

OFFICIAL MINUTES
SPRING LAKE TOWNSHIP MONTHLY MEETING
September 10, 2009

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Michael Borka - Supervisor
Kathy Nielsen – Clerk

Eugene Berens – Supervisor
Stacy Siegle - Treasurer

Glenn Kelley - Supervisor

Also Present:

Mark Statz, Bonestroo

- 1) a) The September monthly meeting was called to order by Chairman Berens at 6:00 p.m.
b) The Pledge of Allegiance was said.
c) Changes to the agenda. Nielsen requested the addition of a discussion of the draft assessment policy for road projects. Kelley made a motion to approve the agenda as presented. Borka seconded. All in favor.
d) Approval of August 13, 2009 meeting minutes. Borka made a motion to accept the minutes as presented. Kelley seconded. The minutes were approved 3-0.
- 2) **Public Commentary.** No residents came forward for public comment.
- 3) **Agenda Items**
 - a) Kevin Johns, 2150 189th Street – presentation of concept plan for development of property between 185th and 189th Streets. Johns and Chuck Brandel, I & S Engineering, presented a concept plan for development of Johns' property. Statz presented a memo outlining the following issues with respect to the concept plan. 1) In order to be consistent with the Township's Transportation Plan the plat must contain an east-west connector road intersection at a location to be approved by the Board. 2) The concept plan results in an existing lot east of the proposed development becoming land locked. Statz offered three solutions to address this issue. 3) 189th Street must be brought to Township standards. 4) The Town Board must decide how to address the development's impacts to 185th Street, an unpaved road. 5) The plan shows a small community park. This is not consistent with the town's Parks and Trails Plan. Therefore, the park should be eliminated. 6) The Board and developer should discuss whether LID practices will be used to address storm water issues. 7) A wetland delineation will need to be done on the entire site. After Board discussion it was determined that 185th Street must be paved in conjunction with this development.
 - b) Discussion of permitting under Grading Ordinance #93.1. Nielsen requested direction as to how the Board wants to enforce Ordinance #93.1 regarding grading permits. The Board directed Nielsen to research how to abandon this ordinance.
 - c) Consideration of a resolution adopting assessment for unpaid utility balances owed to the City of Prior Lake. Berens made a motion to adopt Resolution #09-011 certifying an assessment of unpaid utility balances owed to the City of Prior Lake. Kelley seconded. All in favor.
 - d) Review of bid specifications for road maintenance and snow plowing. Board reviewed bid specifications for road maintenance and snow plowing. Bids must be submitted by October 5th for consideration at the October 9, 2009 Board Meeting.
 - e) Discussion of Special Assessment Policy for Road Improvements. Statz presented draft sketches showing possible lot equivalent calculations to be included in the Special

Assessment Policy for Road Improvement Projects. The sketches were discussed and approved.

4) Engineer's Report.

Statz presented the September Engineer's Report.

- a) Town Hall. Concrete work and related re-seeding must be completed as soon as possible.
- b) PLSLWD Water Resources Management Plan. The Board authorized Bonestroo to review and provide comment on the water resources management plan prior to the October 9th comment period deadline.
- c) Vergus Avenue Culvert Replacement. Statz presented Pay Request #2 with his recommendation that it be approved for final payment. Berens made a motion to approved Pay Request #2 in the amount of \$1,533.15 as final payment. Borka seconded. All in favor.

5) Road Report

- a) Xeon Avenue culvert replacement. Culvert replacement will begin tomorrow. Work should be completed by early October.
- b) Doonbury Knolls. Road signage in the development has been straightened.

6) Parks Report

- a) Damage to Fish Lake Park Pavilion. The teens who vandalized the pavilion in August have been identified and charged. They are being referred to the Scott County Attorney's office for prosecution.
- b) Signage at Fish Lake Park. Kelley presented draft signage and a proposal for pet control at Fish Lake Park. The Board approved signage.
- c) Gates at Fish Lake Park. Berens recommended changing the gate at the overflow parking lot. The Board was in agreement.

7) Water Resources Report

- a) MS-4 Joint Stormwater Education. Borka and Nielsen attended a meeting of the MS-4 Joint Stormwater Education Committee on September 1st. The meeting focused on the possibility of hiring a stormwater educator to develop and deliver an educational program designed to meet the requirements of each entity's MS-4 permit. Pete Beckius was asked to prepare a proposal for having a dedicated stormwater educator at the SWCD to work with all participants in the MS-4 Joint Stormwater Education Plan to help them achieve their permit goals.

8) Treasurer's Report

- a) Siegle presented the September, 2009 Treasurer's Report, including a projected cash flow analysis. The Board discussed the analysis noting the need to maintain greater cash reserves. Borka made a motion to approve the August, 2009 Treasurer's Report. Kelley seconded. All in favor.

9) New Business/Old Business

- a) Security camera. The Board considered a quote to install a higher resolution security camera at Fish Lake Park. Further research is necessary before a decision will be made.

10) Approval of disbursements. The Board reviewed the attached September, 2009 disbursement ledgers and approved checks numbered, 8750 to 8779, to be issued. The checks were signed and given to Nielsen for mailing.

11) The following items were included in the Board's information packets for informational purposes:

- August sheriff's incident report
- List of upcoming meetings

There being no further business before the Board, Kelley made a motion to adjourn. Borka seconded. All in favor. The meeting was adjourned at 10:00 p.m.

Kathy Nielsen, Clerk
Spring Lake Township

Minutes approved _____

Michael Borka, Chairman

Kathy Nielsen, Clerk