

**OFFICIAL MINUTES**  
**SPRING LAKE TOWNSHIP MONTHLY MEETING**  
**March 12, 2009**

SPRING LAKE TOWNSHIP TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Michael Borka - Supervisor  
Kathy Nielsen – Clerk

Eugene Berens – Supervisor  
Stacy Siegle - Treasurer

Glenn Kelley - Supervisor

- 1) a) The March monthly meeting was called to order by Chairman Berens at 6:00 p.m.  
b) The Pledge of Allegiance was said.  
c) Changes to the agenda. The Engineer's Report was deleted. Kelley made a motion to approve the agenda as amended. Borka seconded. All in favor.  
d) Approval of February 12, 2009 meeting minutes. Kelley requested that the conditions of item 3a) be noted in the minutes. Borka made a motion to accept the minutes with the correction. Kelley seconded. The minutes were approved 3-0.
  
- 2) **Public Commentary.** Jon Haferman expressed concern regarding potential drainage problems on Fairlawn Lane. Haferman noted that in 2006 he and his father dug out the ditch on the north side of Fairlawn Lane to correct drainage. Now a neighbor has filled in the ditch to create a parking area. Haferman is concerned that run-off from spring rains will wash over the road and onto his property. The Board will research the status of the road to determine who is responsible for maintenance. This issue will be added to the agenda of the April Board meeting.
  
- 3) **Agenda Items**
  - a) Randy Geister, P.L.A.Y. Administrative Director - discussion of PLAY use of ball fields in 2009. P.L.A.Y. plans to play baseball at Fish Lake Park from mid-April through mid-June. Game days will be Mondays through Thursdays and many Saturdays. P.L.A.Y. would like to have equipment boxes and additional trash receptacles onsite. P.L.A.Y. would also like to upgrade the bases at their expense. Nielsen discussed possible parking conflicts with events scheduled at the Town Hall. P.L.A.Y. will try to find another location for games where a potential conflict exists. The Board welcomed P.L.A.Y.'s use of the ball fields at Fish Lake Park.
  - b) Jeff Stromberg, Rice Stromgren Architects – request for support amendment of the C.U.P. for Fish Lake Immanuel Lutheran Church to expand the church. After the Board reviewed plans Berens made a motion to support, without condition, an amendment of the C.U.P. for Fish Lake Immanuel Lutheran Church to expand the church. Kelley seconded. All in favor.
  - c) Board of Audit - Abdo, Eick & Meyers, L.L.P. presentation of the 2008 financial audit. Brad Faleysek, Abdo, Eick & Meyers, L.L.P. discussed the findings of the 2008 financial audit. The Board, acting as the Board of Audit, reviewed and discussed the financial statements. Kelley made a motion to accept the 2008 audited financial statements. Borka seconded. All in favor.
  - d) Consideration of assessment policies. The Board considered a policy for deferment of special assessments. Borka made a motion to adopt Res. #09-006 establishing a policy for deferment of special assessments. Kelley seconded. All in favor.

The Board also discussed a draft resolution establishing a special assessment policy for road improvements. The policy will be revised and presented for adoption at the April, 2009 Board meeting.

- e) Consideration of hazard mitigation plan. The Board discussed components of a federally mandated draft Hazard Mitigation Plan. The Board made recommendations for modification. Berens made a motion to adopt the Hazard Mitigation Plan with the recommended modifications. Borka seconded. All in favor.
- f) Opening bids for park maintenance. Nielsen opened the bids for park maintenance. Kelley made a motion to award the contract to Berens Enterprises, L.L.C. noting that this was the lowest responsible bidder. Borka seconded. The motion carried 2-0, with Berens abstaining.

4) **Engineer's Report**. There was no Engineer's Report this month.

5) **Road Report**

- a) Road Inspection. Scheduled for March 28<sup>th</sup> at 9:00 a.m.
- b) Mailbox Ordinance. Berens recommended the adoption of a mailbox ordinance to address reimbursement for mailboxes damaged during road maintenance. A draft will be presented at the April Board meeting.
- c) Easement for Xeon Avenue culvert replacement. Awaiting signature by the property owner.

6) **Parks Report**

- a) Kelley reported that an ad for Town Hall rental has been placed in the Prior Lake American. The ad will run every two weeks through April.

7) **Treasurer's Report**

- a) Siegle presented the March, 2009 Treasurer's Report. Kelley motioned to approve the March, 2009 Treasurer's Report. Borka seconded. All in favor.

8) **New Business/Old Business**

- a) Quotes for services. Nielsen presented quotes for services to the Town. The Board approved the following:
  - Buckingham Disposal for trash collection at Fish Lake Park
  - Dale Kuchinka for ditch mowing
  - Bixby Portable Toilets for porta-potty service at Fish Lake Park
  - Kraemer & Sons for gravel
  - Klingberg Trucking for gravel hauling

9) **Approval of disbursements**. The Board reviewed the attached March disbursement ledgers and approved the checks to be issued. The checks, #8554 through #8579 were signed and given to Nielsen for mailing.

- 10) The following items were included in the Board's information packets for informational purposes:
- December sheriff's incident report
  - List of upcoming meetings

There being no further business before the Board, Kelley made a motion to adjourn. Borka seconded. All in favor. The meeting was adjourned at 9:30 p.m.

Kathy Nielsen, Clerk  
Spring Lake Township

Minutes approved \_\_\_\_\_

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Berens, Chairman

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Kathy Nielsen, Clerk