

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
October 10, 2019**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Melissa Hanson – Clerk

Glenn Kelley – Supervisor
Dave Johnson - Treasurer

Ted Kowalski - Supervisor

Also Present:

Matt Stordahl - Stantec

Absent:

Sara Domer, Deputy Clerk

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Kelley made a motion to approve the agenda as presented. Berens seconded. All in favor.
- c) Approval of the September 12, 2019 meeting minutes. Kowalski made a motion to approve the minutes. Kelley seconded. The minutes were approved 3-0.
- d) Approval of August 20, 2019 Special Meeting Minutes- Vacation of D & U Easement PID 111150140. Kowalski made a motion to approve the minutes. Kelley seconded. The minutes were approved 3-0.

2) Public Commentary

- a) Tom Wolf, Scott County Commissioner-
 - i) PLSLWD Tour- held 10/7, was well received.
 - ii) 21 and 13 construction could be done at the end of October.
 - iii) Township Association Meeting- Public Health Nuisance discussed and would like any comments made known.
- b) Curt Hennes, Prior Lake Spring Lake Watershed District-
 - i) Clean Water Clean Up to be held on on 10/27/2019 at Wild's Park.
 - ii) Watershed Tour- held on 10/7 with about 30 attendees and was well received.
 - iii) SCWD– Tour was held about a week ago with three sites visited: an erosion area in Sand Creek; a manure pit where effluent pumped out to fields, a farm in Belle Plaine using inner-seeding to prevent soil erosion.

3) Agenda Items

- a) Consider Request for Septic Variance at 20466 Langford Way- Marcella Pauly formerly at 20466 Langford Way now 100 West 4th St. Apt 207, Jordan is requesting a septic setback variance. The existing lot has very little space for a septic system because of the location of the well. Current septic setback requirement is 10ft. Per Scott County, the base of the mound will be at the property line, a 0ft setback, with the septic tank at a 7ft setback. This is necessary to maintain the required 50ft setback to the well. Kowalski made a motion to recommend approval of the septic setback variance. Berens seconded. All in favor.

- b) 2770 170th (PID 119090302)- Amy and Dan Mullenmeister, 2770 180th St. Prior Lake requested support of the preliminary and final plat of Mullenmeister Addition- dividing 6.17 acres into a 3.67 acre lot with an existing home and a 2.5 acre lot with a new home to be built. Property is located at 2770 180th St. East (PID 119090302). Access to new home will be taken off of 180th St. East. All preliminary and final plat documents and fees have been received. No significant Township issues have been identified. Kelley made a motion to recommend approval of the preliminary and final plat of Mullenmeister Addition. Berens seconded. All in favor.
- c) Consider a Resolution Certifying Assessments for Unpaid Utilities- Johnson presented background of projects on South Shore Drive, Vergus Avenue, and Bens Bay and presented Resolution #19-014 with exhibit containing resident's currently delinquent to be submitted to the County by October 15, 2019. Kelley made a motion to approve Resolution #19-014. Berens seconded. All in favor.
- d) Consider an Updated Mailbox Policy Resolution- Kowalski made a motion to approve Resolution #19-016 restating town policy for snow and ice to include damage to cluster mailboxes. Berens seconded. All in favor.
- e) Consider a Resolution Accepting Town Roads in Harvest Bluffs- Engineer stated roads look good and no corrections were needed and warranty period could begin. Berens made a motion to approve Resolution #19-015. Kelley seconded. Berens and Kelley in favor; Kowalski abstained.
- f) Rescind Resolution 19-013 - Prime Time Renewal of Liquor License Under New Owner- In mid-August, Dawn Kremmin manager of Country Prime Time requested support for a liquor license as she was planning to purchase the property and requested support of liquor license at the September 12, 2019 board meeting which the Board supported with Resolution 19-013. On September 15th, staff received an email from Sara Erickson stating that the ownership was not transferred to Ms. Kremmin and that Ms. Erickson would be the new manager. After consulting with the township attorney, because the township only supports a request for a liquor license and does not issue the license, the Board may rescind the previous resolution and consider a new resolution at a later meeting. Kowalski made a motion to rescind resolution #19-013. Berens seconded. All in favor.
- g) Consider Participation in Opioid Class Action Lawsuit- Board determined that there was not sufficient impact to the township to actively participate in the class action.

4) Engineer's Report

Stordahl presented the October Engineer's Report.

- a) 185th Street East – The Township Board has awarded the project contract to BKJ Land Co. The 185th Street Improvements have commenced. The storm sewer work has been completed, along with the subgrade repairs. The Contractor has placed the geogrid and new gravel and base course was put down today (10/10/2019). Some mailboxes will need to be realigned.
- b) 2019 Bituminous Street Maintenance – The crack filling and sealcoat work is complete. Striping on Fairlawn Avenue and Malibu Avenue was completed. BKJ has completed the street patching work and a change order request has been submitted for the additional material needed for patching of \$17,456.41. Additional materials and costs were necessary because there was 6 inches of bituminous required in some areas rather than the standard 3-31/2 inches. The original base bid came in approximately \$5,000 less because less gravel was needed than estimated. Kowalski made a motion to

approve the additional cost of \$12,965; the difference in the initial bid and final costs with overage as a result of increased patching materials. Berens seconded. All in favor.

