

**OFFICIAL MINUTES  
SPRING LAKE TOWNSHIP  
MONTHLY BOARD MEETING  
July 11, 2019**

SPRING LAKE TOWNSHIP TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor  
Melissa Hanson – Clerk

Glenn Kelley – Supervisor  
Dave Johnson - Treasurer

Ted Kowalski - Supervisor  
Sara Domer – Deputy Clerk

Also Present:

Kyle Renneke - Stantec

Matt Stordahl - Stantec

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.  
b) Changes to the agenda. Staff requested the following changes: add 1 d) Approve Special Hearing Minutes from 6/13. Change 3 e) to read 204<sup>th</sup> Street. Kelley made a motion to approve the agenda with proposed changes. Berens seconded. All in favor.  
c) Approval of the June 13, 2019 meeting minutes. Kowalski made a motion to approve the minutes. Kelley seconded. The minutes were approved 3-0.  
d) Approval of Special Hearing Minutes for Proposed Assessment for 185<sup>th</sup> from 6/13. Berens made a motion to approve the minutes. Kelley seconded. The minutes were approved 3-0.
- 2) **Public Commentary**
  - a) Board recognized the efforts of Kyle Renneke, Township Engineer, and thanked him for his contributions and service to Spring Lake Township.
  - b) Bruce Loney, Prior Lake Spring Lake Watershed District Update
    - i) Fish Lake Restoration – demonstration area of shoreline and prairie garden have started prep work with goal of a fall installation.
  - c) Tom Quinn, 1796 Spring Lake Circle- Wanted to verify that the Town Board and residents are aware of the Spring Lake Ridge development on the West side of Spring Lake. He stated his concerns were around congestion and water quality especially considering all the time and money spent to improve the lake. Board requested that the staff get minutes and staff reports from the Prior Lake Planning Meeting held on 7/8/19.
  - d) Lisa Quinn, 1796 Spring Lake Circle- Asked if Spring Lake Township has any limits on the number of docks on Spring Lake. She stated her concern about the per dock per foot limit with 1 dock per 18.75ft and how this would impact residents and the lake. Board asked staff to provide the mooring ordinance at next meeting to review.
- 3) **Agenda Items**
  - a) Public Hearing regarding renewal of Mediacom cable franchise. Hanson noted that the purpose of the hearing is to consider whether 1) Mediacom has substantially complied with the material terms of the existing franchise and applicable law, 2) the quality of Mediacom’s service has been reasonable in light of community needs, 3) Mediacom has the financial, legal and technical ability to provide the contracted services, and 4) the operator’s proposal is reasonable to meet the township’s future cable-related needs. Staff presented a map of Mediacom’s current service area noting that its service

