

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
June 13, 2019**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Melissa Hanson – Clerk

Glenn Kelley – Supervisor
Dave Johnson - Treasurer

Ted Kowalski - Supervisor
Sara Domer – Deputy Clerk

Also Present:

Kyle Renneke - Stantec

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Kowalski made a motion to approve the agenda as presented. Kelley seconded. All in favor.
- c) Approval of the May 9, 2019 meeting minutes. Berens made a motion to approve the minutes. Kowalski seconded. The minutes were approved 3-0.

2) Public Commentary

- a) Tom Wolf, Scott County Commissioner Updates:
 - i) I-35 Solutions Meeting showcased self-driving cars which are being developed and tested faster than anticipated.
 - ii) Waiting for bids for 13/21 road project after reducing some of the timeframe parameters.
 - iii) Ground breaking took place last week for new Government Center with expected completion winter 2021.
 - iv) YMCA in New Market Township (at 240th and Zane) was approved by the County Board 5-0; Current YMCA day camp located at Pike Trail in Prior Lake will close.
- b) Curt Hennes, Prior Lake Spring Lake Watershed District
 - i) Boat inspections will start at Sand Point Park and Spring Lake. The goal with the inspection area is to prevent zebra mussels and other invasive species (spiny water flea) from entering Spring Lake (which is not infected with zebra mussels) and trying to head off other organisms. The County and DNR have contributed funding for inspections. This year will help determine time and money for inspections next year.
 - ii) Carp count is up from 24lbs to 96lbs per acre in just two years in Spring Lake. PLSLWD is investigating why it is so high after recent seining.
 - iii) Wild parsnip is an invasive and dangerous plant; people need to watch for it and eliminate it.
 - iv) Plastics in the environment is a growing concern - new options for recycling are being explored.
 - v) Summer/Fall PLSLWD tour to be planned.
- c) Ted McWilliams- Builder for 111150140- Hickory Hollow. McWilliams requested input on where a driveway could go on the lot. McWilliams explained that the original shared driveway plan didn't occur and there is a wetland running in the area that the driveway is planned. After discussion all agreed that priority will be for McWilliams to

get wetland delineation to establish wetland buffer and for surveyor to look at driveway elevation and drainage issues. Driveway options could include requesting the Township to vacate a portion of the wetland area or getting an encroachment agreement for the driveway and/or sewer pipes. McWilliams asked to return with options at July 11th meeting.

- d) Adam and Stacey Bendzick- 17890 Mushtown requested input on moving driveway entrance off of curve on Mushtown. Initial consideration was to take access off of Lone Pine Court a private road as it would be safer for entering and exiting. Board noted that the neighbors would have to agree to allow them to pass across their lots and the City would need to agree as well. A second proposed option was to bring the driveway off the straight part of Mushtown. Renneke suggested this would seem a better option but sight lines would need to be considered as would the potential need to close the existing driveway. Berens noted that the legality of closing the existing driveway would need to be explored by the home owner given any agreement they may currently have with neighbors. Although not clear which options is better all are in favor of making access safer.

