

**OFFICIAL MINUTES  
SPRING LAKE TOWNSHIP  
MONTHLY BOARD MEETING  
November 14, 2019**

SPRING LAKE TOWNSHIP TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Glenn Kelley – Supervisor  
Melissa Hanson – Clerk

Ted Kowalski - Supervisor  
Dave Johnson - Treasurer

Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stantec

Absent:

Doug Berens - Supervisor

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Staff added item 3)j Approval of pay request #1 for 185<sup>th</sup> Street paving project. Kelley made a motion to approve the agenda as amended Kowalski seconded. Approved 2-0.
- c) Approval of the October 10, 2019 meeting minutes. Kelley made a motion to approve the minutes. Kowalski seconded. The minutes were approved 2-0.
- 2) **Public Commentary**
  - a) Tom Wolf, Scott County Commissioner- Updates
    - i) Hwy 13 from Fairlawn to CR21 expected to open November 22, 2019.
    - ii) Wolf met with Anthony and Rose Meschke’s about potential purchase of Fish Lake Campground. He introduced Meschke’s to provide an overview of ideas.
  - b) Anthony and Rose Meschke, 21550 France Blvd, Lakeville, MN explained that they are interested in purchasing Fish Lake Campground and 30-50 acres attached to the area. They have started discussions with Scott County to understand options for expanding the campground. The current CUP runs from March to November and they are looking to understand obstacles to renewal of and changes to the location. Goals for campground include:
    - i) Moving some native sites into the campground.
    - ii) Adding winter camping and non-residential cabins.
    - iii) On site storage of seasonal items.
    - iv) Making shoreline more appealing but likely not increasing number of boats.
    - v) Increasing the size of the driveway from one lane to two lanes.Kowalski explained that Scott County is the zoning authority and that the township would help with getting input from residents in the area and also suggested a Development Review Team meeting which provides input about plans from the various departments at County and Township levels.
  - c) Curt Hennes, Prior Lake Spring Lake Watershed District- Update
    - i) Fall clean up held 10/27- 12 tons of Buckthorn was removed resulting in 44 cubic yards of Buckthorn mulch created;10 tons of leaves removed from Woods in the Wilds.

- ii) November 21, 2019 – 10 year water management plan review from 6:30-8:30 at Prior Lake City Hall.
- iii) CAC- New Citizen Advisory Committee Chair Named - Christian Morkeberg. Hennes noted that Morkeberg has done a great deal of natural shoreline restoration work and has been involved with water issues in the area for many years.
- iv) Fish Lake Project- Prairie area has been seeded and woody vegetation removed.
- d) Christian Morkeberg – New CAC Chair - Explained his history and role with water concerns and that he serves on Spring Lake Association Board. As part of CAC, they will have three areas of focus for water concerns. Morkeberg noted that he supports the proposed changes to boat slips and mooring facilities as passed by the City of Prior lake and recommends that Spring Lake Township adopt the same ordinance to help with traffic and water quality management.
- e) Lisa Quinn – Spring Lake Circle. Asked if township could add the pictures from the Sensory-friendly safety event to the website and hoped that the event would be an annual event.

### 3) **Agenda Items**

- a) Country Prime Time - Renewal of Liquor License –Sara Erickson requested to renew on/off sale and Sunday liquor licenses. After reviewing the Scott County Sheriff’s incident report for the last twelve months, Kelley made a motion to adopt Resolution #19-019 supporting renewal of an on-sale, off-sale and Sunday liquor license for Country Prime Time. Kowalski seconded. Approved 2-0.
- b) Minnesota Horse & Hunt Club - Renewal of Liquor Licenses -David Penn, Food and Beverage Director at Minnesota Horse and Hunt Club, requested renewal of on-sale and Sunday liquor licenses. After reviewing the Scott County Sheriff’s incident report for the past twelve months, Kelley made a motion to adopt Resolution #19-020 supporting renewal of an on-sale and Sunday liquor license for Minnesota Horse & Hunt Club. Kowalski seconded. Approved 2-0.
- c) Doherty’s Tavern - Renewal of Liquor Licenses –Jason Simmering requested renewal of on/off sale and Sunday liquor licenses. After reviewing the Scott County Sheriff’s incident report for Doherty’s for the past twelve months, Kowalski made motion to adopt Resolution #19-021 supporting renewal of an on-sale, off-sale and Sunday liquor license for S.S.K. Group, L.L.C. d/b/a Doherty’s Tavern. Kelley seconded. Approved 2-0.
- d) Discuss Diverting Drain Tile into Storm Pond at 1136 Butterfly Lane- Joe Eidem 1136 Butterfly Lane explained that he has drain tile that runs under his home which is causing problems with his foundation. He would like to redirect the tile so that it runs to a storage pond and then to the wetlands. Stordahl has talked with Megan Taska, Water Resources Engineer, Scott County, who does not have significant concerns with this plan. Stordahl suggested that a survey be completed by Eidem to ensure that there is sufficient grade to allow the water to drain adequately.
- e) Discuss Quiet Title Action Concerning Ownership of Newport Avenue – The township has been named in an action to quiet title of Newport Avenue. Kowalski updated the Board and Staff as to current status of suit, explaining that the Township does not appear to have an ownership interest and asked if any attendee had concerns about this action – no attendees responded to the request.
- f) Discuss Proposed Changes to City of Prior Lake Boat Slip and Mooring Facilities Ordinance- November 4<sup>th</sup> the City of Prior Lake passed amendments to the zoning code related to personal boat slips and mooring facilities to limit homeowner association one

