

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
October 8, 2020**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Melissa Hanson – Clerk

Glenn Kelley – Supervisor
Dave Johnson - Treasurer

Ted Kowalski - Supervisor
Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stantec

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Berens made a motion to approve the agenda as presented. Kelley seconded. All in favor.
- c) Approval of the September 10, 2020 meeting minutes. Kowalski made a motion to approve the minutes. Berens seconded. The minutes were approved 3-0.

2) Public Commentary

- a) Tom Wolf, Scott County Commissioner- Updates
 - i) 2.25% levy anticipated in Scott County
 - ii) Expansion of Broadband has started on far west side of Scott County with Spring Lake Township slated to be last to have towers installed.
 - iii) Schieffer Heliport Conditional Use Permit Request in Cedar Lake Township will be heard by Planning Advisory Commission on Monday, October 12, 2020 at 6:35.
- b) Curt Hennes, Prior Lake Spring Lake Watershed District (PLSLWD)- Updates
 - i) PLSLWD working with Wenck Associates to find solutions to reduce flooding of Prior Lake and improve water quality in Spring Lake and Prior Lake. Upper watershed blue print tour Monday 10/12 with Wenck. Exploring:
 - (1) Adding iron enhanced filter on Hwy 13.
 - (2) Moving water from Swamp lake to another wetland.
 - (3) Improving Prior Lake outlet channel to allow more water to flow out.
 - (4) Expanding wetlands and stream near Buck Lake.
 - ii) New Pickle Ball Courts (8) to be constructed near dog park at Spring Lake Regional Park- goal is for them to be available in 2021.
 - iii) Fish stocking:
 - (1) Blue gills (best predators for carp eggs) will be completed in early May 2021.
 - (2) Walleye will be stocked in conjunction with DNR efforts for both Spring and Prior Lake.
 - iv) Citizen Advisory Committee (CAC)– new member Ben Burnett.

3) Agenda Items

- a) Consider Support of Conditional Use Permit (C.U.P) for Krueger Dog Kennel at 780 Country Trail East, Jordan –Amy Kueger,780 Country Trail East, requested support for

- a C.U.P for a dog kennel at 780 Country Trail East, Jordan PID (119070090). The property is 33 acres and zoned UBR. Krueger, who lives onsite, would like to build a 30 x 60 heated/cooled building with 20 suites and a 50 x 60 fenced outdoor play area for day/overnight boarding with 24-hour supervision. Stordahl has reviewed and did not see any concerns with access as entry good sight lines. Scott County and the Orderly Annexation Board will review the request in November. Berens made a motion to support the CUP for Krueger Dog Kennel. Kelley seconded. All in favor.
- b) Public Hearing Regarding Assessments for the Lydia Street Light Subordinate District- Johnson explained that since 2010, when a subordinate service district was created, the board normally holds a hearing every 5 years to reassess costs for street lights. However, at the 2018 hearing, it was requested that the next hearing be held after 2 years to assess if any savings occurred because of the installation of LED lights. Berens made a motion to open the public hearing. Kelley seconded. All in favor. Johnson presented an accounting of the Lydia SSD fund and noted that it was difficult to determine if the LED lights made a difference as costs fluctuate month to month. Johnson recommended adoption of Resolution #20-020 certifying an annual assessment of \$35 per parcel for the years 2021 through 2025. Kowalski made a motion to close the public hearing. Kelley seconded. All in favor. Kelley made a motion to adopt Resolution #20-020 certifying an annual assessment of \$35 per parcel for the years 2021–2025. Berens seconded. All in favor.
- c) Consider Request to Return Final Letter of Credit (LOC) for Harvest Bluffs - Chris Ockwig, Probe Engineering on behalf of Onsite Development and Harvest Bluff asked for the release of the final letter of credit as all work is complete. Stordahl agreed that all work has been satisfactorily completed, the pond is working as anticipated and agreed that the LOC be released. Berens made a motion to release Onsite Marketing/Harvest Bluffs Letter of Credit. Kelley seconded. Kowalski abstained. Motion passed 2-0.
- d) Consider Request for Funding for McMahon Draw Down – Bob Grundman, speaking on behalf of McMahon residents explained that the lake is 18 inches over ordinary high-water mark. Last year a 30-day draw down was completed reducing the lake level by 14 inches. There are two proposed drawdown options for this fall: 1 week at \$25,000 to drawdown 3 inches or \$39,000 to drawdown 13 inches. The current budget is \$30,000 and Grundman is seeking a solution to fill the \$9,000 gap. Grundman explained that he asked lake residents (17 properties) if they would be willing to contribute approximately \$9,000 but they did not respond to the request. Grundman asked Spring Lake Township to contribute approximately \$9,000 for the project. Grundman noted that a permanent solution is still being sought which residents are more willing to support and that he spearheading a group to form a McMahon Lake Improvement District. Kowalski noted that it is difficult without lake resident contribution for the Board to contribute to a temporary solution. Berens and Kelley noted that these are difficult decisions when they are only temporary solutions. Wolf noted that the bonding bill still may be an option and may be heard at state legislature on 10/12/2020. The Board declined to contribute funding but is willing to work together to explore a permanent solution.
- e) Consider a Resolution Approving Payment of \$25,000 of CARES funding to Scott County for Broadband – Staff explained that the Resolution formalizes the process of transferring CARES funding to the County for Broadband. Kowalski made a motion to adopt Resolution #20-019 Approving Payment of \$25,000 of CARES funding to Scott County for Broadband. Berens seconded. All in favor.