3) **Agenda Items**

- a) Update on the Wetland Conservation Act (WCA)- Collin Schoenecker, Soil and Water Conservation District (SWCD), provided an overview of agreement between SWCD and Spring Lake Township approved August 2015. During the four years of the agreement SWCD has completed 13 projects including driveway exemptions, wetland boundaries, no loss for lot splits and solar gardens. SWCD manages WCA application process, coordinates meetings and provides final decisions on wetland decisions for exemptions and recommendations. Staff and Board thanked Schoenecker for his work and time on the recent MS4 audit.
- b) Doherty's Tavern, requesting support for renewal of a 2:00 a.m. liquor license and requesting support for an outdoor event on August 9th from 5:00 p.m. to midnight. – Jason Simmering requested Board approve 2 a.m. liquor license. The Board reviewed a sheriff's incident report for the tavern for the past twelve months. Noting no significant issues with the operation of the tavern, Kowalski made a motion to approve Resolution #19-006 supporting the renewal of a 2:00 a.m. liquor license for S.S.K. Group, L.L.C. d/b/a Doherty's Tavern. Berens seconded. All in favor.
Jason Simmering explained that the tavern plans to host an outdoor event on August 9th. This year's event will be an extreme midget wrestling tournament with outdoor music from 5:00 p.m. to 10:00 p.m. and outdoor activities until midnight. Kowalski made a motion to support the outdoor event on August 9th from 5:00 p.m. to 10:00 p.m. with music and 12:00 a.m. for outdoor activities. Berens seconded. All in favor.
- c) Review Storm Water Prevention Plan. Staff presented an overview of the National Pollution Detection and Elimination System Permit and the town's Storm Water Pollution Prevention Plan (SWPPP). Following the overview, public comment was requested from those in attendance. Public comment was limited to a confirmation that the Prairie Restoration Training was very well attended and a request for the copy of the presented report be sent to Prior Lake Spring Lake Watershed District.
- d) Consider Assessment Services Contract with Scott County for years 2020-2022. Kowalski made a motion to approve the Assessment Services Contract for \$40,500 for 2020, \$41,700 for 2021 and \$43,000 for 2022. Berens seconded. All in favor.
- e) Public Hearing to Terminate Drainage Easement on Lot 1 Shimek Estates (PID 11139010) erroneously recorded against the Property as Document No. T255138. Staff explained the drainage easement was filed in error and that the purpose for this hearing

was to vacate that easement. Berens made a motion to open the hearing. Kelly seconded. Public Hearing was opened at 8:20. Hearing no comments, Berens made a motion to close. Kowalski seconded. The hearing was closed at 8:21. Berens made a motion to approve Resolution 19-008 vacating the easement Kowalski seconded.

- f) 185th Street East- Review Assessment Hearing comments and Consider Award of Contract. After hearing no opposition from the resident's on 185th for the paving project at the public hearing early tonight (6/13 at 6:00), Renneke presented the bids received and requested the Board award the contract. Kowalski made a motion to award the contract to BKJ Excavating contingent upon attorney review of the contract. Berens seconded. All in favor.

4) **Engineer's Report**

Renneke presented the June Engineer's Report.

- a) 185th Street East – Bids have been received. The Township Board held an Assessment Hearing meeting on June 13th at 6pm, prior to the regular board meeting. Review assessment hearing comments, and consider award.
- b) Additional Street Patching Bids Received.
- i) Base Bid for patching areas in Spring Lake Township ranged from \$45,500-\$47,200.
- ii) Alternative Bid to include Mushtown - additional patching for Mushtown would add approximately \$60,000 to bid. Renneke explained the cost for reclaim, shape and pave would be approximately \$100,000 for the area on Mushtown. Kowalski made a motion to accept BKJ Excavating base bid of \$45,444.50 and hold on Alternate Bid. Berens seconded.
- c) 2019 Bituminous Street Maintenance – Crack filling is complete. Seal coat tentatively scheduled for the week of June 17th, weather dependent.
- d) Miscellaneous
- i) TH 13/Vergus Avenue Turn Lanes – TH 13 work has begun. Phase 1 of this project has increased detour cut-through traffic on township roads (190th St., Vergus Ave., and 195th St. in particular). Based on resident complaints and safety considerations dust control was quoted and applied on 6/5/19 by Quality Propane. Continue to monitor traffic counts on these roads for increased usage and costs associated.
- ii) Butterfly Lane Drainage – A meeting was held with Scott County water resources and planning staff, Township supervisor, engineer, and residents. The Township followed up with survey of ditch and culvert drainage, comparison to construction plans, and reviewed drainage area and capacity of the local drainage area. It was determined that the grade is very shallow in the ditch, the ditch has flattened out and there are a number of contributing causes to the ditch drainage issue. Berens asked if lowering the culvert would make a difference, based on the engineering shots it was determined it would not make a significant difference. Berens asked to get a quote for clearing out the ditch. Kowalski and Renneke to continue conversation with residents after bids received. Discussion was also had about Eidem's drainage issues with water coming out of the ground but it is not clear the solution and this issue would need to be reviewed separately from ditch drainage concern.
- iii) Resident Field/Ditch drainage issues – Construction documents have been received from Scott County for review. Consider drainage repairs starting with cleaning/jetting under road and adding cleanout on west side of Fairlawn Ave.