- coverage is limited to northern area of the township between Marshall Rd and Panama Ave. Therese Sunde, Senior Manager, Government Relations, explained her role in the renewal and that 10 gig to assist with multiple users will be coming in the next two years. Berens made a motion to open the public hearing. Kowalski seconded. The public hearing was opened at 7:14 p.m. Hearing no comments, Berens made a motion to close the public hearing. Kelley seconded. All in favor. Kowalski made a motion to adopt resolution 19-009 Extending the term of the cable franchise granted to Mediacom. Berens seconded.
- b) Discuss Driveway Access at 2770 180<sup>th</sup> St E. Dan Muellenmeister explained that the County requested him to review plans to subdivide parent's land with the Spring Lake Township Board to determine driveway access location. Muellenmeister stated they prefer access directly to 180<sup>th</sup> rather than the existing shared driveway because of traffic concerns. Renneke reviewed the request and agreed with the County evaluation that the publicly maintained road requirement is met with the frontage on 13 and 180<sup>th</sup> for the two homes. Board is in support of the subdivision and a driveway off of 180<sup>th</sup>.
  - c) Consider Request to Vacate a Portion of Drainage and Utility Easement at PID 111150140. Ted McWilliams, McWilliams and Associates presented drawings of the new wetland delineation with concurrence from LGU. The driveway will run by the wetland and buffer area allowing for a 12 foot driveway. Township requested a 25 foot buffer around the wetland to be described by the builders surveyor. Septic lines will run with the driveway. Renneke asked that the surveyor provide a legal description of the area and a figure visually depicting the updated wetland area. Public hearing for this will be held during the August 8<sup>th</sup> Board meeting.
  - d) Ben's Bay Update. Tom Wirtzfeld, Advanced Septic Solutions, provided annual update via email including the first half of 2019 flow data all looking good. The report stated that the system is operating at 536 GPDF for the entire system, which is less than a typical 4 bedroom individual home flow.
  - e) Consider Resolutions for Setting Speed Limits at 35MPH 185<sup>th</sup> and Levi Lane and 204<sup>th</sup> in Harvest Bluffs. Upon request from the Board at the June 13, 2019 meeting, Renneke presented a resolution for designating 185<sup>th</sup>, Levi Lane and 204<sup>th</sup> as rural residential districts as all requirements for spacing are met. Renneke explained that similar rural residential districts should be considered for other newly paved roads and/or new roads in the township. Berens made a motion to adopt resolution 19-010 designating 185<sup>th</sup> as well as Levi Lane and 204<sup>th</sup> St in Harvest Bluffs as rural residential districts and setting speed limits at 35MPH. Kelley seconded. Kelley and Berens approved. Kowalski abstained. Engineer to mark for placement of signs.
  - f) Consider Changes to Mailbox Policy Changes. Board reviewed suggested changes to mailbox policy with regard to cluster mailboxes and will revisit next month.
  - g) Consider Quotes for Sidewalk Work at Spring Lake Town hall. Renneke presented quote for fixing sidewalk at Spring Lake Township to help eliminate flooding concerns. Quote was \$9,000 to remove curb and gutter, grade, add gravel, replace curb with ped ramp and reseed area. Kowalski requested another quote for August meeting to compare, possibly without grading work.
  - h) Consider Quotes for Restriping Fairlawn Avenue. Renneke explained that Fairlawn striping has faded after the recent resealing which happens because paint gets absorbed into the picture but that paint type can also impact how long it lasts. Renneke worked with JPA striping company (low quote) to get same pricing for this additional work at a cost of \$4500 for restriping fog line and center. Kowalski made a motion to approve a

budget of \$5000 for Fairlawn and Malibu restriping based on JPAs low bid contractor. Berens seconded. All in favor.

#### 4) **Engineer's Report**

Renneke presented the July Engineer's Report.

- a) 185<sup>th</sup> Street East – The Township Board has awarded the project contract to BKJ Land Co. The Contractor is tentatively planning to start in August.
- b) 2019 Bituminous Street Maintenance – The crack filling and sealcoat work is complete. Loose rock needs to be swept out of township parking lot and Lake Ridge.
- c) Miscellaneous
  - **Striping: Fairlawn Avenue**– Review quote for striping work on Fairlawn Avenue. Based on JPA bid prices.
  - **TH 13/Vergus Avenue Turn Lanes** – TH 13 work is currently on Phase 1A and 1B of this project. Due to increased detour cut-through traffic on township roads (190<sup>th</sup> St., Vergus Ave., and 195<sup>th</sup> St. in particular) potholes and dust have been an issue. To mitigate these safety concerns, dust control was installed early June. Roads will continue to be monitored for increased traffic and wear.
  - **Butterfly Lane Drainage** – A meeting was held with residents of the neighborhood and Township supervisor/staff. Based on this meeting quotes were received for regrading ditch. Adding drain tile for better ditch drainage and sump lines use is another option. The cost for grading and reseeding is \$6,395 with \$3750 for additional drain tile work. Board requested another quote for the work and suggested that the residents come in for the September meeting and determine a conclusion.
  - **Resident Field/Ditch drainage issues** – Construction documents have been received from Scott County for review. Consider drainage repairs in Spring, starting with cleaning/jetting under road and adding cleanout on west side of Fairlawn Ave.
  - **Town Hall sidewalk drainage and restoration** – Based on discussions and review of the sidewalk conditions, quotes have been solicited to replace the sidewalk from the side door to the parking lot, with addition of a ped ramp, to promote positive drainage away from the building/door. Sidewalk replacement quote received – second will be requested.
  - **Spring Road Restrictions** – Review draft road restrictions map with road supervisor.
  - **PLSLWD** – Next rules TAC meeting TBD.
  - **Signage Retro-reflectivity Review** – Signage inventory complete. Quotes have been received. Low bid was JAAK at \$4,030. Kowalski made a motion to accept low bid from JAAK. Berens seconded. All in favor.
- d) Development
  - i) **Orderly Annexation Agreement** –Currently no activity due to recent legal decisions on City growth and transportation system funding mechanisms. Continue to monitor as development continues. Kowalski met with Council Member and Commissioner to discuss broad concepts of annexation. Staff to set up meeting with smaller group of Spring Lake Township and Prior Lake City team as many members are new.
  - ii) **Developments** –
    - (a) **Cleary Acres** – A DRT meeting was held 3/13/19 to review the proposed development. Review need for dedicated trail Right-of-way along Revere

Avenue, to potentially acquired at the time of plat. No planned trails at this time.