slip per every 40 feet (up from one per 18.75 feet), decreasing the number of slips to 5 (from 6) per property and limiting usage of slips to the owner of the property or immediate family, prohibiting use of slips by non-residents unless the property owner is not using the slip and has a tenant/boarder. Kowalski asked for input.

- i) Tom Quinn - 1796 Spring Lake Circle, opposes Prior Lakes control of all of Spring Lake. He agrees with the controlled access at 1:40, is not concerned with the decrease in number of slips from 6 to 5 but is very concerned with who has access to those slips. He does not believe that Spring Lake has the same issues as Prior Lake with crowding or complaints and would like to understand why if they have a tenant/boarder they can only have one boat. He suggested allowing dock rental but limiting the number. He expressed concern over the need to prove ownership and registration with the City. Quinn asked how it would be enforced. Kelley suggested that enforcement would likely be from the Sheriff's Department.
- ii) Lisa Quinn – 1796 Spring Lake Circle, expressed concern about the number of slips not taking into consideration the amount of frontage but, primary issue is with not allowing anyone but relatives to use dock.
- iii) Christian Morkeberg – Noted that it could be difficult to have two different sets of rules on a single lake. Morkeberg asked that the rules be consistent between Spring Lake Township and Prior Lake. Concern expressed about what could happen on other lakes if we do not adopt 1:50/1:40 spacing. Morkeberg stated that dock rental concerns have been brought up on both Spring Lake and Prior Lake. Kowalski explained that rental limitations were likely due to docks being residential rather than commercial in nature. Kowalski and Kelley stated that additional input would be sought at future meetings and invited everyone to share their input on the matter.
- g) Consider Resolution Designating Annual Polling Place -Staff presented Resolution 19-017 designating 2020 polling place as Spring Lake Town Hall located at 20381 Fairlawn Avenue. Kelley made a motion to approve resolution 19-017 naming Spring Lake Town Hall as polling place for 2020. Kowalski seconded. Approved 2-0.
- h) Consider Resolution Appointing Election Judges for the 2020 State Presidential Nomination Primary (PNP) Election - Staff presented Resolution 19-018 appointing election judges for the Presidential Nomination Primary to be held March 3, 2020. Kowalski made a motion to adopt Resolution 19-018 appointing election judges for the 2020 PNP. Kelley seconded. Approved 2-0.
- i) Discuss Design of Intersection at Cty Rd 21 and Revere – Stordahl summarized the project options for the intersection improvement project at 21, CH 87 (Revere) and 170<sup>th</sup>. Five options were initially proposed and later limited to three. Kimley Horn feels alternative two is the best alternative providing a left turn lane to allow access on to Revere. Stordahl and Kowalski have voiced concern that they do not want increased traffic on Revere. Kowalski and Kelley prefer Option 1 to keep high traffic levels off Revere and avoid a dangerous intersection when making a left on to Revere, Berens sent an email stating that he is open to Option 2.
- j) Approval of pay request #1 for the 185<sup>th</sup> Street Paving Project- Stordahl shared information about 1<sup>st</sup> pay request to BKJ that covers work done to date with retainage. Kowalski made a motion to approve pay request #1 in the amount of \$220,547.87. Kelley seconded. Stordahl stated remaining work includes hydroseeding and potentially decreasing steep slopes by adding top soil. He noted that this additional work would improve safety and road stability and would not exceed the original bid. Board agreed that the additional work should be done. Stordahl to inform BKJ.

#### 4) Engineer's Report

Stordahl presented the November Engineer's Report.

