

**OFFICIAL MINUTES**  
**SPRING LAKE TOWNSHIP MONTHLY MEETING**  
**May 14, 2009**

SPRING LAKE TOWNSHIP TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Michael Borka - Supervisor  
Kathy Nielsen – Clerk

Eugene Berens – Supervisor  
Stacy Siegle - Treasurer

Glenn Kelley - Supervisor

Also Present:

Mark Statz, Bonestroo

Bob Bauer, Severson Sheldon et al

- 1) a) The May monthly meeting was called to order by Chairman Berens at 6:07 p.m.  
b) The Pledge of Allegiance was said.  
c) Changes to the agenda. Nielsen requested the addition of opening bids for crack filling. Kelley made a motion to approve the agenda with the requested addition. Borka seconded. All in favor.  
d) Approval of April meeting minutes. Kelley made a motion to accept the minutes with one minor correction. Borka seconded. The minutes were approved 3-0.
- 2) **Public Commentary.** Tom Wolfe, Scott County Commissioner, informed the Board that Cedar Lake Farm is being opened up this summer as a County Park. The Farm will be available on weekends for groups under 50.
- 3) **Agenda Items**
  - a) Angie Roberts, 18221 Wellington Avenue – request for support of an interim use permit to maintain a kennel. Roberts presented her second request for an IUP to maintain a kennel for up to eight (8) dogs. She presented a plan which included a fenced in area to confine the dogs. Karen Breuske, 18076 Wellington Avenue, asked for clarification on how the number of dogs is calculated. The number of dogs includes the three dogs currently owned by Roberts. Kelley made a motion to support Robert’s request for approval of an IUP to maintain a kennel with the conditions that 1) there be no more than 8 dogs, 2) the dogs are contained in a fenced-in area with screening to the road and 3) the IUP expires after 10 years. Borka seconded. All in favor.
  - b) City of Prior Lake – discussion regarding park development under the Orderly Annexation Agreement. Steve Albrecht, City of Prior Lake Director of Public Works presented a letter outlining proposed improvements to South Shore Drive Park and Raymond Avenue Park as required under the Orderly Annexation Agreement. Draft plans for development of South Shore Park include a picnic shelter, safety improvements to the play area an aggregate infield for softball. A concept plan for the Raymond Avenue park land anticipates development of this area as a natural park. Specific plans include a fishing dock, picnic shelter, grills, wood chip trails and fencing around the parking lot. Additional future improvements were also discussed. Kelley made a motion to approve the conceptual improvements to these parks as presented by the City. Borka seconded. All in favor. The Township directed City staff to work with the Township on identifying and addressing parking needs at both parks. The Board and City discussed the transfer of tax forfeit property, Lots 18 & 19, Sunrise Island to the City for possible future park development. Kelley made a motion to include in the land transfer to the City of Prior Lake, Lots 18 & 19, Sunrise Island. Berens seconded. All in favor. Berens made a motion to approve Resolution #09-009 transferring tax

forfeited property to the City of Prior for park development. Kelley seconded. All in favor.

c) Crack fill bids. Quotes for crack filling were received and opened as follows:

- Allied Blacktop Company \$28,700.00
- Fahrner Asphalt Sealers, L.L.C. \$23,893.00
- Gopher State Sealcoat, Inc. \$19,562.00

Berens made a motion to award the contract to Gopher State Sealcoat, Inc. at a price of \$19,562.00. Borka seconded. All in favor. Statz was directed to notify the companies of the result and proceed with letting the contract. Berens and Mike Hirsch, Bonestroo, will provide oversight of the project.

d) Consideration of a resolution adopting an assessment policy for road improvements. After much discussion, this item was deferred to a later meeting. The Board will schedule a workshop to discuss this policy.

e) Discussion regarding a draft agreement for road maintenance services. The Board reviewed and made recommendations for changes to a draft agreement for road maintenance services. Nielsen will revise the document and seek further input from additional stakeholders. A revised draft will be presented at the June board meeting.

f) Spring Lake Area Learning Center – request for donation of basketball hoops and poles. Kelley made a motion to donate two basketball hoops to the Spring Lake Area Learning Center. Berens seconded. After further discussion, the motion carried 3/0.

g) Discussion of dental insurance for township officials. Berens made a motion to provide dental insurance benefits to township officers using the Choice Plan offered through the Minnesota Benefits Association, with the Town paying one-half of the monthly premium. Borka seconded. All in favor.

h) Update on fire contract negotiations. Nielsen informed that Board that she, Berens and Brent Lawrence, Credit River Township, met with the Prior Lake City Finance Director on April 27 to discuss provisions of the draft fire contract. Prior Lake was informed that the towns accept the 5-year length of the contract. All sides agreed, in concept, to language supporting the townships' opportunity to participate in the budgeting process. Prior Lake was asked to consider changes to the cost allocation method. The current contract allocates costs solely on tax capacity. The townships would like an allocation based 50/50 on tax capacity and the Met Council population estimates. A response from the City is expected next week.