- iv) Town Hall sidewalk drainage and restoration – As a result of flooding issues at Town Hall this spring, Renneke will get a quote for removing and replacing sidewalk and adding pedestrian ramp so water drains away from building. Kowalski will contact gutter guy to change slope of gutters so water does not collect near foundation and infiltrate building.
- v) Spring Road Restrictions – Review draft road restrictions map with road supervisor.
- vi) PLSLWD – Next rules TAC meeting TBD.
- vii) Beren’s requested failing culvert on Vergus to be reviewed.
- viii) Signage Retro-reflectivity Review – Signage inventory complete. Quotes for sign replacements are being solicited.
- e) Development
 - i) Orderly Annexation Agreement –Currently no activity due to recent legal decisions on City growth and transportation system funding mechanisms.
 - ii) Developments –
 - (1) Cleary Acres – A DRT meeting was held 3/13/19 to review the proposed development. Review need for dedicated trail Right-of-way along Revere Avenue, to potentially acquired at the time of plat. No planned trails at this time.
 - (2) Sunrise Ridge – Mylars to be signed on 6/13/2019
 - (3) Harvest Bluffs –Phase 2 platting and development agreement are complete.
 - (a) Cluster mailboxes (3) will be put in.
 - (4) Buffalo Ridge – Development agreement signed and fees paid. Review need for SWPPP and drainage piping plan w/Scott Co.

5) Road Report

- a) Counts completed at 190th (after road work started on 13). 195th has 737 cars per day and 190th 500 cars per day which is up due to many using these routes to avoid construction area even though it is not the official detour.
- b) Dust Coating at 180th and 182nd. Board will consider dust coating 180th and 182nd if necessary due to extra traffic from road construction on Hwy 13
- c) Ditch Mowing- Expected to be completed next week.
- d) Striping Fairlawn Ave- Berens requested reviewing need for re-striping Fairlawn as it has faded significantly.
- e) Consider lowering speed limit of 185th and Harvest Bluffs. Board requested resolutions be prepared for next month.
- f) Weight limit signs removed.
- g) No road issues.

6) Town Hall and Parks Report

- a) HVAC – Quality Heating and Air performed maintenance check on 5/20. Recommended filters be changed in June – Kowalski to change filters.
- b) Irrigation- Startup was completed 6/3.
- c) Carpet Cleaning- Completed 5/22.
- d) Fish Lake Sportsman’s Club Summer Project- Take down the small shelter and remove the two wooden benches.
- e) Microwave replaced 6/10.

7) Water Resources Report

- a) Prairie and Shoreline Restoration Project- Minnesota Natural Landscapes has started restoration project with first application of grass killer. A second application will be completed later this year if necessary
- b) Watershed Meeting- Attended by Kelley.

8) Treasurer's Report

- a) Full chart of accounts will be completed by next month which will provide more complete review of accounts for Township.
- b) Johnson presented the May, 2019 Treasurer's Report. In May total receipts were \$22,842.61 total disbursements were \$28,467.97, and the ending cash balance was \$2,082,244.09. Kelley made a motion to approve the May, 2019 Treasurer's Report. Berens seconded. All in favor.

9) New Business/Old Business

- a) USDA Letter of Support- all Scott County Townships and the County are working together to get a grant for broadband internet. Staff requested the chair sign a letter of support to strengthen the position of the application.
- b) Minnesota Iron Man Bike Race- Reminder that this will be taking place on 6/15/2019.
- c) Credit River – 2040 Comp Plan- Requested Comments
- d) Fire Contract Meeting- Kelley and Hanson attended initial conversation about fire contract on 6/5.
- e) Kowalski read letter from Wayne Schumack in appreciation of staff work.

10) Approval of Disbursements The Board reviewed the June, 2019 disbursement ledgers and approved checks numbered, 12734 to 12771, to be issued. The checks were signed and given to Hanson for mailing.

11) The following items were included in the Board's information packets for informational purposes:

There being no further business before the Board, Kelley made a motion to adjourn. Kowalski seconded. All in favor. The meeting was adjourned at 9:25 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Thaddeus Kowalski, Chairman

Melissa Hanson, Clerk