c) Miscellaneous

- i) Striping: Fairlawn Avenue – Sir Lines-A-Lot has quoted 75,140 LF of striping for Fairlawn based on prices from the JPA. They quoted \$0.09/LF for paint and also gave us an option for epoxy at \$0.27/LF. The quote includes one mobilization to complete both roads, with a charge of \$750 for any additional mobilizations. Sir Lines-A-Lot has completed the restriping project in September, 2019.
- ii) TH 13/Vergus Avenue Turn Lanes –Phase 1A and 1B are complete. The last two phases are currently being worked on (Fairlawn to 21) with a completion goal of Thanksgiving, 2019. An additional thin layer of bituminous will be added to the entire area next summer when the remainder of the project is complete.
- iii) Butterfly Lane Drainage –The neighborhood meeting regarding the revised plan was well received and the Board awarded the project work to Blakeborough Hardscapes at the September meeting. Blakeborough is planning to complete the work during this construction season but has been delayed due to the regular rainfall.
- iv) Resident Field/Ditch issue - Engineer will talk to Mr. Roach about drainage issue.
- v) Town Hall sidewalk drainage and restoration. Blakeborough Hardscapes will repair the landscaping damaged from flooding issue at Town Hall.
- vi) Culvert Replacement –BKJ has submitted a bid in the amount of \$9,975.00 to replace the collapsed Vergus Avenue culvert with a weather dependent completion goal by the end of 2019. Kowalski made a motion to accept BKJ bid for \$9,975.00. Berens seconded. All in favor.
- vii) Spring Road Restrictions - After review with Road Supervisor, additional sign locations have been marked for sign post installation at
 - 190th heading east from Fairlawn
 - 180th /Fairlawn Lane heading west from Panama
 - Spring Lake Circle north of Hwy 13
 - Vergus north of Hwy 13
 - Lake Ridge Drive heading south of 200th

Board will continue conversation as to what roads should be limited to 5 ton.

- viii) 207th Ditch – Grading issues are causing water to pool near the home. Kowalski made a motion to accept BKJ bid to fix drainage issue at 207th St for \$2,950.00. Berens seconded. All in favor
- ix) PLSWD - TAC meeting was held on August 12th at 11:30 with comment period open now.
- x) Signage Retro-reflectivity Review – Signage inventory complete. Quotes have been received and the work was awarded to JAAK LLC. JAAK was contacted to get an updated schedule and it was discovered that they were never notified of the project award. JAAK is going to review their bid and verify they can still perform the work at their bid prices and yet this year.
- xi) Fish Lake Park Volleyball Courts – Blakeborough Hardscapes is preparing a quote to remove the volleyball courts. They’re concerned with their schedule due to rain delays they’ve incurred this year but will review their workload and let us know how things are looking.

xii) 5591 180th Street Driveway – Prior Lake City Engineer felt that the issue was a town issue not a city issue. Board discussed that we could follow past practice of paving an apron and that we roll this into the next springs patching. The Board will do this as part of spring patching projects.

d) Development

i) Orderly Annexation Agreement – Currently no activity due to recent legal decisions on City growth and transportation system funding mechanisms. Continue to monitor as development continues.

ii) Developments –

(1) Cleary Acres – no new activity. Kowalski stated that a new plan for this area may be forthcoming with access off of Revere.

(2) Sunrise Ridge – no new activity

(3) Harvest Bluffs –Wear course paving has been completed and warranty period will start with passing of resolution..

(4) Buffalo Ridge – no new activity.

5) Road Report

a) No Road Issues

b) 35 MPH Road signs to be placed at entrance to Harvest Bluffs and onto 185th St. E this week or next.

c) Xeon/CR 8 – Large branch is broken and leaning toward road to be removed by Cole Cuts.

d) Someone removed 7 ton road limit signs on 180th between 13 and Fairlawn. Road overseer has replaced them with new 7 ton signs.

e) Beaver issues on 205th being remedied.

6) Town Hall and Parks Report

a) Miscellaneous trash items left in pavilion.

b) Irrigation system winterization complete 10/9.

c) Gutter issues to be reviewed.

7) Water Resources Report

a) PLWLWD Tour – held 10/7/2019 Focus on carp issues, ditch 13

b) Prior Lake Planning Commission Meeting 10/21/2019 at 6:00 – Discussion of new mooring ordinance.

c) McMahon – pipe has been placed under the road without issue with the goal of starting the draw down project as soon as possible.

8) Treasurer's Report

a) Johnson presented the September, 2019 Treasurer's Report. In September total receipts were \$28,311.98, total disbursements were \$44,725.32, and the ending cash balance was \$2,153,608.72. Kelley made a motion to approve the September, 2019 Treasurer's Report. Berens seconded. All in favor.

9) New Business/Old Business

a) Pautz Quiet Title- Spring Lake Township was named a party. Town attorney reviews.

- b) Prior Lake Agreement- Prior Lake has agreed to payment for reimbursement for improvements of 180th St. after the annexation of two parcels on the north side of 180th. Meeting 11/14/2019.
- c) Spring Lake Ridge- Developer is working with Prior Lake with road study being completed.
- d) McWilliams grading in buffer- Kowalski stated he received a call from McWilliams about grading in the wetland buffer at PID 111150140 (Hickory Hollow 2nd) in order to raise the grade and put in a culvert under the driveway allowing for better drainage. The Board agreed that this ok so long as the buffer is restored with appropriate vegetation.

10) SCALE – Executive Committee will be meeting with state representatives together to set legislative priorities. Priority will likely be street fees.

11) Approval of Disbursements- The Board reviewed the October, 2019 disbursement ledgers and approved checks numbered, 12878 to 12908, to be issued. The checks were signed and given to Hanson for mailing.

12) The following items were included in the Board’s information packets for informational purposes:

- List of upcoming meetings

There being no further business before the Board, Kelley made a motion to adjourn. Berens seconded. All in favor. The meeting was adjourned at 8:15 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Thaddeus Kowalski, Chairman

Melissa Hanson, Clerk