- a) 185<sup>th</sup> Street East – The Township Board has awarded the project contract to BKJ Land Co. The 185<sup>th</sup> Street Improvements are close to completed. The paving, shouldering, and topsoil work has all been completed, with only seeding work remaining. The plan is to get this work completed yet this season, as soon as weather permits.
- b) 2019 Bituminous Street Maintenance – Fahrner Asphalt completed their Flex-Patch work on Erin Ave, Limerick St, Hills of Claire Ave, Galway Cir, and Doonbey Cir. These patches will be monitored and if they hold up well considered as an option for future road maintenance.
- c) CH 21/CH 87/170<sup>th</sup> Street Intersection Improvements – Scott County contracted with Kimley-Horn to prepare recommendations for an intersection improvement project. The report reviewed several options and is recommending a modified intersection, allowing eastbound traffic to turn on and off of CH 87, westbound traffic to turn south onto CH 87, but no northbound traffic to turn west or any north-south traffic movements.
- d) Miscellaneous
  - 1) TH 13/Vergus Avenue Turn Lanes –According to Alison with MnDOT on November 6: ‘The project is wrapping up for the season, with paving scheduled for Nov. 7 or 8’. They will have one more section where they have the second lift to do, but it will probably get pushed to Thanksgiving week due to forecasted temperatures. There are already plans for a thin lift of asphalt next season, including patching any settlements or other rough areas. The completion date for the project is May 22<sup>nd</sup> including micro-layer and, unless we have a late spring, MnDOT is planning to hold strong on that date.
  - 2) Butterfly Lane Drainage - Board awarded ditch work to Blakeborough Hardscapes who had planned to complete the work during this construction season but because of weather, this work will have to be delayed until next year.
  - 3) Resident Field/Ditch drainage issues – Construction documents have been received from Scott County for review. Consider drainage repairs in Spring, starting with cleaning/jetting under road and adding cleanout on west side of Fairlawn Ave. BKJ was planning to do this work, but was delayed due to weather and other projects and it didn't happen. This will be a priority for the 2020 season.
  - 4) Town Hall sidewalk drainage and restoration – Blakeborough Hardscapes will repair the landscaping at Town Hall.
  - 5) Culvert Replacement – Vergus Avenue. Board has approved BKJ bid in the amount of \$9,975 to replace the Vergus Avenue culvert. BKJ is planning to complete this work yet this season.
  - 6) Spring Road Restrictions – Review draft road restrictions map with road supervisor. Additional sign locations have been marked for sign post installation.
  - 7) Fish Lake Park Volleyball Courts – Blakeborough Hardscapes submitted a quote for \$6,250.00 regrade volleyball courts. Board asked to get another bid.
  - 8) 5591 180<sup>th</sup> Street Driveway – The Township has agreed to place gravel this season to fill the ruts, and then pave the portion of the driveway within the easement as a part of the 2020 Street Maintenance project. Any work outside of this scope will be the responsibility of the property owner.
  - 9) Mushtown Road- Stordahl noted pavement in wheel path on Mushtown is breaking up. Stordahl suggested to get soil samples to understand what is happening in order

to determine what solution should be explored. Kowalski made a motion to approve soil boring tests north of 190<sup>th</sup> to Prior Lake City limits in an amount to not exceed \$8,000. Kelley seconded. Approved 2-0

**e) Development**

- 1) Orderly Annexation Agreement – Currently no activity due to recent legal decisions on City growth and transportation system funding mechanisms. Continue to monitor as development continues.
- 2) Developments –
  - i) Cleary Acres –(to be named Legacy) concept plan has been submitted and discussions with the Developer’s Engineer have occurred, specifically regarding the surface water management requirements. The Developer would like to have each of the individual lots be responsible for developing their own storm water management plans.
  - ii) Harvest Bluffs –Wear course paving has been completed. The Letter of Credit can be reduced to the minimum specified in the Developers Agreement for the Warranty Period and will be taken up at December meeting.
  - iii) Buffalo Ridge – Development agreement signed and fees paid. Review need for SWPPP and drainage piping plan w/Scott Co.

**5) Road Report**

- a) No Road Issues
- b) Mattresses - picked up on 180<sup>th</sup>
- c) Road Restriction Posts - Installed lathes for new posts on Fairlawn, Vergus and Spring Lake Circle.
- d) Quote from Cole Cuts- Quote received in amount of \$1,250 to remove tree and brush on 160<sup>th</sup> at Co. Rd 17. Staff to review with Berens.

**6) Town Hall and Parks Report**

- a) Kowalski to get clip for flag.

**7) Water Resources Report**

- a) Kelley attended PLSLWD meeting.

**8) SCALE Update**

- a) Establishing platform for 2020.
- b) Executive committee met with legislators about 2020 priorities.

**9) Treasurer’s Report**

- a) Johnson presented the October, 2019 Treasurer’s Report. In October total receipts were \$46,198.86 total disbursements were \$42,794.15 and the ending cash balance was \$2,157,013.43. Kelley made a motion to approve the October, 2019 Treasurer’s Report. Kowalski seconded. All in favor.

**10) New Business/Old Business**

- 11) Approval of Disbursements** The Board reviewed the November, 2019 disbursement ledgers and approved checks numbered, 12909 to 12940, to be issued. The checks were signed and given to Hanson for mailing.

12) The following items were included in the Board's information packets for informational purposes:

- List of upcoming meetings

There being no further business before the Board, Kelley made a motion to adjourn. Kowalski seconded. All in favor. The meeting was adjourned at 9:10 p.m.

Melissa Hanson, Clerk  
Spring Lake Township

Minutes approved \_\_\_\_\_

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Thaddeus Kowalski, Chairman

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Melissa Hanson, Clerk