(b) **Sunrise Ridge** – Mylars signed

(c) **Harvest Bluffs** –Wear course paving and site punchlist walk-through to be completed prior to end of summer.

(d) **Buffalo Ridge** – Mylars signed.

e) Additional Board Items

i) Berens requested to add speed limit signs at 185<sup>th</sup>, 204<sup>th</sup> and Levi Lane

ii) Berens mentioned the need to get bids to replace Vergus culvert

iii) Mushtown north of 190<sup>th</sup>- road is deteriorating and needs to be examined more closely for a fix and soil borings will need to be done to determine the issues.

f) Renneke is leaving his position as Engineer with Stantec and has been training in his new replacement, Matt Stordahl.

**5) Road Report**

a) No Road Issues.

b) Tire picked up on Langford.

c) Traffic counts done on 195<sup>th</sup>.

Additional traffic from vehicles is resulting in wear on the road. The State is aware of the issue and monitoring will continue.

d) New square tubing post installed for old signs on Hills of Claire and 195<sup>th</sup>.

e) ROW tree trimming quotes. At Board request, quotes were rec'd for tree trimming:

i) 190th between Vergus & Hwy 13 \$1250.00

ii) Vergus between Hwy 13 & Spring Lk Cir \$850.00

iii) Road Cul-de-Sac at 20101 to 20010 Erin Ave. \$2250.00

Kowalski made a motion to accept tree quotes from Cole Cuts. Berens seconded. All in favor.

f) Culvert at 205<sup>th</sup> street was reported as plugged but after examination determined it had failed and needed to be replaced on an emergency basis.

g) Ditch spraying – staff asked to confirm ditch spraying had been completed with special attention to parsnip and wood vegetation.

**6) Town Hall and Parks Report**

a) Prairie Restoration and Lakeshore Restoration has started and is scheduled to be completed in the fall at Town Hall.

**7) Water Resources Report**

a) Spring Lake Ridge- (Planned Unit Development) Kelley attended the planning meeting. Loney stated that there is not sufficient information for PLSLWD to weigh in yet but their focus will be on the water quality. Loney explained that water that is not navigable is counted toward shoreline and that lakeshore area is planned against high water mark.

b) PLSLWD – workshop was attended by Kelley. Budget is being reviewed.

i) Resource management plan will be out for review and out for comment in August with goal of a February approval.

**8) Treasurer's Report**

a) Johnson presented the June, 2019 Treasurer's Report. Chart of accounts – balance sheet is done. Income statement being reviewed. In June total receipts were \$553,827.34,

total disbursements were \$141,011.77, and the ending cash balance was \$2,495,059.66. Kowalski made a motion to approve the June, 2019 Treasurer's Report. Berens seconded. All in favor.

**9) New Business/Old Business**

- a) KCHK Radio Station- would like to have Township day Tuesday. Board agreed it would be a good opportunity to participate.
- b) Jordan Schools sent offer to present information to Board regarding referendum- Board did not feel it necessary.
- c) Night to Unite scheduled for August 6<sup>th</sup>.
- d) Historical Society Charitable Donation Request. The Scott County Historical Society has requested a charitable donation of \$200 for help with continuation of programming and historical work. Request denied.
- e) Next Month Continuation of Annual Meeting.

**10) Approval of Disbursements** The Board reviewed the July, 2019 disbursement ledgers and approved checks numbered, 12772 to 12814, to be issued. The checks were signed and given to Hanson for mailing.

**11) The following items were included in the Board's information packets for informational purposes:**

- List of upcoming meetings

There being no further business before the Board, Kowalski made a motion to adjourn. Kelley seconded. All in favor. The meeting was adjourned at 9:15 p.m.

Melissa Hanson, Clerk  
Spring Lake Township

Minutes approved \_\_\_\_\_

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Thaddeus Kowalski, Chairman

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Melissa Hanson, Clerk