- f) Discuss Amendment of Fee Schedule and Driveway Permit to include purchase of standard mail box supports - Upon recommendation of Supervisor Berens, five breakaway mailbox posts were purchased with one to be displayed at townhall. Discussion was had about requiring all new driveway permits to include purchase of breakaway mailbox (if cluster box not utilized). Berens asked that it be an opportunity to purchase at time of driveway permit application and not a requirement. Staff to check pricing and keep a few on site for those who want to purchase.
- g) Consider a Resolution Certifying Assessments for Unpaid Utilities - Johnson presented background of projects on South Shore Drive, Vergus Avenue, and Bens Bay and presented Resolution #20-019 with exhibits containing residents who are delinquent in payment which is to be submitted to the County by October 15, 2020. Kowalski made a motion to approve Resolution #20-019. Berens seconded. All in favor.
- h) Review Prior Lake Shared Road Maintenance Agreement –Staff presented new Shared Road Maintenance Agreement that contained minimal changes from previous agreement. Only significant change was making it a 4-year contract so that issue of annexation could be addressed prior to next agreement. Berens made a motion to approve Shared Road Agreement. Kelley seconded. All in favor. Staff will send copy to City of Prior Lake for their approval.
- i) Set Date for Board of Canvass –Staff explained that with the recent consent decree allowing absentee ballots to be accepted up to 7 days after the election, the Board of Canvass must take place November 12th or 13th with recommendation of the 12th prior to Board Meeting. Kowalski made a motion to set Board of Canvass November 12th at 6:30. Berens seconded. All in favor

4) **Engineer’s Report**

Stordahl presented the October Engineer’s Report.

- a) Mushtown Road – The project has been awarded to Northwest Asphalt. The paving, shoulder aggregate placement, ditch grading, and striping have been completed. Signage work is scheduled to be completed the week of 10/4/2020, bringing the project to substantial completion. A few items still to be managed including a solution to inside curve on road. A temporary solution could be dust coating. Kowalski suggested adding concrete and a curb next year. The second pay request has been prepared for Board consideration. Kowalski made a motion to approve pay request for \$376,408.48. Berens seconded. All in favor.
- b) CH23/CH68 Intersection Accidents – There have been a few accidents recently at or near this intersection, some of which have had injuries. Upon review of the accident reports and discussing the matter with Mark Callahan, Scott County’s Traffic Engineer, the County is going to move forward with additional signage. They are planning to install dual ‘STOP AHEAD’, dual ‘STOP’, and ‘CROSS TRAFFIC DOES NOT STOP’ signs on westbound CH68, as well as the installation of dual ‘STOP’ signs for eastbound 190th Street traffic.
- c) McMahon Lake Boat Ramp – At the September Board Meeting, the possibility of adding additional parking spaces through a grant program available from the State. It was agreed that we would check with the DNR to see if they were interested in such a plan, if the grant program has any money available, and if the property owner would be willing to sell the needed property. If any of these things do not fall into place, the project would not move forward. Messages have been left with the DNR to see if they are interested in the project, but have not heard back.
- d) Miscellaneous