#### 4) **Engineer's Report.**

Statz presented the May Engineer's Report.

a) Town Hall. Mike Hirsch will prepare a punch list of outstanding items. Nielsen will coordinate completion of the list.

b) Culvert Replacement on Vergus Avenue. Statz and Berens discussed the pros and cons of using a seepage collar on the new culvert. Statz will research the issue. Statz will prepare a bid package for consideration at the June Board meeting.

#### 5) **Road Report**

a) Lake Ridge Drive. Berens presented an estimate for repaving Lake Ridge Drive, work to be completed in a future year. Berens also presented an estimate for patching Lake Ridge Drive in 2009.

b) Overflow parking lot at Fish Lake Park. Scott County is requiring the Township to pave the approach to the overflow parking lot at the south end of Fish Lake Park.

c) Wedgewood Lane and Starview Lane. Brush is growing in the ditch and needs to be cleared.

d) Lakeview Drive. Stop sign at Lakeview Drive and Vergus Avenue needs to be replaced.

- e) Berens made a motion to approve the patching of Lake Ridge Drive and the paving of the approach to the overflow parking lot at Fish Lake Park. Kelley seconded. All in favor.

**6) Parks Report**

- a) Volleyball Nets. Nets have arrived and will be installed at Fish Lake Park next week.  
b) Fish Lake Park Overflow Parking. Overflow parking lot has been graveled. It is being fully utilized for P.L.A.Y. ball games.  
c) Fish Lake Park Pavilion. The pavilion will be re-roofed as a service project by the Fish Lake Sportsmen's Club.  
d) Irrigation at Fish Lake Park. The Board approved entering into a three year agreement to have L & T Seasonal Services provide start up and winterization services for the irrigation system.  
e) Gang Box. A gang box has been purchased for the ball fields at Fish Lake Park.

**7) Water Resources Report**

- a) Borka and Nielsen attended a meeting at the Minnesota Pollution Control Agency regarding the PCA's current position on the treatment of future growth areas within TMDL reports. The PCA's new position would require the establishment of a "Reserve Capacity" to be allocated to future development. This position is not consistent with the approach all parties agreed to at a March meeting regarding the draft Spring Lake/Upper Prior Lake TMDL.

**8) Treasurer's Report**

- a) Siegle presented the April, 2009 Treasurer's Report. Siegle presented a report on the status of driveway permits. Borka made a motion to approve the May Treasurer's Report. Berens seconded. All in favor.

**9) New Business/Old Business**

- a) 19755 Mushtown Road – There is a possible WCA violation on this property. Borka will investigate.  
b) Dennis Thom – Nielsen informed the Board of a recent interaction with Thom whereby he became very angry and did not leave the office when asked to do so. Nielsen was directed to immediately call 911 should this occur again. Nielsen was further directed to seek an order for protection or harassment if this type of activity continues.

- 10) **Approval of disbursements**. The Board reviewed the attached May, 2009 disbursement ledgers and approved the checks numbered 8608 to 8644, to be issued. The checks were signed and given to Nielsen for mailing.

- 11) The following items were included in the Board's information packets for informational purposes:

- April, 2009 sheriff's incident report
- Letter from Dennis Thom dated May 13<sup>th</sup>
- Letter to Dennis Thom dated April 27<sup>th</sup>
- Letter to Andy Minten dated May 4<sup>th</sup>
- Ben's Bay quarterly report
- E-mail regarding a zoning ordinance meeting on June 17<sup>th</sup>
- List of upcoming meetings

There being no further business before the Board, Berens made a motion to adjourn. Borka seconded. All in favor. The meeting was adjourned at 12:00 a.m.

Kathy Nielsen, Clerk  
Spring Lake Township

Minutes approved \_\_\_\_\_

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Berens, Chairman

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Kathy Nielsen, Clerk