by a preconstruction meeting with the Contractors in April.
- c) Miscellaneous
 - i) Resident Field/Ditch drainage issues – Roach concern: Construction documents have been received from Scott County for review. Consider drainage repairs in Spring, starting with cleaning/jetting under road and adding cleanout on west side of Fairlawn Ave.
 - ii) PLSLWD – Next rules TAC meeting planned in next month or so.
 - iii) Signage Retro-reflectivity Review – date to be set.
 - iv) Set Date for Road Tour- ***Monday, April 8th at 12:00.***
- d) Development
 - i) Developments –
 - (1) Cleary Acres – Review latest plans.
 - (2) Sunrise Ridge – Developer has submitted final plans/platting at November meeting. Development Agreement and Encroachment to be signed
 - (3) Harvest Bluffs –Phase 2 platting and development agreement are complete.
 - (4) Buffalo Ridge – Development agreement signed and fees paid. Review need for SWPPP and drainage piping plan w/Scott Co.
 - (5) Monarch Hills- Discuss potential road placement. Line the road up to the north to a property line and stub one in to the south to provide access and additional lots.

5) **Road Report**

- a) Consider having a mailbox post program wherein the Township has breakaway posts and installation available to interested residents and the resident covers the costs.
- b) No road issues.
- c) Downed signs will be removed when snow melts.

6) Town Hall and Parks Report

- a) Water infiltration/Sidewalks heaved at Town Hall – as a result of a large snow pack, heavy rain and compromised sidewalk water entered the back door into the main offices. Kowalski worked with Wangerin to dig a trench along south side of the building to drain water away. Long term solution should be looked at for drainage and to fix sidewalks after ground thaws. Renneke stated he would help explore solutions

7) Water Resources Report

Nothing to report

8) Treasurer's Report

- a) Johnson presented the February, 2019 Treasurer's Report. In February total receipts were \$466,318.85 total disbursements were \$116,065.94, and the ending cash balance was \$2,144,136.55. Kelley made a motion to approve the February, 2019 Treasurer's Report. Kowalski seconded. All in favor.
Fund balance report to be prepared next month. Chart of accounts could be created to be put in general ledger.

9) New Business/Old Business

- a) Jaguar Access Jaguar has requested a ROW permit in order to bring in fiber-based internet access across 195th Street East and down Fairlawn. It is not proposed to extend to Town Hall at this time. Staff exploring other options with Xtratyme to get access to Butterfly Lane and other areas in the northern part of the township that are not currently scheduled to be served by Jaguar.
- b) Event Calendar Updates – Staff reported that webmaster made a change to the Town Hall Events calendar so it is updated in real time. In the past, calendar had to be manually updated
- c) County Zoning and Subdivision Ordinance Changes. Meeting requested with the Boards of New Market – Cedar Lake – Spring Lake (Eastern Townships)
- i) Wednesday, April 17 at TBD (town hall) – We have offered our location
- New zoning districts recommended in the 2040 plan (*Hamlet Mixed Use, Rural Business Reserve, and Heavy Industrial*) including which land uses and performance standards will be included in each of these new districts
 - New approaches to lot sizes, flag lots, and lot frontage standards
 - Better definitions and standards for “tricky” uses such as kennels, outdoor commercial recreation, group homes, home occupations and accessory dwelling units.
 - Updates to aggregate mining rules and requirements

- 10) Approval of Disbursements** The Board reviewed the March, 2019 disbursement ledgers and approved checks numbered, 12617 to 12675, to be issued, with checks 12635 to 12664 to be voided. The checks were signed and given to Hanson for mailing.

- 11) The following items were included in the Board's information packets for informational purposes:**

- List of upcoming meetings

There being no further business before the Board, Kowalski made a motion to adjourn. Berens seconded. All in favor. The meeting was adjourned at 9:30 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Thaddeus Kowalski, Chairman

Melissa Hanson, Clerk