- Resident Field/Ditch drainage issues (Jerry Roach property) – BKJ attempted to locate once but failed to locate the tile. They are planning to complete this work the week of 10/18/2020
 - MS4 Inspections – Pond and outfall inspections have been completed. New ponds are being added to the inventory list and the report finalized by the end of the year.
 - 3750 Hickory Trail – The resident at the property contacted the Township regarding a culvert that needs maintenance. Valley Construction & Repair has completed the project work and has submitted a pay request over the original estimate as more riprap was added and vacuuming out of culvert required. The Board approved the full amount to be paid next month provided the damage from bringing in the Goliath Vac is fixed.
 - Pothole Patching Project – All of the potholes have been filled with only the patching portion of the project yet to be completed. The plan is to have this work completed the week of 10/18/2020
- e) Development
- i) Orderly Annexation Agreement – no changes from previous month.
 - ii) Developments- no changes from previous month.
- f) 170th Street & Langford Ave Striping- Two bids received for striping 170th and Langford Ave after seal coating project completed; Sir Lines A Lot \$4,190.50 and AAA Striping Service \$3,811.03. Berens made a motion to accept AAA Striping bid of \$3,811.03. Kowalski seconded. All in favor.

5) Road Report

- a) No road issues per Road Overseer
- b) County has asked to use Xeon as a detour route on October 15th & 16th for culvert replacement on CR. 10

6) Town Hall and Parks Report

- a) Kowalski presented bid for work at Fish Lake park from Mark's Bobcat: remove broken benches and remove footings, remove pipe from under sidewalk and patch, remove sand from volleyball court and reseed. Board noted that this bid was less than earlier bid for just removal and grading of volleyball courts. Berens made a motion to award to Mark's Bobcat for \$6,925.50. Kelley seconded. All in favor.
- b) Gas leaks in furnace room have been fixed and annual maintenance completed.

7) Water Resources Report

- a) WENCK Associates is studying Prior Lake Spring Lake Upper Watershed to identify opportunities to help decrease phosphorous levels in Spring and Prior Lakes and to reduce frequency and magnitude of flooding on Prior Lake. Partner meeting held to review options.

8) Treasurer's Report

- a) Johnson presented the September, 2020 Treasurer's Report. We have received the proceeds from the General Obligation Certifications and CARES funding In September total receipts were \$194,969.82 total disbursements were \$415,756.67, and the ending cash balance was \$1,867,938.66. Kelley made a motion to approve the September, 2020 Treasurer's Report. Berens seconded. All in favor.

9) SCALE

- a) SCALE meeting on 10/9/2020 (Zoom).
- b) Data analyst position is open and will be filled.

10) New Business/Old Business

- a) Website Redesign- Initial payment request of \$1200 with rest due upon completion.
- b) Ben's Bay Tree Removal- Cole Cuts provided an estimate of \$1,800-2,200 for removal. Kowalski approved estimate for Cole Cuts. Berens seconded. All in favor.
- c) Fire contract- is still under negotiation but last conversation was productive.

11) Approval of Disbursements- The Board reviewed the October, 2020 disbursement ledgers and approved checks numbered, 13288 to 13323, to be issued. The checks were signed and given to Hanson for mailing.

12) The following items were included in the Board's information packets for informational purposes:

There being no further business before the Board, Kelley made a motion to adjourn. Berens seconded. All in favor. The meeting was adjourned at 8:15 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Thaddeus Kowalski, Chairman

Melissa Hanson, Clerk